

Oldham Borough Council



**Council Meeting
Wednesday 17 May 2017**

OLDHAM BOROUGH COUNCIL

To: ALL MEMBERS OF OLDHAM BOROUGH COUNCIL,
CIVIC CENTRE, OLDHAM

Tuesday, 9 May 2017

You are hereby summoned to attend a meeting of the Council which will be held on Wednesday 17 May 2017 at 12 noon in the Council Chamber, Civic Centre, for the following purposes:

- 1 To receive apologies for absence
- 2 To Elect the Mayor for the 2017/18 Municipal Year
- 3 To elect the Deputy Mayor for the 2017/18 Municipal Year

(At this juncture the Mayor will adjourn the meeting for lunch. It is anticipated that the meeting will reconvene at 3.30pm)
- 4 To order that the Minutes of the meeting of the Council held on 22nd March 2017 be signed as a correct record (Pages 1 - 42)
- 5 To receive declarations of interest in any matter to be determined at the meeting
- 6 To deal with matters which the Mayor considers to be urgent business
- 7 To receive communications relating to the business of the Council
- 8 Leader of the Council - To note the appointment agreed by Council January 2016 (Pages 43 - 46)
- 9 Appointment of Deputy Leader, Cabinet Members and Deputy Cabinet Members and allocation of Portfolios and Delegation of Executive Functions (Pages 47 - 50)
- 10 Opposition Nominations to the Shadow Cabinet

Nominations to follow.
- 11 Appointment of Committees and Composition of Political Groups 2017/18 (Pages 51 - 58)

Nominations to follow.
- 12 Appointments to Outside Bodies 2017/18 (Pages 59 - 60)

Nominations to follow.
- 13 Council Meetings and Municipal Calendar (Pages 61 - 78)
 - a) To confirm that the meetings of the Council will be held at the undermentioned

dates 2017/18 Municipal Year, commencing at 6.00pm unless otherwise shown:
12th July 2017
13th September 2017
8th November 2017
13th December 2017
28th February 2018 (Budget)
28th March 2018

b) To approve the Calendar of Meetings for the 2017/18 Municipal Year.

14 Notice of Administration Business

(time limit 30 minutes)

None Received

15 Notice of Opposition Business

(time limit 30 minutes)

None Received

16 Constitutional Amendments (Pages 79 - 112)

17 Members Allowance Scheme 2017/18 (Pages 113 - 116)



Carolyn Wilkins
Chief Executive

PROCEDURE FOR NOTICE OF MOTIONS
NO AMENDMENT

MOTION – Mover of the Motion to MOVE



MOTION – Secunder of the Motion to SECOND – May reserve right to speak



DEBATE ON THE MOTION: Include Timings



MOVER of Motion – Right of Reply



VOTE – For/Against/Abstain



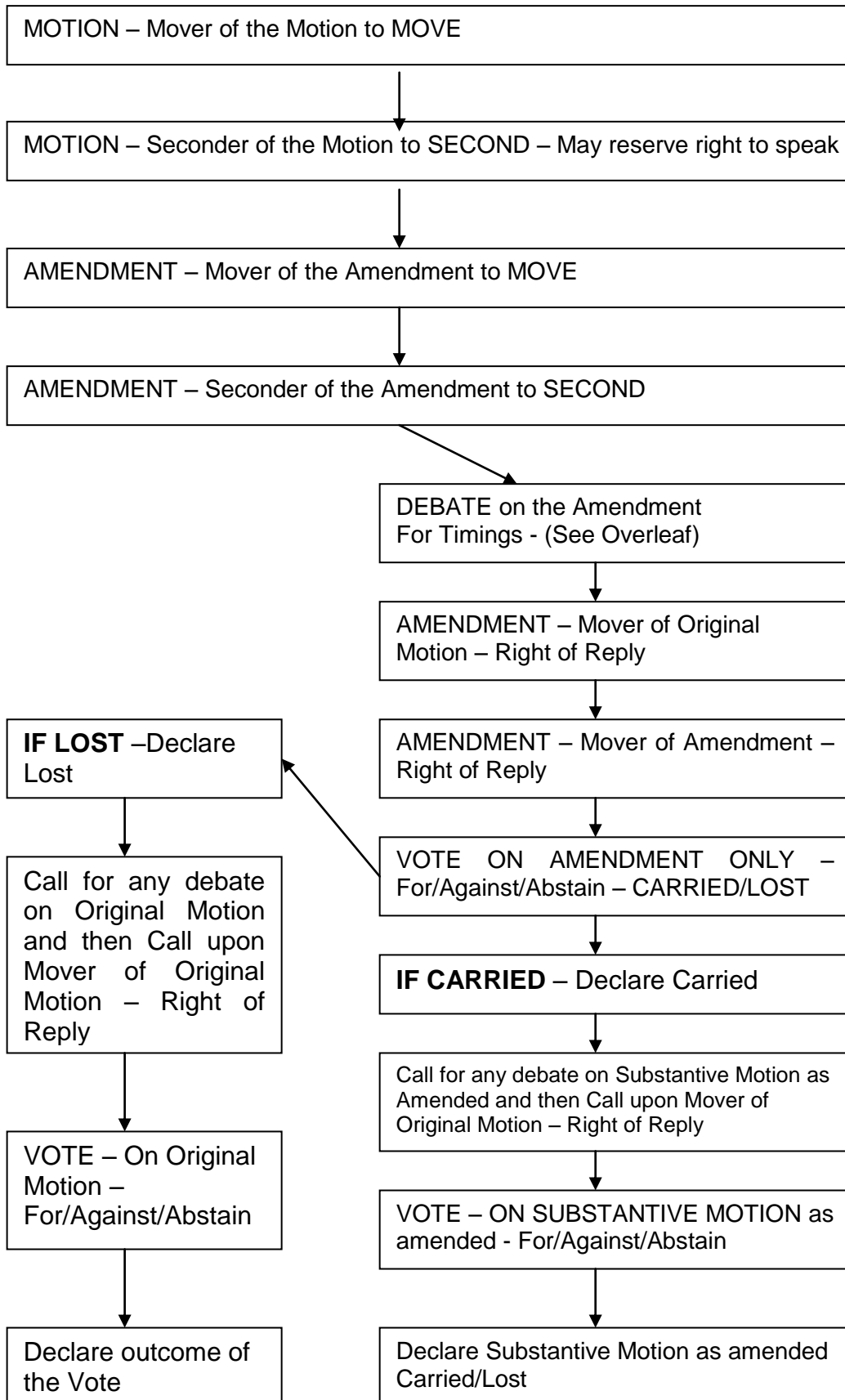
Declare outcome of the VOTE

RULE ON TIMINGS

(a) No Member shall speak longer than four minutes on any **Motion or Amendment**, or by way of question, observation or reply, unless by consent of the Members of the Council present, he/she is allowed an extension, in which case only one extension of 30 seconds shall be allowed.

(b) A Member replying to more than question will have up to six minutes to reply to each question with an extension of 30 seconds

WITH AMENDMENT





COUNCIL
22/03/2017 at 6.00 pm

Present: The Mayor – Councillor Heffernan (Chair)

Councillors Ahmad, Akhtar, Ali, Azad, Ball, M Bashforth, S Bashforth, Bates, Blyth, Briggs, Brownridge, Chadderton, Chauhan, Cosgrove, Dean, Dearden, Fielding, Garry, Gloster, Goodwin, Haque, Harkness, Harrison, Hewitt, Hudson, A Hussain, F Hussain, Jabbar, Jacques, Kirkham, Klonowski, J Larkin, McCann, McLaren, Moores, Murphy, Mushtaq, Price, Qumer, Rehman, Roberts, Salamat, Sheldon, Shuttleworth, Stretton, Sykes, Toor, Turner, Ur-Rehman, Williamson, Williams and Wrigglesworth

1 CIVIC APPRECIATION AWARD

The Mayor opened the meeting by offering his, along with his fellow Councillors sympathies, to those who had lost their lives or were injured in the attack on Westminster on 22nd March 2017.

Council held a minute's silence.

A presentation took place for Mr. Dave Benstead in recognition of his outstanding service and dedication to Oldham.

Councillors Stretton and Sykes gave congratulatory speeches to Mr. Benstead.

Mr. Benstead was then presented with his award and made a short acceptance speech to the Council.

2 QUESTIONS TO CABINET MEMBERS FROM THE PUBLIC AND COUNCILLORS ON WARD OR DISTRICT ISSUES

The Mayor advised the meeting that the next item on the agenda in Open Council was Public Question Time. The questions had been received from members of the public and would be taken in the order in which they had been received. Council was advised that if the questioner was not present, then the question would appear on the screens in the Council Chamber.

The following questions had been submitted:

1. Question received from Chris Ackroyd via email:

“Could Oldham Council tell me why the Crompton UDC chain is locked in a safe in Shaw Parish Council Offices and has been for a number of years, instead it should be reunited with its medallion counterpart displayed at the civic centre - surely this valuable part of history should be in a safe, secure facility displayed for future generations.

Will Council Officials instruct Shaw Parish Council to return it where it rightfully belongs.”



Councillor Stretton, Leader of the Council and Cabinet Member for Economy and Enterprise responded that the Urban District Chain was originally loaned to Shaw and Crompton Parish Council whilst arrangements were made for the Parish Council to attain their own. This year was the 30th anniversary of the formation of the Shaw and Crompton Parish and it was expected that the chain would be returned to the Civic Centre as part of the celebrations. Initial discussions had taken place between the Mayor's Office and the Parish Clerk. The Mayor would formally write to the Parish Chairman. The chain would be displayed with the other Urban District Council Chains in the heritage display cabinets at the Civic Centre.

2. Two similar questions were received regarding First Choice Homes Oldham.

Question received Mr. Stewart via email:

“Why are recently introduced Service Charges by FCHO being paid for by Housing Benefit? These Service Charges are not in my Tenancy Agreement so there is no legal, contractual obligation (confirmed by a Contract Lawyer) on the part of the council to spend public money to bail out FCHO incompetence and mismanagement. Doing so would mean mismanagement of public funds by the council.” And

Question received from Shaun McGrath via email:

“Why to date, some six months since FCHO tenants began their campaign against the new service charges, has not one single councillor made a public statement on FCHO breaking contract law?”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded to both questions. First Choice Homes Oldham (FCHO) could (after consultation with affected tenants) increase, add, alter, reduce or remove any services for which a charge or charges for such services was paid or introduced a new service and charge for it. Therefore, there had not been a breach of any tenancy agreement or contracts. First Choice Homes Oldham and Oldham Council before the stock transfer levied service charges for many years for services such as communal heating, communal TV aerials, concierges and housing support services. In the 2010 Stock Transfer Offer Document, the Council made a five year rent promise that FCHO would only increase rents in line with Government policy and guidelines and that no new service agreements would be introduced for existing services without customer agreement. The five

year rent promise in the Stock Transfer Offer Document had expired in February 2016 and Oldham Council ensured that this promise had been fully adhered to. The Government's decision to reduce independent housing association rents like FCHO by 1% per annum for four consecutive years meant that in real terms FCHO had to find £3.5m of efficiency savings per annum and could no longer afford the provision of additional services free of charge. FCHO had confirmed that they had consulted with all affected tenants and Oldham Housing Benefits service prior to the introduction of the service charges to ensure all the proposed charges were eligible for Housing Benefit. If an individual FCHO customer qualified due to their low income, then the service charge would be paid by Housing Benefit.

FCHO are an independent registered housing provider, with rent and service charge setting for FCHO assets and therefore no longer under the control of Oldham Council. As a registered provider, FCHO was fully regulated by the Home and Communities Agency (HCA) who were responsible for ensuring that FCHO fully complied with the law.

3. Question asked by Noel Mahon:

"I represent an Oldham Community Group named "Save Royton's Greenbelt". We currently have a membership in excess of two thousand, three hundred concerned local residents. We have an association with similar community groups in Shaw and Chadderton that have memberships in excess of a further 2000 local residents between them. Our common aim is to oppose the GMSF proposals to build on Oldham's precious Greenbelt land. Furthermore, whilst we appreciate that further housing may be required to be provided within the Oldham Borough, we feel it is disproportionate to expect Royton, Shaw and Chadderton to bear the bulk of this proposed future housing allocation.

As the leader of Oldham Council, can you reassure the residents of Oldham that, regardless of any possible revision of the GMSF Draft Plan, OMBC will adopt a Policy of Brownfield First. By adopting this policy, Oldham Council would endeavour to proactively source brownfield sites as alternatives to building on registered greenbelt sites within the borough and not consider building on any greenbelt until all potential brownfield alternatives Boroughwide have been exhausted?"

Councillor Stretton, Leader of the Council and Cabinet Member for Economy and Enterprise, confirmed that in line with the Government's recent Housing White Paper, the Council would only amend Green Belt Boundaries when all other reasonable options had been exhausted.

These options included:

- Brownfield sites;
- Estate regeneration;

- Underused and surplus public sector land;
- Optimising density; and
- Exploration whether other local authorities could help meet identified needs.

However, at this point, the Borough's housing and employment land needs could not be met as legally required, then the Council would have no choice but to consider release of Green Belt to ensure that future generations had the quality housing and jobs needed to thrive.

4. Question received from Melanie Platt via email:

"What is the total global gross interest amount which the council expects to pay in the next financial year? I would like this figure to be the total and not to include any offsets or write downs from interest earned from other sources (given this is a global figure there should be no conflict of interest or commercial sensitivities)."

Councillor Jabbar, Deputy Leader of the Council and Cabinet Member for Finance and Human Resources, responded that the gross interest payable on outstanding debt (excluding any offsets or write-downs) was approximately £29.5m per annum of which £7.7m was interest payable direct to lenders such as the Public Works Loan Board and £21.8m was interest payable related to PFI projects that the Council had entered into.

5. Question received from Mrs. C. Birtles via email:

"I would like to ask why in the St Mary's ward we have 3 labour councillors and not a single one holds a surgery or any public meeting I can see. There are no activities organised unlike Councillor Ginny Alexandra ward that hold job clubs life long learning advice centre for all community. How can the councillors in St Marys ward represent the ward when they have no contact except by email with the people they are supposed to represent. With this kind of representation the Labour party will soon lose the trust of the people of Oldham, or do they think government by email is acceptable?"

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded with the correction that the St. Mary's ward was represented by two Labour and one independent member. In terms of contact with the public, the Council's approach was to allow each member to choose the method most appropriate for the communities they served. In some cases, this was to hold regular surgeries. However, this worked in some areas, but members had found that such surgeries were poorly attended in their ward. St. Mary's ward members made themselves available by telephone and email and were happy to make arrangements to

meet with residents when requested. The contact details for all Councillors were available via the Council's website. In addition, the Councillors in question attended public meetings by invitation or arranged meetings in order for specific concerns to local people to be addressed. St. Mary's ward councillors had used their local budget to support delivery of activities such as counselling services and the Citizen's Advice Bureau from the NEON Community Hub at Holt Street. This location was central to the St. James', St. Mary's and Waterhead Wards and delivered support to nearby residents of those areas. For those parts of the St. Mary's ward close to the town centre, this type of support was centrally provided. More broadly, and in line with other wards, the St. Mary's ward councillors had supported numerous local groups this year such as the Higginshaw Rugby Club, the Ghazali Trust and Holy Cross Primary School to deliver activities for their communities.

6. Question received from Louie Hamblett via email:

"With the recent opening of the second city crossing, both services that either pass through or start at Shaw and Crompton terminate at the same location (East Didsbury). This means that all passengers heading into Manchester have to change at Victoria or St Peters Sq .

Would it not be better for Metrolink customers to have one service going to East Didsbury (via Exchange Square) and the other terminating at Ashton (via Piccadilly), and so connecting the vital link to a mainline station for passengers to travel from?

I conclude by asking members of this Council

Would they agree with myself that this is an inefficient and poorly planned service for Oldham?

Would they join me in imploring TFGM to rethink the Rochdale line plan to help it become a more efficient, reliable and cost-worthy service for the residents of Oldham that I know it has been and can be."

Councillor F. Hussain, Cabinet Member for Environmental Services responded the routing patterns that were introduced as part of the opening of the Second City Crossing may change when a new operator takes over the Metrolink Service this summer. Oldham Council was already in discussion with Transport for Greater Manchester regarding the routing of Oldham Metrolink services with a view to changing routes to give Oldham residents more choice of destinations, including a direct link to Manchester Piccadilly Rail Station. A number of representations had been made on the issue to Metrolink service planners in recent months which had resulted in TfGM agreeing to look at alternatives for the Rochdale/Oldham line. The outcome of this work would be reported to the Greater Manchester Combined Authority and it would ultimately be a decision for the ten

Greater Manchester Council Leaders to agree the final routing pattern for when the new operator of the Metrolink took over this summer. The Council would continue to work with TfGM to secure an outcome over the coming weeks.



At this point in the meeting, the Mayor advised that the time limit for this item had expired.

The Mayor reminded Members that the Council had previously agreed that questions would be taken in an order which reflected the political balance of the Council. The following questions were submitted by Councillors on Ward or District matters:

1. Councillor Toor asked the following question:

“With the anticipated increase in housing within Medlock Vale & across West Oldham, would the Cabinet Member for Education and Early Years advise what are Oldham Council’s plans to meet this extra demand for schooling?”

Councillor Chadderton, Cabinet Member for Education and Early Years responded that Northmoor Academy had opened as a result of pupil projections and demand in the West Oldham area. Projections were reviewed on a 12 monthly basis. If there were any changes, members would be made aware.

2. Councillor Ball asked the following question:

“Could the relevant cabinet member please give me an update on the progress towards Persimmon signing the agreement regarding the Northgate Estate, Moorside?”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives, responded that on investigation of the land ownership details for the purposes of the Section 38 agreement, it appeared that a small area of the highway was in unknown ownership. The Council were therefore amending the Section 38 Agreement to deal with the problem.

3. Councillor M. Bashforth asked the following question:

“Further to the council serving notice to clear the site in February, can the relevant cabinet member please give an update on the current situation with regard to the derelict building which at one time housed the ‘Sofa Company’ on Holden Fold Lane in Royton and can residents and ward members be assured of the continued support of the cabinet member and council officers in ensuring the notice is enforced and the safety of this site and local residents is ensured?”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives confirmed that Environmental Health officers had served a legal notice on the owner of the building and asked for the building to be demolished. The notice would expire on 25th March 2017 and the owner had recently contacted the Planning Department to explore options for the site going forward.

4. Councillor Harkness asked the following question:

“The result of the Judicial Review by Mr. Justice Kerr relating to Saddleworth School, whilst dismissing most of the objectors’ claims, now causes further delays on a project where a new school should have occupied for the preferred site for quite some time.

The Manchester Evening News and Oldham Chronicle reported that “The Court heard the Council accepted that redeveloping the school on its existing site, whilst a more expensive option, would be ‘viable and affordable’.

The implication of this statement being that the Education Funding Agency would provide even more funding to cover the significant costs of building in Uppermill and presumably financially supporting the decant of students to alternative accommodation during the process.

This contradicts every single briefing I and my colleagues have ever received from Oldham Council and others.

Would the cabinet member please clarify the situation? If the accusations are true, then will she agree to a full investigation and disciplinary action and, if they are false, agree that the local media reports of this nature are irresponsible and misleading?

I am more than willing to work with the cabinet member to ensure that we get a new school for Saddleworth, something some others seem set against.”

Councillor Chadderton, Cabinet Member for Education and Early Years, responded that the issue was still ongoing. Councillor Chadderton expressed her thanks to the Liberal Democrat Group in the Saddleworth area for their support. The reasonable majority were being drowned out by a vocal minority. Officers had met with the Education Funding Agency and the DfE since the Judicial Review and the current position remained the same. Diggle was still the preferred site. A meeting had been held with the Headteacher, the Chair of Governors and a meeting was being arranged with the local group in favour of the school site. The reports in the residents’ group opposed to the site were misleading. The Council position had not changed and all parties remained committed to the project. Saddleworth children deserved a new school and to be taught in modern facilities if they were to excel. The commitment to bring a new school to Saddleworth was confirmed.

5. Councillor Jacques asked the following question:

“It was widely reported that the heavy downpours on the evening of Monday the 21st November caused flooding in parts of Saddleworth. However Saddleworth was not the only area to have been affected. Stannybrook Road in Failsworth was flooded so badly that the road was completely closed that evening. This caused inconvenience for residents and the popular Daisy Nook Garden Centre.

This was not the first time Stannybrook road has been affected in this way and so I would like to ask the relevant cabinet member what measures are the Council taking to try and reduce the risk of flooding in this area?”

Councillor F. Hussain, Cabinet Member for Environmental Services, responded that in recent years there had been unprecedented levels of intense rainfall, which had caused flooding issues not just locally but nationally as reported. Unfortunately, low lying areas near to riverbanks such as Stannybrook were now unfortunately more prone to flooding events, with water levels breaching previous defences – in this case parts of the road through Stannybrook. Unity Partnership’s Drainage and Highway Engineers were aware of the problem and were reviewing what practical options and defences could be afforded, mindful of the Council’s economic constraints. The Council’s Head of Strategic Facilities Management has made arrangements to visit the premises owner to discuss the matter and see what, if any, short-term measures could be considered.

6. Councillor Mushtaq asked the following question:

“Alexandra Ward councillors invested some of their budget in CCTV cameras to help combat fly tipping. Can the relevant Cabinet member tell us when we can expect to see them installed?”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives confirmed that the Council had completed the tendering process and officers were addressing the important issues surrounding information security and governance prior to installation. One of the deployable cameras which had been purchased was being piloted in the Hathershaw area in a direct attempt to combat the problems associated with continuing flytipping. The result of the pilot would help structure how the cameras were used in the future.

7. Councillor Fielding asked the following question:

“Dog fouling in Failsworth has visibly increased in recent months and I have received a number of enquiries from concerned residents including the PTA at St. Mary’s Primary School. I have erected a number of ‘Love Where You Live’ signs in the worst locations but the impact of these is limited. Could the cabinet member responsible

investigate and advise whether there is anything more the Council could do centrally to tackle this problem through stiffer enforcement, a targeted communications campaign or otherwise?”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives, sympathised with the gross problem for residents. Residents were encouraged to report details to focus enforcement officer patrols. Officers would be asked to give consideration to a communications campaign and installation of enforcement signage around the school.

8. Councillor Murphy asked the following question:

“Should Crompton House School staff and Governors agree to an almost 50% increase in pupil numbers - will Oldham Council as a partner at the earliest opportunity, before plans are submitted for planning permission, agree that a community involvement process (in other words a public consultation) takes place where residents will have the opportunity to comment?”

Councillor Chadderton, Cabinet Member for Education and Early Years responded that public consultation would take place as part of the planning process for the Crompton Housing Governing Body to increase the numbers to 1500.

9. Councillor McLaren asked the following question:

“The Block Lane residents Association have expressed some concern about the condition of the carriageway on Robinson Street. Would the appropriate cabinet member be able to advise on the date when the next inspection is due and whether there are any outstanding repairs still to be completed?”

Councillor F. Hussain, Cabinet Member for Environmental Services responded that Robinson Street was inspected annually with the last safety inspection carried out on 31st August 2016. A number of carriageway defects had been identified and repairs were completed on 20th September 2016. A missing street nameplate was also identified and this was replaced on 17th October 2016. There were no outstanding work orders for Robinson Street. The next scheduled inspection was due in August 2017.

10. Councillor Roberts asked the following question:

“At a recent meeting between the police and Royton North Guinness Partnership tenants there were numerous complaints about the poor responses from the 101 telephone service. Could the relevant Cabinet Member press the Police and Crime Commissioner to investigate and find a way of getting the 101 service

phones answered more quickly to enable residents to report crimes and have confidence in using this service?”



Oldham
Council

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that a piece of work was being undertaken which explored a number of alternative pathways for contacting the police. A new website was being developed that would have an online reporting tool. There would also be information and advice available that would enable answers to be found to frequently asked questions through the 101 services. It was intended that this would reduce the demand on the 101 telephone service in order for people who did need to speak to someone to get through more quickly. The advice from Greater Manchester Police was that the 101 service was less busy at off peak times, therefore unless you needed the police to respond to an ongoing incident it would be better to contact them at a less busy time. Concerns were shared and the Community Safety Manager would raise the issue again at the Greater Manchester Police and Crime Leads meeting.

11. Councillor Garry asked the following question:

“Parking at the Lord Lane shopping parade is of significant concern to local residents in the area, there are simply too few spaces to meet demand. Meanwhile there is a large area of tarmaced open space adjacent to the post office which has become an informal car park for the area, though without markings the space is not used as efficiently as it could be. Could the cabinet member responsible investigate the ownership of this land and whether it would be possible to provide additional parking in the area at this location?”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that the land in question was not in Council ownership. Officer had made enquiries with the Land Registry and ascertained details of the registered owner who would be approached to explore the potential for the land to be used as a car park as suggested. There were likely to be costs if terms were agreed and an appropriate budget would need to be identified. Progress would be reported in due course.

12. Councillor Sheldon asked if consideration could be given to concerns around the junction on the A635 at the Royal George Hotel. This was the only junction where the roads had a speed restriction of 30 mph but increased to 40 mph just before the junction. He asked if the 40 mph signs could be removed for speed reduction and to make the junction safer.

Councillor Hussain, Cabinet Member for Environmental Services, agreed to the request.



Oldham
Council

13. Councillor Ali asked the following question:

“Residents of Chadderton North have recently been concerned with the increase in burglaries. In response Ward councillors have done a great deal of engagement with residents, in partnership with officers and police in providing useful advice in keeping their property safe. It is acknowledged there is still work to be done. Chadderton North is generally a safe area, were people aspire to live. The fact remains, residents are still concerned with the very low levels of prosecutions taking place.

I would like to know from the relevant cabinet member; if there is anything that can be done by the Council to deter and detect burglars or increase prosecution in the affected areas.”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that all nine elected members from the Chadderton District contributed to the Secure Homes Scheme which funded target hardening of properties. Since the scheme started in 2013, over 50 homes had received security improvements and this work continued. Visible security measures were a deterrent. It was also essential that residents did not leave themselves vulnerable to burglary by leaving doors and windows open. Successful prosecutions relied upon the evidence available to the Crown Prosecution Service. There were ongoing prosecutions and disruption work was taking place. There was regular information sharing between Community Safety and Police Officers from Oldham and Manchester for the identification of criminals who were coming into the borough to commit offences. Where offenders were identified, in addition to criminal prosecution, consideration would be given to the use of civil powers such as Criminal Behaviour Orders to control and disrupt criminality. Any person with information was asked to contact the police on 101 or Crimestoppers on 0800 555 111.

14. Councillor S. Bashforth asked the following question:

“The busy industrial estates on Salmon Fields, Moss Lane and the old gas works together with the large distribution depots in Shaw generate a constant stream of HGV traffic 24hrs a day down the stretch of Broadway from Elk Mill to Shaw Rd. End and beyond. This causes continuing noise nuisance from the traffic in the late evening and early hours of the morning, mainly caused by these HGVs.

Following discussions with the residents and after looking at the data collected from recent speed/volume surveys we feel there are two options that should be considered.

- Extend the 30mph speed limit to fully include the entire length of the section of Broadway, from Shaw Road End to the Elk Mill roundabout.
- And secondly to move the existing speed camera from its current, ineffective location, to a position where it is much more likely to discourage speeding and catch those who do.

Will the relevant cabinet member support us to impress on Greater Manchester Drive safe how necessary this action is?”

Councillor F. Hussain, Cabinet Member for Environmental Services understood that a number of traffic and speed surveys had been undertaken on Broadway in response to local concerns about the alleged speed of, and vibrations caused by, HGV's along the road. The surveys' findings did not suggest that there was a particular issue with either speeding or excessive use, particularly regarding the nature and function of the existing road. Officers would be asked to examine a way forward to the concerns which had been raised.

15. Councillor Dean asked the following question:

“Could the Cabinet Member for Education, update me on issues that have received significant media interest about Clarksfield School Governing Body . These issues are creating great concern and distress to parents and the local community. And we hope the situation is resolved as early as possible.”

Councillor Chadderton, Cabinet Member for Education and Early Years responded that since the media report around perceived issues on Clarksfield the Council had been working closely with the Governing Body and the Headteacher over the last few months related to governance and this work continued. It was understood how media interest caused concern, but this had been unfair and not reflective of what had gone on in the school. A response had been sent to the local MP. Responses and an offer of a meeting had been sent to local ward councillors, but no response had yet been received from them.

16. Councillor Gloster asked the following question:

“My constituent has recently moved into a FCHO property at George Street Shaw. The rear garden, if that is what it can be described as, backs onto George Street Playing Fields. The garden itself could only be described as a boggy jungle and in no way represents a garden. FCHO have replaced a practically none existent fence and turned the jungle over with a machine, however this

garden remains unusable as it is a waterlogged mud bath.

Representations to FCHO reveal that they are not prepared to put land drains into gardens unless the water is likely to have a structural effect upon the property. As a result, the two children of Ms Kennedy are unable to play in their own garden for reasons of health and safety. Can I ask the Cabinet Member how FCHO can justify letting properties where such Health and Safety issues exist, and when fully aware of these issues, are not prepared to rectify them, putting tenants at risk, and what can be done to remedy this situation.”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that she had raised the issue with First Choice Homes Oldham. The property was in a bad state when the tenant had moved in and completing work on the sloping and flooded garden had been exacerbated by bad weather. FCHO have said the issue would be escalated, a specialist drainage survey would be completed as soon as possible for a resolution on the ongoing problems as well as issues related to the slope of the garden. Councillor Brownridge had been assured that FCHO would keep Councillor Gloster and his constituent updated on progress.

At this point in the meeting, the Mayor advised that the time limit for this item had expired.

RESOLVED that the questions and responses provided by noted.

3 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors A. Alexander, G. Alexander, Ames, Brock, Iqbal, T. Larkin and Malik.

4 **TO ORDER THAT THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 14TH DECEMBER 2016, EXTRAORDINARY MEETING 1ST MARCH 2017 AND BUDGET COUNCIL 1ST MARCH 2017 BE SIGNED AS A CORRECT RECORD**

RESOLVED that the minutes of the Council meetings held on 14th December 2016 and 1st March 2017 and the Extraordinary Council meeting held on 1st March 2017 be approved as a correct record.

5 **TO RECEIVE DECLARATIONS OF INTEREST IN ANY MATTER TO BE DETERMINED AT THE MEETING**

In accordance with the Code of Conduct, elected members declared the following interests:

Councillor Sykes declared a personal interest at Item 16b by virtue of his appointment to the Unity Partnership Board.
Councillor McCann declared a personal interest at Item 16b by virtue of his appointment to the Unity Partnership Board, Unity Joint Venture Board, MioCare Board and the Pennine Acute Hospital NHS Trust Joint Health Overview and Scrutiny Committee.

Councillor Stretton declared a personal interest at Item 16b by virtue of her appointment to the Unity Partnership Board.

Councillor Jabbar declared a personal interest at Item 16b by virtue of his appointment to the Unity Partnership Board.

Councillor Harrison declared a personal interest at Item 16b by virtue of her appointment to the MioCare Board.

Councillor Chauhan declared a personal interest at Item 16b by virtue of his appointment to the MioCare Board.

Councillor Dean declared a personal interest at Item 16b by virtue of his appointment to the Unity Partnership Board.

6 **TO DEAL WITH MATTERS WHICH THE MAYOR CONSIDERS TO BE URGENT BUSINESS**

There were no items of urgent business.

7 **TO RECEIVE COMMUNICATIONS RELATING TO THE BUSINESS OF THE COUNCIL**

There were no communications related to the business of Council.

8 **TO RECEIVE AND NOTE PETITIONS RECEIVED RELATING TO THE BUSINESS OF THE COUNCIL**

The Mayor advised that one petition had been received for noting by Council:

Economy, Skills and Neighbourhoods

'Stop the Three Week Bin Collection', e-petition received 30 December 2016 with 806 signatures (Ref: 2016-09).

RESOLVED that the petition received since the last meeting of the Council be noted.

9 **OUTSTANDING BUSINESS FROM THE PREVIOUS MEETING**

The Mayor informed the meeting that there was one item of outstanding business from the previous meeting.

Motion 1

Councillor McCann **MOVED** and Councillor Sykes **SECONDED** the following motion:

"This Council notes:

- The Government's stated commitment to encourage people with disabilities to return to paid employment
- The important role of railways in getting people to and from their places of work
- That, in contrast to Metrolink, disabled people still face difficulties in accessing some rail services
- The importance of the £102 million Department for Transport 'Access for All' programme in funding adaptations to railway stations to make them more accessible
- That around half of all of the 96 railway stations across Greater Manchester still require more work to make them accessible, including the only railway station in the borough, Greenfield Station

This Council notes with concern:

- Proposals within the recent Hendy Report to defer half of the 'Access for All' projects until the period 2019-24 meaning unacceptable delays in the adaptations to stations
- That any delay to the adaptation of a station means that rail services there will not be accessible to all which is contrary to UK equalities legislation

Council resolves to ask the Chief Executive to:

- Write to the relevant Secretary of State asking him to reject the proposed re-phasing of Access for All Projects and to instead, wherever possible, undertake more station adaptations at the current time.
- Write to the Chair of Transport for Greater Manchester Committee and the Lead member on the Greater Manchester Combined Authority for Transport Tony Lloyd urging them to reconsider how more funding can be made available to bring our region's railway stations up to the high accessibility standards of Metrolink."

Councillor McCann did not exercise his right of reply.

A vote was then taken on the MOTION.

On being put the VOTE, the MOTION was CARRIED UNANIMOUSLY.

RESOLVED that the Chief Executive be requested to:

1. Write to the relevant Secretary of State to ask him to reject the proposed re-phasing of Access for All Projects and to instead, wherever possible, undertake more station adaptations at the current time.
2. Write to the Chair of Transport for Greater Manchester Committee and the Lead Member on the Greater Manchester Combined Authority for Transport Tony Lloyd urging them to reconsider how more funding could be made available to bring our region's railway stations up to the high accessibility standards of Metrolink.

THE ADMINISTRATION'S PRIORITIES

Consideration was given to a report of the Leader of the Council which set out the Administration's priorities for 2017-2019 inclusive.



From May 2011, the Administration had been working to ensure Oldham was a Co-operative Borough. Building on the co-operative principles, the early ambition for the Council was:

- Strong Local Democracy
- Co-operative Future for the Community
- A regenerated Oldham
- New way of delivering Council Services
- Reconnect with communities and residents.

In June 2014, these were endorsed and most continued as 'business as usual'. Significant progress had been made in areas as outlined in the report.

The report detailed updated priorities set out under five key themes which looked to the future and a Cabinet Member would be assigned to oversee each area.

The five themes were:

- Ambitious for Everyone
- A Borough of Opportunities
- A Good Place to Live
- Thriving Districts and Neighbourhoods
- A Healthier and Caring Borough

RESOLVED that the contents of the report be noted and the Administration's Priorities for 2017-19 inclusive be endorsed.

YOUTH COUNCIL

There were no items submitted by the Youth Council.

LEADER AND CABINET QUESTION TIME

The Leader of the Main Opposition, Councillor Sykes, raised the following two questions:

Question 1:

"My first question tonight to the Leader relates to the recent fire at Maple Mill in Hathershaw.

My understanding is that the firefighters on attending the fire, found that the building was a huge repository for the illegal dumping of waste and that the combustible nature of these materials contributed to the longevity and severity of the blaze? Not only did this situation further jeopardise the lives of firefighters and other emergency service workers, as well as some of our own officers and staff from First Choice Homes Oldham, all courageously attending the incident, but there was

the potential of toxic air pollution impacting on the lives and health of residents in the surrounding area.

My understanding is that the dumping of rubbish in Maple Mill was not a one-off and that there are reports of similar activity at many of the redundant industrial premises and old mills in our Borough.

Can the Leader please tell me what she knows about the extent of this problem and what is being done by our officers and those of other public agencies to stop it? And would she like to tell Council how members of the public – as our eyes and ears in our communities – can help this effort?

And can she also give me any estimate as to the potential cost to this local authority, or to the emergency services, from clear-up operations and attending to further incidents of this nature involving this blight?

I would have thought the bill could run into hundreds of thousands of pounds if this illegal practice is widespread as I believe it could be.”

Councillor Stretton, Leader of the Council and Cabinet Member for Economy and Enterprise responded that members, staff and agencies did an excellent job in responding to the incident.

There had been concerns about air quality and interventions had been made related to residents and staff working in the area and issues dealt with in a dignified manner. The situation was more serious that a fire in a mill first appeared as events unfolded.

There had been significant dumping at the mill. It had been discovered that the basement had been capped with concrete which had trapped methane gas. Methane was an industrial waste. Conversations had taken place with the Environment Agency as this was an environmental crime. An estimate of £100,000s was below the final cost. If members or residents were aware of incidents of illegal dumping anywhere they were requested to report it.

Question 2:

“My next question concerns the future of the Greater Manchester University Technical College building, which is on Middleton Road next to Oldham College. Members will be aware of the recent fiasco that was the wholesale academic under-performance at this expensive white elephant. Millions spent on a building and equipment and nothing to show for it, as not one of the initial cohort of forty six students achieved a Grade C in both English and Mathematics and the College is now scheduled for closure.

This is such a waste – such a waste of public money and such a waste of the promise and potential that these young students had – but with the College’s closure there must also be an opportunity. For Oldham College sits right next door to this soon abandoned building and Oldham College is crying out for more new quality buildings in which to deliver tuition.

So can I tonight through you, Mr. Mayor, make a plea to the Leader and to the Cabinet Member for Education that they make urgent representations to the key decision-makers in the

Department for Education asking them to transfer this publically funded asset to Oldham College?

This must be common-sense? For at least then we will see something come out from this mess that will be of long-term benefit for the students of this Borough and a small vindication of the spending over £9 million pounds.”

Councillor Stretton, Leader of the Council and Cabinet Member for Economy and Enterprise responded that members would have said “told you so” on a number of certain free schools and academisations which was a direct result of fragmentation of education. The authority was responsible for the education of students. However, control over the institutions was being wrenched away. It was a shame that those young people who attended had not received a qualification. The Leader agreed to join in the representations to be made to transfer the asset to Oldham College.

Question from the Leader of the Conservative Party:

Councillor Hudson’s question requested an update on the replacement of Greenfield Primary School.

Councillor Stretton, Leader of the Council and Cabinet Member for Economy and Enterprise referred to page 75 of the Council Summons, Minutes of the Cabinet Meeting held on 27th February 2017, Item 6, Proposal to Expand Greenfield CP School – Public Notice and Statutory Consultation Responses. The planned expansion had been approved. The Cabinet Member for Education and Early Years would provide a written response to all Saddleworth Councillors.

The Mayor reminded the meeting that Council has agreed that, following the Leaders’ allocated questions, questions would be taken in an order which reflected the political balance of the Council.

1. Councillor Mushtaq asked the following question:

“Much of Alexandra Ward is in the Selective Licensing Scheme, Can the relevant cabinet member report on the impact that the scheme is having?”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives confirmed that three distinctive selective licensing neighbourhoods were located within the ward and had become fully operational in a phased approach agreed by Cabinet. Each of the neighbourhoods were now in their second year of the five year scheme. In total, there were 2,263 properties that were part of the selective licensing scheme in the Alexandra ward and from this the team had already received over 300 applications for licenses from private landlords. Progress with the scheme across all eight neighbourhoods was recently reported to the Council’s Overview and Scrutiny Comment where the reporting

regime on the impact of the scheme had been approved. It was agreed that the scheme would report at the end of Year 2 and Year 4 for each neighbourhood which measured the impact against the original criteria. The impact of the scheme would be examined across all the neighbourhoods.

2. Councillor Dearden asked the following question:

“Could the relevant Cabinet Member confirm the Teaching Schools based in Oldham and summarise the work they do to provide school to support? Is she able to tell us more about the recent announcement of a Research School and how this new initiative will fit in with the work already done by our Teaching Schools?”

Councillor Chadderton, Cabinet Member for Education and Early Years responded that there were five teaching schools in Oldham: Blue Coat; Kingfisher and Mills Hill; Oasis Limeside; St. Chad’s CE Primary School; and New Bridge. The Teaching Schools played an important role in the Oldham Education Partnership by supporting Initial Teacher training, providing newly qualified teacher training and hosting professional development events. In addition, teaching schools were an integral to the local School Improvement model as they provided direct support to schools. In January this year, the Education Endowment Foundation and the Department for Education announced additional funding for Research Schools in the Social Mobility Opportunity Areas. Research Schools were intended to give additional capacity to Oldham Schools, alongside, Teaching Schools by sharing the knowledge and detail of best practice as identified by research from a range of schools and educational providers.

3. Councillor Garry asked the following question:

“In this year's budget the Chancellor announced an increase in the rate of Class 4 National Insurance contributions. This was contrary to the Conservative Party's 2015 election manifesto pledge not to increase National Insurance contributions and would have affected the thousands, and growing numbers of self-employed people in Oldham.

The Chancellor's humiliating U-Turn less than a week later is therefore welcome. However, there is now an estimated £2 billion black hole in the Country's finances because of this incompetence. Does the relevant cabinet member have any indication where this money will come from? Are we expecting the government to abdicate responsibility for their shambles and again pass the cuts to local Council's like ours which have already been hit disproportionately by austerity?”

Councillor Jabbar, Deputy Leader of the Council and Cabinet Member for Finance and Human Resources responded that at this time there was no information as to how the Chancellor would fill the 'black hole'. The Chancellor had advised that he would use the next Autumn Budget to set out further measures to 'fund in full' the "£2 bn" lost from dropping this particular measure. It was possible that Local Government would receive further cuts but this was not known at this time. Many self-employed people worked extremely hard, and small businesses earned a small amount of money. The "u-turn" was welcomed but the Council would have to wait until the Autumn Statement if Local Government was to receive any further cuts.

4. Councillor Murphy asked the following question:

"The Cabinet Member for Housing will doubtless recall that I have previously asked a number of questions about the future use for housing of sites currently occupied by derelict mills.

In December 2015, we witnessed the dramatic destruction by fire of the Maple Mill in Hathershaw, a location with a previous history of blazes – and at this point Mr. Mayor I would just to take a moment to pay tribute to the professional and courageous response to this incident by our own staff, those of the emergency services and of First Choice Homes Oldham.

Can I ask the Cabinet Member, in light of the need to build more homes in our borough and our desire to build these homes wherever possible on Brownfield sites, whether a commitment can be given by this Administration tonight to use this cleared site for housing and so eliminate an eyesore and save some small part of our precious Green Belt?"

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that sites could only be allocated for housing that were suitable, available and viable. The site would be examined with other brownfield mill sites against the criteria in the tests set out in the National Planning Policy Guidance.

5. Councillor Fielding asked the following question:

"Recently Derby Council have advised their local parents that they will not fine the parents who take their children on Holiday during School Term Time. Could the Cabinet member please advise what Oldham Council's guidelines are on this matter?"

Councillor Chadderton, Cabinet Member for Education and Early Years responded that Oldham did not presently issue Penalty Notice fines for Holidays in term time unless there were previous unauthorised absences and

attendance was less than 90% and a warning letter had been issued prior to the holiday.



Oldham
Council

6. Councillor Goodwin asked the following question:

“I had the opportunity of accompanying the Neighbourhood Beat Officer for my ward recently, to observe his role and work he undertakes. During this time, I observed large groups of youths, mainly under the age of 18, congregating in several locations. These groups were in excess of 100 in number and I can appreciate the disruption and annoyance this causes to residents affected by this. I can also appreciate that some of the youths themselves are extremely vulnerable due to the consumption of alcohol or other substances. With the Easter holidays, lighter nights and then the Summer Holidays approaching, I can envisage this being a serious concern.

Can I ask the Cabinet member responsible, that adequate resources will be provided to the officers involved with young people and that partners, such as the Police, licensing and community safety are involved fully to alleviate this situation?”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that the increases seen related to anti-social behaviour had already been recognised as a priority for the Community Safety and Cohesion Partnership for 2017. Planning was already underway for a number of partnership initiatives to take place throughout the Spring and Summer and officers from Community Safety, the Detached Youth Team, Licensing, Children’s Social Care, Positive Steps, Metrolink and the TravelSafe Unit would be working with local Neighbourhood Policing Teams on the initiatives. A number of Stay Safe Operations would be scheduled throughout 2017. Stay Safe was specifically targeted at ensuring that young people identified as vulnerable through intoxication were safe and that parents / guardians / carers were notified immediately about their condition so they could be collected. The work would be resource intensive and funding would be sought from all available sources to support any work which needed to take place which could not be met through mainstream capacity. Any young people who were identified as being involved in anti-social behaviour would also be contacted by the Community Safety Team. The Team would be working closely with GMP and the use of all available tools and powers to tackle anti-social behaviour would be considered. Parents would also be aware that they may face consequences if they failed to control the behaviour of their children or were found to be supplying alcohol to their children.



7. Councillor Roberts asked the following question:

“Could the relevant Cabinet Member update us on the implications of the changes to Business Rates for businesses in Oldham, including the changes announced in the budget also notable for the attempted raid on the income of the self-employed?”

Councillor Jabbar, Deputy Leader of the Council and Cabinet Member for Finance and HR responded that due to the 2017 revaluation, Oldham businesses would, on average, pay less business rates. In the ‘Policy Landscape’ report presented to Budget Council, it was estimated that Business Rates payable by Oldham businesses would reduce by around £5.2m. Paragraph 3.52 of that report detailed other Government measures designed to help businesses including changes to Small Business Rates Relief Thresholds. It was widely reported that businesses had been concerned about the impact of revaluation especially for those in more prosperous areas of the country. The Chancellor’s recent budget acknowledged these concerns. The Government would set out its preferred approach to future revaluations in due course and would consult on it prior to the next revaluation exercise in 2022. Three new measures to help businesses would also be announced by the Chancellor:

- No business losing small business rates relief would see an increase by more than £50 per month in 2017/18;
- All public houses with a rateable value of less than £100,000 would receive a £1,000 rates discount for 2017/18;
- Local authorities would receive a share of £300m in new funding over four years to deliver discretionary relief to local business that had been hit hard in the 2017 revaluation. Oldham’s share was £301,000 for 2017/18, £140,000 for 2018/19, £60,000 in 2019/20 and £9,000 in 2020/21.

The DCLG had published a consultation on the design of the additional discretionary relief and also sought views on other issues such as the allocation of the £300m new funding. The consultation would be open until 7 April 2017 and the Council would prepare a response. The new policy would be introduced when final guidance had been issued.

8. Councillor Gloster asked the following question:

“1st – 31st March is Prostate Cancer Awareness Month. Organised by Prostate Cancer UK, this special month aims to raise awareness of prostate cancer, as well as raise money so the charity can provide even better support to both sufferers and their families.

Prostate cancer is the most common cancer in men and it is thought that here in the UK around 36,000 are diagnosed with this terrible disease each year. Throughout the awareness month volunteers from Prostate Cancer UK are working across local communities, giving group talks and providing information.

Can the Cabinet Member please tell me what work is being carried out by our public health to work with Prostate Cancer UK staff to increase public awareness and early diagnosis of this awful disease?"

Councillor Moores, Cabinet Member for Health and Wellbeing responded there were approximately 40 deaths from prostate cancer in Oldham every year. This compared to approximately 150 deaths per year from lung cancer and 40 from breast cancer. Public Health coordinated work on cancer through the Health and Wellbeing Board's Health Protection Sub-Group and there were several campaigns to improve public awareness and prevention, for example, through screening programmes and tackling lifestyle risk factors such as obesity. Oldham was in the early stages of implementing the GM Cancer Champions initiative which included work on prevention of all forms of cancer. Cancer champions would be introduced in the voluntary sector. Work included raising awareness and signposting with local communities and working with General Practice for the initiation of brief interventions on cancer screening and prevention. Oldham had been selected to take part in a GM pilot study with Salford to improve communication around cancer prevention and support for patients and relatives with cancer. Cancer Research UK would provide 2 cancer nurses who would hold 'drop in' clinics for residents on a fortnightly basis.

9. Councillor Ali asked the following question:

"The Chancellor in his recent budget proposal announced an extra £2BN for social care. I would like to know what it means for Oldham in real terms? Will Oldham's allocation compensate for the cash that has been squeezed out over several years from the social care system at every point? In particular will this additional amount resolve the issues facing social care in Oldham?"

Councillor Harrison, Cabinet Member for Social Care and Safeguarding responded that the announcement from the Chancellor on the 8th of March resulted in the Council being awarded extra funding for social care of £5.1m for 2017/18, £3.2m for 2018/19 and £1.6m in 2019/20. The funding was very welcome, however, a long term solution for the funding challenges within Adult Social Care was required. This would not compensate the Council for all the budget reductions it had to make from social care

since 2010 when the austerity regime was introduced and the cuts to Local Government funding started. The Council had to support Adult Social Care particularly when the 2016/17 and 2017/18 budgets were set by allocating resources to address pressures which arose from the national living wage, increased demand and support for the local hospital in managing delayed transfers of care. In addition, the adult social care market was fragile and providers were challenged operating within the existing price framework. This resulted in regular requests for uplifts to the fees the Council paid for services. Formal guidance was expected for how the money was spent, and there was an expectation that the NHS would be supported in its applications. The additional funding would not resolve all the issues, but it would help. The Council was giving consideration as to the best way for the new resources to be utilised.

At this point in the meeting, the Mayor advised that the time limit for this item had expired.

RESOLVED that the questions and responses provided be noted.

13

TO NOTE THE MINUTES OF THE MEETINGS OF THE CABINET HELD ON THE UNDERMENTIONED DATES, INCLUDING THE ATTACHED LIST OF URGENT KEY DECISIONS TAKEN SINCE THE LAST MEETING OF THE COUNCIL, AND TO RECEIVE ANY QUESTIONS OR OBSERVATIONS ON ANY ITEMS WITHIN THE MINUTES FROM MEMBERS OF THE COUNCIL WHO ARE NOT MEMBERS OF THE CABINET, AND RECEIVE RESPONSES FROM CABINET MEMBERS

The minutes of the Cabinet meetings held on 19th December 2016, 23rd January 2017 and 27th February 2017 were submitted.

Members raised the following questions:

1. Councillor McCann – Cabinet Meeting, 27th February 2017, Item 6: Proposal to Expand Greenfield CP School – Public Notice and Statutory Consultation Responses. Councillor McCann commented on the statutory duty for the provision of school places and the current shortfall in Saddleworth and Lees. The additional spaces would be provided to local children and gave his thanks to the Administration. Councillor McCann asked, subject to the consultation and planning regulations, if a date could be given as to when the school would be started.

Councillor Chadderton, Cabinet Member for Education and Early Years responded that shortfalls had been projected in Saddleworth. A projected date was subject to planning. Cabinet had agreed to the expansion. Saddleworth schools predominantly take students from

the local area more than any other. The process for the school would be started and members and the public would be kept up to date.

2. Councillor Goodwin – Cabinet Meeting, 23rd January 2017, Item 6: Council Tax and Non-Domestic Rates Tax Bases 2017/18. Councillor Goodwin asked for an update on the changes to exemptions to Council tax.

Councillor Jabbar, Deputy Leader and Cabinet Member for Finance and Human Resources responded that following representations from several members a scheme would be brought forward for the exemption to care leavers aged 18 - 21. By nature care leavers had a difficult time and for those who planned to live independently the Council would do what could to support them.

3. Councillor Blyth – Cabinet Meeting, 23rd January 2017, Item 9: Foxdenton Development, Broadway, Chadderton, Oldham. Councillor Blyth referred to the offer to pay money to help with infrastructure costs. Was this a handout to developers? How long would it be to get the money in council tax? Councillor Blyth referred to the release of green belt, payment for infrastructure, schools were already full and where would further places come from?

Councillor Jabbar, Deputy Leader and Cabinet Member for Finance and Human Resources responded that Foxdenton was an extremely complicated development. This was based on commercially sensitive discussions and proper answers could not be provided in the public domain. Regeneration was needed for the creation of employment and quality homes for the realisation of aspirations. Complete rigor and due diligence was in place and assurances provided. The development was in phases, there was a statutory responsibility for school places which were reviewed annually.

Members raised the following observations:

1. Councillor Ateeque Ur-Rehman – Cabinet Meeting, 19th December 2016, Item 14: Land to the Rear of the Former Centre for Professional Development, Rosary Road, Fitton Hill. Councillor Ur-Rehman welcomed the decision to grant the lease to Fitton Hill Bulldogs as this had been a long-standing dream. He thanked the whole of the Cabinet and the continued support to good standard of sporting facilities.
2. Councillor Hudson – Cabinet Meeting, 23rd January 2017, Item 9: Foxdenton Development, Broadway, Chadderton, Oldham. Councillor Hudson's observation referred to the support given to the application at Planning.

RESOLVED that:

1. The minutes of the Cabinet meetings held on 19th December 2016, 23rd January 2017 and 27th February 2017 be noted.
2. The questions and responses on the Cabinet minutes be noted.
3. The observations on the Cabinet minutes be noted.

14

NOTICE OF ADMINISTRATION BUSINESS

Motion 1

Councillor Roberts MOVED and Councillor Dearden SECONDED the following MOTION:

“On the 8th March 2017 women from Oldham were among those who celebrated International Women’s Day and Oldham Libraries hosted events including showing ‘Boomtown Girls’ highlighting Oldham women’s roles in the First World War and a talk about the life and work of Annie Kenney – the appeal to raise funds for a statue to Annie was also launched on the 8th March.

This Council notes that these celebrations of women’s achievements took place against the backdrop of government policies which have had a disproportionate impact on women in Oldham and across the UK: tax and benefit changes since 2010 have increased the gender income gap.

The independent Women’s Budget Group shows that tax and benefit changes since 2010 will have hit women’s incomes twice as hard as men by 2020: it estimates women will be £1,003 worse off a year in comparison to men who will lose £555. Oldham is a low pay area and poorer women will be worse hit losing an average of £1,678 a year.

Women’s independence will be undermined by the introduction of Universal Credit which is paid by default into the bank account of the main earner in the household rather than to individuals. Lone parents (90% are women) will be particularly badly affected by the introduction of Universal Credit.

Women continue to earn less than men: the Fawcett Society estimates that at the current rate of progress it will take 62 years for women’s pay to equal men’s.

Affordable and good quality childcare is essential to enable women to work and take up training opportunities and while this Council welcomes the extension of free early education for some 3 and 4 year olds to 30 hours a week from September 2017, Council also notes that this needs to be properly funded and that many childcare providers are warning that the rate on offer is not enough to cover costs.

Council supports the call of the Women and Equalities Select Committee for an independent inquiry into why the government has not published a proper analysis of how its spending plans will affect women, minorities and disabled people.

Council resolves to:

1. Write to the LGA to ask for it to lobby for

- a. an independent enquiry into why the government has not published a proper analysis of how its spending plans will affect women, minorities and disabled people.
 - b. a realistic funding rate for free early education and childcare which meets the costs of providers (including schools) and enables them to provide high quality services.
2. Write to the Borough's three MPs to ask them to take whatever action is possible
- a. to highlight the impact of austerity on women and to call for an independent enquiry into why the government has not published a proper analysis of how its spending plans will affect women, minorities and disabled people.
 - b. to secure a realistic funding rate for free early education and childcare which meets the costs of providers (including schools) and enables them to provide high quality services.
3. Publicise the 'Annie Kenney Fund' appeal for the money needed to erect a statue of Annie Kenney in Parliament Square."

Councillor Harrison spoke in support of the motion.

Councillor Chadderton spoke in support of the motion.

Councillor M. Bashforth spoke in support of the motion.

Councillor Toor spoke in support of the motion.

Councillor Sykes spoke in support of the motion.

Councillor Roberts exercised her right of reply.

In accordance with Council Procedure rule 12.3 at least five Members requested a recorded vote on this Motion. The Vote was recorded as follows:

Councillor		Councillor	
Ahmad	FOR	Hussain, F.	FOR
Akhtar	FOR	Iqbal	ABSENT
Alexander A.	ABSENT	Jabbar	FOR
Alexander G.	ABSENT	Jacques	FOR
Ali	FOR	Kirkham	FOR
Ames	ABSENT	Klonowski	ABSENT
Azad	FOR	Larkin, J.	FOR
Ball	FOR	Larkin. T.	ABSENT
Bashforth, M.	FOR	Malik	ABSENT
Bashforth, S.	FOR	McCann	FOR
Bates	FOR	McLaren	FOR
Blyth	FOR	Moores	FOR
Briggs	FOR	Murphy	FOR
Brock	ABSENT	Mushtaq	FOR
Brownridge	FOR	Price	FOR
Chadderton	FOR	Qumer	FOR
Chauhan	FOR	Rehman	FOR
Cosgrove	FOR	Roberts	FOR

Dean	FOR	Salamat	FOR
Dearden	FOR	Sheldon	ABSENT
Fielding	FOR	Shuttleworth	FOR
Garry	FOR	Stretton	FOR
Gloster	FOR	Sykes	FOR
Goodwin	FOR	Toor	FOR
Haque	FOR	Turner	FOR
Harkness	FOR	Ur-Rehman	FOR
Harrison	FOR	Williams	FOR
Hewitt	FOR	Williamson	FOR
Hudson	ABSENT	Wrigglesworth	FOR
Hussain, A.	FOR	Heffernan	FOR

On a recorded vote being taken the MOTION was CARRIED UNANIMOUSLY.

RESOLVED that:

1. The LGA be written to ask it to lobby for:
 - a. An independent enquiry into why the government had not published a proper analysis of how its spending plans would affect women, minorities and disabled people.
 - b. A realistic funding rate for free early education and childcare which meets the costs of providers (including schools) and enabled them to provide high quality services.
2. The Borough's three MP's be written to ask them to take whatever action was possible:
 - a. To highlight the impact of austerity on women and to call for an independent enquiry into why the government had not published a proper analysis of how its spending plans would affect women, minorities and disabled people.
 - b. To secure a realistic funding rate for free early education and childcare which met the cost of providers (including schools) and enabled them to provide high quality services.
3. The 'Annie Kenney Fund' appeal for the money needed to erect a statue of Annie Kenney in Parliament Square be publicised.

Motion 2

The Mayor informed the meeting that the time limit for this item had expired and Councillor Stretton as Mover of the Motion and Councillor Sykes as Secorder of the Motion requested the motion be put to the vote.

“This Council notes with alarm that there are currently no legislative provisions in place to disqualify a Councillor who is placed on the sex offenders’ register.

Section 27(1) of the Localism Act 2011 declares that it is the job of a Council to promote and maintain high standards of conduct by members and co-opted members of the authority.

Disallowing us to exclude Members who are placed on the sex offenders register compromises the Council's duty to maintain high standards of conduct by its members.

Oldham's definition of the role of a Councillor states that he/she should 'be an active and visible community leader on behalf of the whole community'. This Council acknowledges that an individual placed on the sex offenders register cannot honestly represent a whole community when they have shown clear contempt towards members of that community.

The nature of a Council's work makes it unsuitable for an individual on the sex offender's register to work as a Councillor. The Council works with children, adults in need of social care and adults with disabilities. A Councillor's role can involve working with these vulnerable groups and therefore it is unsuitable for those groups to have interaction with someone on the sex offenders register.

With this in mind, this Council resolves to:

Make representations to the Secretary of State to extend the 1972 Local Government Act to automatically disqualify any member who after conviction is placed on the sex offenders register."

Councillor Stretton did not exercise her right of reply.

In accordance with Council Procedure rule 12.3 at least five Members requested a recorded vote on this Motion. The Vote was recorded as follows:

Councillor		Councillor	
Ahmad	FOR	Hussain, F.	FOR
Akhtar	FOR	Iqbal	ABSENT
Alexander A.	ABSENT	Jabbar	FOR
Alexander G.	ABSENT	Jacques	FOR
Ali	FOR	Kirkham	FOR
Ames	ABSENT	Klonowski	FOR
Azad	ABSENT	Larkin, J.	FOR
Ball	FOR	Larkin, T.	ABSENT
Bashforth, M.	FOR	Malik	ABSENT
Bashforth, S.	FOR	McCann	FOR
Bates	FOR	McLaren	FOR
Blyth	FOR	Moores	FOR
Briggs	FOR	Murphy	FOR
Brock	ABSENT	Mushtaq	FOR
Brownridge	FOR	Price	FOR
Chadderton	FOR	Qumer	FOR
Chauhan	FOR	Rehman	FOR
Cosgrove	FOR	Roberts	FOR
Dean	FOR	Salamat	FOR
Dearden	ABSENT	Sheldon	FOR
Fielding	FOR	Shuttleworth	FOR
Garry	FOR	Stretton	FOR
Gloster	FOR	Sykes	FOR
Goodwin	FOR	Toor	FOR
Haque	FOR	Turner	FOR

Harkness	FOR	Ur-Rehman	FOR
Harrison	FOR	Williams	FOR
Hewitt	FOR	Williamson	FOR
Hudson	FOR	Wrigglesworth	FOR
Hussain, A.	FOR	Heffernan	FOR

On a recorded vote being taken, the MOTION was CARRIED UNANIMOUSLY.

RESOLVED that representations be made by the Council to the Secretary of State for the extension of the 1972 Local Government Act to automatically disqualify any member who after conviction was placed on the sex offenders register.

Motion 3

The Mayor informed the meeting that the time limit for this item had expired and Councillor Ur-Rehman as Mover of the Motion and Councillor Fielding as Seconder of the Motion requested the Council permit the following motion be rolled over for discussion at the next Council meeting.

“This Council supports the TUC’s Dying to Work Campaign’s charter as being an imperative way of preserving the rights and dignity of its workers who are diagnosed with a terminal illness. Currently, workers with a terminal illness do not have a ‘protected characteristic’, and therefore have limited legal protection. Employers are free to dismiss terminally ill workers once they can prove they have made ‘reasonable adjustments’ to the employee’s job to assist with the illness. In addition, this leaves an employee facing the possibility that they will lose their death in service benefits, adding further stress at a time when security for a family’s future should be protected.

This Council believes that it should be the right of the employee to choose when or if they leave employment. An employee who is diagnosed with a terminal illness should be properly informed of their options and decide what is right for them, safe in the knowledge that they will not be put under undue pressure by their employer.

This Council recognises that in order to encourage other organisations to respect the rights of any of their terminally ill employees, the Council must lead by example.

Therefore this Council resolves to:

- 1) Sign the Dying to Work charter and integrate its contents into our HR procedures.
- 2) Instruct the Chief Executive to write to the Secretary of State for Work and Pensions lobbying for an amendment to the Equality Act 2010 that safeguards the rights of terminally ill employees.
- 3) Instruct the Chief Executive to write to the Borough’s three MPs asking them to do everything they can to press for an amendment to the Equality Act 2010 that safeguards the rights of terminally ill employees.”

RESOLVED that the Motion be rolled over to the Council meeting scheduled on 12th July 2017.



Oldham
Council

15

NOTICE OF OPPOSITION BUSINESS

Motion 1

Councillor Sykes **MOVED** and Councillor Murphy **SECONDED** the following **MOTION**:

“This Council notes that:

- All councils are required by government to have a Local Plan which identifies land for housing, offices and industry;
- The proposed Greater Manchester Spatial Framework (GMSF) is one approach to fulfilling this requirement; however other local authorities have fulfilled this requirement by developing their own Local Plan;
- The GMSF is a twenty year plan, requiring a third more housing land to be identified than would be required by typical fifteen year Local Plans produced by many other local authorities, and is based upon pre-Brexit growth assumptions over such a long period, which cannot be verified;
- The GMSF proposals include significant releases of green-belt in the Borough of Oldham, particularly in Shaw, Crompton, Chadderton, Royton and Saddleworth;

Council further notes that:

- These early proposals were developed without sufficient involvement of residents or ward members;
- Many residents and local politicians, particularly in Shaw, Crompton, Chadderton, Royton and Saddleworth, are strongly opposed to many of these proposals;

Council firmly believes that new housing development should first take place on brownfield or derelict sites, on sites with existing planning permission; and by converting long-term empty mills, shops and offices into homes; and that existing long-term empty homes should also be brought back into use, before any consideration is given to allocating green-belt or other protected open land for housing.

Consequently, Council condemns the current GMSF proposals as they fail to identify such sites that are available for development and are instead predicated upon developing new housing on green-belt land in the Borough of Oldham.

Council therefore resolves to:

1. Formally withdraw from the Greater Manchester Spatial Framework process and make arrangements to ensure that the GMSF does not apply to the Borough of Oldham.
2. Pursue Oldham’s own local plan. This should be a fifteen year Local Plan for the Borough which identifies that new housing development should first take place on brownfield or derelict sites, on sites with existing planning permission; and by converting long-term empty mills, shops and offices into homes; and that existing long-term

- empty homes should also be brought back into use, before any consideration is given to allocating green-belt or other protected open land for housing.
3. Make arrangements to comply with the duty to cooperate with other planning authorities.
 4. Review existing development plan documents and build in a review process every five years.”

Councillor Brownridge MOVED and Councillor Steven Bashforth SECONDED the following AMENDMENT:

“After ‘this council notes that’

At the end of the first bullet point add:

‘and Oldham’s current Local Plan was approved by a government inspector in 2011.’

At end of second bullet point deleted from (GMSF) to end and add:

‘is a joint plan to manage the supply of land for jobs and new homes across Greater Manchester and as such, the GMSF will not cover everything that a Local Plan would cover’

- Delete third bullet point and replace with
- ‘The Housing White Paper proposes a standard methodology for calculating ‘objectively assessed need’ which will mean that whether a strategic or local (or both) approach is taken to identify housing land, the same amount of housing will need to be provided.’

In fourth bullet point line 1 insert ‘as they were originally published’ after the GMSF proposals and before include significant releases... add fifth bullet point:

- ‘taking a Greater Manchester approach enables land supply to be spread out between the 10 districts – it may very well be that relying solely on a Local Plan will increase the pressure on land in Oldham.’

After ‘This council further notes’ in bullet point 1 line 1 insert ‘for discussion in between ‘developed’ and without’.

In bullet point 2 line 1 insert ‘at this stage’ between ‘politicians’ and ‘particularly’

Delete paragraph 2 and replace with:

‘Council is taking the following steps to ensure that a brownfield first strategy is delivered:

- Pressing for a Greater Manchester Land Reclamation programme and funding to make the development of brownfield land as cost effective as possible
- Reviewing the calculation of housing need to ensure that demand has been accurately identified
- Developing a Mills Strategy which balances Oldham’s heritage against housing and employment needs and assesses the costs of producing land viable and available for development

After Council resolves to:

Delete text in point 1 and replace with:

‘1. Press for changes to the Greater Manchester Spatial Framework which reflect the concerns raised by residents and ward councillors at the initial proposals including ensuring a robust brownfield first approach’

In point 2 line 1 delete Pursue and replace with 'Update' and add after 'own local plan' 'in accordance with the statutory requirements and 'delete this should be a fifteen year Local Plan for the borough'

Delete existing point 3 and renumber point 4. Add at end of new point 3 'as required to meet land supply obligations and protect greenbelt land' and delete 'every five years'.

Amended motion to read:

"This Council notes that:

- All councils are required by government to have a Local Plan which identifies land for housing, offices and industry and Oldham's current Local Plan was approved by a government inspector in 2011
- The proposed Greater Manchester Spatial Framework (GMSF) is a joint plan to manage the supply of land for jobs and new homes across Greater Manchester and as such, the GMSF will not cover everything that a Local Plan would cover
- The Housing White Paper proposes a standard methodology for calculating 'objectively assessed need' which will mean that whether a strategic or local (or both) approach is taken to identify housing land, the same amount of housing will be need to be provided
- The GMSF proposals as they were originally published include significant releases of green-belt in the Borough of Oldham, particularly in Shaw, Crompton, Chadderton, Royton and Saddleworth;
- Taking a Greater Manchester approach enables land supply to be spread out between the 10 districts – it may very well be that relying solely on a Local Plan will increase the pressure on land in Oldham.

Council further notes that:

- These early proposals were developed for discussion without sufficient involvement of Oldham residents or ward members;
- Many residents and local politicians at this stage particularly in Shaw, Crompton, Chadderton, Royton and Saddleworth, are strongly opposed to many of these proposals;

Council firmly believes that new housing development should first take place on brownfield or derelict sites, on sites with existing planning permission; and by converting long-term empty mills, shops and offices into homes; and that existing long-term empty homes should also be brought back into use, before any consideration is given to allocating green-belt or other protected open land for housing.

Council is taking the following steps to ensure that a brownfield first strategy is delivered;

- Pressing for a Greater Manchester Land Reclamation programme and funding to make the development of brownfield land as cost effective as possible
- Reviewing the calculation of housing need to ensure that demand has been accurately identified

- Developing a Mills Strategy which balances Oldham’s heritage against housing and employment needs and assesses the costs of producing land viable and available for development.

Council therefore resolves to:

1. Press for changes to the Greater Manchester Spatial Framework which reflect the concerns raised by residents and ward councillors at the initial proposals including ensuring a robust brownfield first approach
2. Update Oldham’s own local plan in accordance with the statutory requirements and which identifies that new housing development should first take place on brownfield or derelict sites, on sites with existing planning permission; and by converting long-term empty mills, shops and offices into homes; and that existing long-term empty homes should also be brought back into use, before any consideration is given to allocating green-belt or other protected open land for housing.
3. Review existing development plan documents and build in a review process as required to meet land supply obligations and protect greenbelt land.”

Councillor Harkness spoke against the AMENDMENT.

Councillor Jabbar spoke in support of the AMENDMENT.

Councillor Sykes exercised his right of reply.

Councillor Brownridge exercised her right of reply.

In accordance with Council Procedure rule 12.3 at least five Members requested a recorded vote on this Amendment. The Vote was recorded as follows:

Councillor		Councillor	
Ahmad	FOR	Hussain, F.	FOR
Akhtar	FOR	Iqbal	ABSENT
Alexander A.	ABSENT	Jabbar	FOR
Alexander G.	ABSENT	Jacques	FOR
Ali	FOR	Kirkham	FOR
Ames	ABSENT	Klonowski	AGAINST
Azad	FOR	Larkin, J.	FOR
Ball	FOR	Larkin. T.	ABSENT
Bashforth, M.	FOR	Malik	ABSENT
Bashforth, S.	FOR	McCann	AGAINST
Bates	FOR	McLaren	FOR
Blyth	AGAINST	Moores	FOR
Briggs	FOR	Murphy	AGAINST
Brock	ABSENT	Mushtaq	FOR
Brownridge	FOR	Price	FOR
Chadderton	FOR	Qumer	FOR
Chauhan	FOR	Rehman	FOR
Cosgrove	FOR	Roberts	FOR
Dean	FOR	Salamat	FOR
Dearden	FOR	Sheldon	AGAINST
Fielding	FOR	Shuttleworth	FOR

Garry	FOR	Stretton	FOR
Gloster	AGAINST	Sykes	AGAINST
Goodwin	FOR	Toor	FOR
Haque	FOR	Turner	AGAINST
Harkness	AGAINST	Ur-Rehman	FOR
Harrison	FOR	Williams	FOR
Hewitt	FOR	Williamson	AGAINST
Hudson	AGAINST	Wrigglesworth	FOR
Hussain, A.	FOR	Heffernan	AGAINST

On being put to the VOTE, 41 votes were cast in FAVOUR of the AMENDMENT and 12 votes were cast AGAINST with 0 ABSTENTIONS. The AMENDMENT was therefore CARRIED.

Councillor Sykes exercised his right of reply.

A vote was then taken on the SUBSTANTIVE MOTION.

On being put to the vote, the SUBSTANTIVE MOTION was CARRIED UNANIMOUSLY.

RESOLVED that:

1. Changes be pressed to the Greater Manchester Spatial Framework which reflected the concerns raised by residents and ward councillors at the initial proposals including ensure a robust brownfield first approach.
2. Oldham's own local plan be updated in accordance with the statutory requirements and which identified that new housing development should first take place on brownfield or derelict sites, on sites with existing planning permission; and by converting long-term empty mills, shops and offices into homes; and that existing long-term empty homes should be brought back into use, before any consideration was given to allocating green-belt or other protected land for housing.
3. Existing development plan documents be reviewed and a review process be built in as required to meet land supply obligations and protect greenbelt land.

Motion 2

The Mayor informed the meeting that the time limit for this item had expired and Councillor McCann as Mover of the Motion and Councillor Blyth as Secunder of the Motion requested the motion be put to the vote. Councillor McCann in moving the MOTION to the vote ACCEPTED the AMENDMENT.

“Council recognises that:

- Bees and other pollinators play an essential role in the Earth's ecosystem being vital for our food crops, gardens and countryside. Eighty percent of all crops reproduce as a result of the intervention of pollinators. The

Government has estimated that this intervention is worth around £500 million to the UK food economy alone.

- The number of bees is in decline and some species have become extinct. Pollinator decline is attributed to a variety of factors including disease, climate change, loss of habitat, and the use of insecticides, such as neonicotinoids (neonics).
- The use of herbicides containing glyphosate also poses a health hazard to humans.

Council recognises the value of establishing an action plan for the borough to help support bees and pollinators, and minimising the use of neonicotinoids and glyphosate on its land.

This Council resolves to:

- Cease the use of neonicotinoids and glyphosate on all land that it manages, with the exception where it is absolutely necessary in the control of Schedule 9 plants (under the Wildlife and Countryside Act 1981) or to protect Council assets.
- Establish a bees and pollinators action plan for the borough. Such a plan could include:
 - Using planning powers to protecting habitats that are important to bees and pollinators
 - Encouraging all new developments to provide for pollinators
 - Stopping the use of insecticides on local authority land
 - Establishing wildflower meadows on public green spaces and along public highways
 - Planning pollinator-friendly plants, such as those identified in the Royal Horticultural Society's Perfect for Pollinators scheme
 - Planting trees for bees, such as blossom-producing, spring flowering trees
 - Identifying measures to enable bee-keeping to thrive in our borough
 - Asking the public not to use insecticides in their garden and to plant bee-friendly plants
 - Encouraging schools to help children engage with this agenda
 - Asking the public health bodies and social housing partners to support our efforts
- Ask the Chief Executive to write to the Minister responsible calling on the Government to maintain the temporary ban on the use of neonicotinoids and to fund proper research into the hazards of neonicotinoids and glyphosate on human health and the environment."

AMENDMENT

The Mayor informed the meeting that the Chief Executive had received notice that Councillor Brock would be unable to move this amendment and nominated Councillor Roberts to take her place.



Councillor Roberts MOVED and Councillor Briggs SECONDED the following AMENDMENT:

“Amend paragraph 2, lines 12 to 14, to as follows:

‘Council recognises the national pollinators’ strategy as the best way of stemming the decline of bees. Bees do not know borders – therefore in order to best protect bees there needs to be a national strategy that is upheld by all local authorities.’

The final paragraph containing the resolution is to be amended by removing the second bullet point.

Insert a new third bullet point to say

- ‘maintain the standards outline in the National Pollination Strategy as much as is practicably possible’

Insert a new fourth bullet point to say:

- ‘continue to use the Green Dividend Fund to create more ecosystems where bees can flourish.’

Insert a new fifth bullet point to say:

- ‘Use this year’s consultation on Bloom and Grow to inform residents of the best way for maintaining their local ecosystems and identify measures to enable bee keeping.’

Amended motion to read:

“Council recognises that:

- Bees and other pollinators play an essential role in the Earth’s ecosystem play an essential role in the Earth’s ecosystem being vital for our food crops, gardens and countryside. Eighty percent of all crops reproduce as a result of the intervention of pollinators. The Government has estimated that this intervention is worth around £500 million to the UK food economy alone.
- The number of bees is in decline and some species have become extinct. Pollinator decline is attributed to a variety of factors including disease, climate change, loss of habitat, and the use of insecticides, such as neonicotinoids (or neonics).
- The use of herbicides containing glyphosate also poses a health hazard to humans.

Council recognises the national pollinators’ strategy as the best way of stemming the decline of bees. Bees do not know borders – therefore in order to best protect bees there needs to be a national strategy that is upheld by all local authorities.

This Council resolves to:

- Cease the use of neonicotinoids and glyphosate on all land that it manages, with the exception where it is absolutely necessary in the control of Schedule 9 plants (under the Wildlife and Countryside Act 1981) or to protect Council assets.
- Ask the Chief Executive to write to the Minister responsible calling on the Government to maintain the temporary ban on the use of neonicotinoids and to fund proper research into the hazards of neonicotinoids and glyphosate on human health and the environment

- Maintain the standards outlined in the National Pollination Strategy as much as is practicably possible
- Continue to use the Green Dividend Fund to create more ecosystems where bees can flourish
- Use this year's consultation on Bloom and Grow to inform residents of the best for maintaining their local ecosystems and identify measures to enable bee keeping.

Councillor McCann did not exercise his right of reply.

A vote was then taken on the SUBSTANTIVE MOTION.

On being put to the vote, the SUBSTANTIVE MOTION was CARRIED UNANIMOUSLY.

RESOLVED that:

1. The Council cease the use of neonicotinoids and glyphosate on all land that it manages, with the exception of where it was absolutely necessary in the control of Schedule 9 plants (under the Wildlife and Countryside Act 1981) or to protect Council assets.
2. The Chief Executive be asked to write to the Minister responsible calling on the Government to maintain the temporary ban on the use of neonicotinoids and to fund proper research into the hazards of neonicotinoids and glyphosate on human health and the environment.
3. Standards be maintained as outlined in the National Pollination Strategy as much as is practicably possible.
4. The use of the Green Dividend Fund be continued to create more ecosystems where bees could flourish.
5. This year's consultation on Bloom and Grow be used to inform residents of the best way for maintaining their local ecosystems and identified measures to enable bee keeping.

Motion 3

The Mayor informed the meeting that the time limit for this item had expired and Councillor Harkness as Mover of the Motion and Councillor Turner as Seconder of the Motion requested the motion be put to the vote.

“Council notes that:

- In April 2015, a motion was carried in relation to the application of benefits sanctions which stated that ‘People who are already vulnerable are often more likely to incur sanctions’
- Vulnerable claimants, particularly claimants with mental health conditions, conditions on the autism spectrum, or learning disabilities, continue to be disproportionately sanctioned.
- Guidance from the Department of Work and Pensions (DWP) to its staff recognises the need for additional

safeguards for vulnerable claimants in receipt of Employment Support Allowance (ESA) to reduce the incidence of sanctions.

Council welcomes the work that has been carried out by its officers with colleagues at the Department of Work and Pensions, to:

- Build on the ‘minimum standards’ in DWP guidance by creating additional safeguards for vulnerable claimants in receipt of ESA in Oldham, based on a model successfully introduced in the London Borough of Greenwich.
- Create a Vulnerability Guide and process flow chart for DWP staff and advisors in front-line organisations, backed by bespoke training, so they can better support vulnerable benefit claimants

Council hopes that these measures will help reduce the incidence of sanctions in Oldham amongst this client group and looks forward to the expansion of the pilot project to vulnerable claimants in receipt of other benefits later in 2017.

Council resolves to work with DWP staff to:

- Promote the new safeguarding model to front-line Council staff and those of partners who support vulnerable claimants, as well as through local disability, employment and housing forums and the Action Together Poverty Agenda Group.
- Feature information on the new safeguards on the Council’s website and in future Council publications.
- Support the establishment of a local liaison group, with representation from FWP, work programme providers, and relevant local agencies to monitor the impact of safeguards.”

A vote was then taken on the MOTION.

On being put to the vote, the MOTION was CARRIED UNANIMOUSLY.

RESOLVED that the Council work with DWP Staff to:

1. Promote the new safeguarding model to front-line Council staff and those of partners who supported vulnerable claimants, as well as through local disability employment and housing forums and the Action Together Poverty Agenda Group.
2. Feature information on the new safeguards on the Council’s website and in future Council publications.
3. Support the establishment of a local liaison group, with representation from DWP, work programme providers, and relevant local agencies to monitor the impact of safeguards.



16a To note the Minutes of the following Joint Authority meetings and the relevant spokespersons to respond to questions from Members

The minutes of the Joint Authorities were submitted as follows:

National Park Authority	2 nd December 2016
	3 rd February 2017
Transport for Greater Manchester	11 th November 2016
	13 th January 2017
Greater Manchester Fire and Rescue Service	8 th December 2016
	16 th February 2017
Police and Crime Panel	30 th June 2016
Greater Manchester Combined Authority	25 th November 2016
	16 th December 2016
	27 th January 2017
Joint GMCA/AGMA Executive	28 th October 2016
	16 th December 2016
	27 th January 2017
Greater Manchester Waste Disposal Authority	2 nd December 2016
	13 th December 2016
	20 th January 2017
	10 th February 2017

RESOLVED that the minutes of the Joint Authority meetings as detailed in the report be noted.

16b To note the Minutes of the following Partnership meetings and the relevant spokespersons to respond to questions from Members

The minutes of the Partnership meetings were submitted as follows:

Oldham Leadership Board	17 th November 2016
	12 th January 2017
MioCare	7 th November 2016
Health and Wellbeing Board	1 st November 2016
Unity Partnership Board	24 th November 2016

RESOLVED that the minutes of the Joint Authority meetings as detailed in the report be noted.

17 **UPDATE ON ACTIONS FROM COUNCIL**

Consideration was given to a report of the Director of Legal Services which informed members of actions that had been taken following previous Council meetings and provided feedback on other issues raised at the meeting.

RESOLVED that the Update on Actions from Council report be noted.

18 **WHO PUT THAT THERE?: A STREET CHARTER FOR OLDHAM**

Consideration was given to a report which related to a motion which proposed the creation of a Street Charter that supported

those who lived in, worked in or visited the borough who were visually impaired or blind. The motion had been referred to the Overview and Scrutiny Board, and following a period of research and engagement, a Charter had been developed and commended by Overview and Scrutiny to Council.



The Royal National Institute for the Blind's "Who Put That There" Campaign was a call on local authorities to engage with blind and partially sighted people in the area for the development of a Street Charter that put a 'clear highway' policy at the heart of their local decision making. The Charter highlighted the eight most common and dangerous faced by those with sight loss. The Charter had been developed using the suggested Street Charter content as well as Oldham specific findings which were outlined in the report.

The RNIB's overall aims were complementary to the Council's aims for health communities and as a co-operative Council.

Options /Alternatives

Option One – To approve the Street Charter. If the Charter was approved, work would start on progressing each of the commitments as set out in the Charter.

Option Two – Not approve the Street Charter.

RESOLVED that the Street Charter be approved.

19

CHANGE TO COMMITTEE MEMBERSHIP

Consideration was given to a report which proposed the appointment of a new Licensing Committee Chair for the remainder of the 2016/17 Municipal Year following the resignation of the current Chair.

RESOLVED that Councillor Norman Briggs be appointed Chair of the Licensing Committee for the remainder of the 2016/17 Municipal Year.

The meeting started at 6.00 pm and ended at 9.40 pm

This page is intentionally left blank



Report to COUNCIL

Appointment of the Leader of the Council

Officer Contact: Paul Entwistle, Director of Legal Services

Report Author: Liz Drogan, Head of Constitutional Services
Ext. 4705

17th May 2017

Reason for Decision

The appointment of the Leader of the Council is a Council function in accordance with provisions of the Local Government Act 2000 as amended.

Recommendations

1. That Council note the appointment of Councillor Jean Stretton the Leader of the Council from the 27th January 2016 and ending on the day when the Council holds its first annual meeting of the Leader's normal day of retirement as Councillor as outlined at paragraph 1.2 of the report.

Appointment of Leader of the Council

1 Background

- 1.1 The Council on the 16th December 2009 agreed to adopt the Leader and Cabinet model of governance.
- 1.2 The Leader's term of office will end on the day when the Council holds the first annual meeting after the Leader's normal day of retirement as a Councillor unless:
- a) he or she resigns from the office or
 - b) he or she is no longer a Councillor or
 - c) he or she is removed from office by the resolution of the Council.
 - d) the appointment of a successor at a subsequent Annual Meeting of the Council
- 1.3 Under the arrangements, it shall be the responsibility of the Leader to determine the size and membership of the Cabinet (provided the membership comprises between two and nine Members, not including the Leader). The Leader shall also determine the remit of each portfolio. The Council does not have any decision-making role in this regard. The details will be provided at Item 9 of the agenda.
- 1.4 Under the arrangements, all Executive functions are vested in the Leader and it is his/her responsibility to determine how such functions shall be delegated. The Leader has reaffirmed the existing delegation of executive functions to the Cabinet, and Officers. The Council does not have any decision-making role in this regard.

2 Current Position

- 2.1 The Council appointed Councillor Jean Stretton as Leader of the Council from the 27th January 2016 and ending on the day when the Council holds its first annual meeting of the Leader's normal day of retirement as a Councillor.

3 Options/Alternatives

- 3.1 N/A

4 Appendices

N/A

4 Background Papers

- 4.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act :

Local Government and Public Involvement in Health Act 2007 (published works available of the OPSI website)

Localism Act 2011 (published works available of the OPSI website)
Local Government Act 2000 (published works available of the OPSI website)

This page is intentionally left blank

Report to COUNCIL

Appointment of Deputy Leader, Cabinet Members, Deputy Cabinet Members and Allocations of Portfolios and Delegation of Executive Functions

Report of the Leader of the Council

17th May 2017

1. Reason for Decision

For the Leader to appoint the Deputy Leader, Cabinet Members, Deputy Cabinet Members, allocate portfolios to Cabinet Members and determine the executive functions for 2017/18.

2. Recommendations

For the Leader to appoint the Deputy Leader, Cabinet Members, Deputy Cabinet Members, allocation of portfolios to Cabinet Members and delegation of executive functions for 2017/18.

3. Background

3.1 The Leader of the Council has responsibility for the appointment of members to the Cabinet, the allocation of portfolios and the delegation of executive functions. The scheme of delegation is made pursuant to the Local Government Act 2000 as amended by the Localism Act 2011. The Leader may in respect of those functions not specially allocated under the scheme of delegation discharge any of those functions herself or arrange for the discharge of those functions:

- a) By the Executive;
- b) By another Member of the Executive;

-
- c) By a Committee of the Executive;
 - d) By an Area Committee known as District Executive in Oldham;
 - e) By an officer of the Council.

3.2 In accordance with the Local Government Act 2000, the Cabinet is not required to be politically balanced.

3.3 The executive portfolios are detailed as attached at Appendix 1 to the report. The delegation of executive functions are confirmed to be:

- those described in the relevant sections of Part 3 of the Constitution (“Responsibility of Functions”) as amended by Appendix 1.
- To permit Executive Members to make key decisions individually in accordance with their portfolios areas in consultation with the relevant Executive Director.

CABINET		
Economy & Skills Cluster		
Economy & Enterprise (L)	City Region and Devolution Regeneration & Infrastructure Enterprise & Business Support Capital Projects & Investments Corporate Property & Assets - Jean to Chair Oldham Town Centre & Markets External Relations Policy & Performance Tourism and Events Inclusive Growth Business Intelligence Communications & Media Legal & Democratic Services Member Development & Support	Cllr Jean Stretton Deputy: Fazlul Haque
Education & Early Years	Education & Skills Commission Education Early Years School Place Planning Looked After Children - Educational Performance GM Childrens' Services Review	Cllr Amanda Chadderton Deputy: Hannah Roberts
Employment & Skills	Get Oldham Working Employment and Employability GM Area Review Work and Skills Strategy Skills and Life Long Learning Apprenticeships	Cllr Shoab Akhtar Deputy: Paul Jacques
Health & Wellbeing Cluster		
Social Care & Safeguarding	Adult Social Services Adult Safeguarding Provider Services Disability Services & Adaptations Adoption & Fostering Children in Care Child Safeguarding Family Support GM Adult Services Review	Cllr Jenny Harrison Deputy: Ginny Alexander
Health & Wellbeing	Health Devolution Oldham Locality Plan Health Improvement Public Health Mental Health Fit for Oldham Leisure & Sport	Cllr Eddie Moores Deputy: Vita Price
Neighbourhoods & Cooperatives Cluster		
Neighbourhoods & Cooperatives	District Executives Libraries, Heritage and Local Studies Culture & Arts (inc Galleries/Museums) WW1 and Armed Forces Covenant Community Safety & Policing Community Cohesion Community Engagement (Including Changing Behaviours and Get Oldham Growing) Youth Service First Response Strategic Housing Housing Enforcement Planning & Building Control Early Help Environmental Services & Enforcement	Cllr Barbara Brownridge Deputy: Cath Ball

Environmental Services	Transport Licensing Highways Trading Standards Registrars & Cemeteries Gritting Car Parking Enforcement Street Lighting	Fida Hussain Deputy: Shaid Mushtaq
Corporate Support		
Finance & HR	Finance HR and Organisational Development Council Workforce - In Work Progression Low Carbon and Energy Saving ICT and Transactional Services Internal Business Support Unit Revenues and Benefits Customer Services (Including Contact Oldham) Welfare Advice and Guidance Commissioning & Procurement	CLr Abdul Jabbar Deputy: Ateeque Ur Rehman



Report to COUNCIL

Appointment of Committees and Composition of Political Groups

Officer Contact: Paul Entwistle, Director of Legal Services

Report Author: Liz Drogan, Head of Constitutional Services
Ext. 4705

17th May 2017

Reason for Decision

The Council is asked to review the political composition of committees and to note the composition of the political groups as previously notified under Regulation 8 (1) of the Local Government (Committees and Political Groups) Regulations 1990 and under Section 15 and 16 of the Local Government and Housing Act 1989. The Council asked to constitute and appoint members to serve on the several Committees detailed in the constitution and listed in Appendix 1 to this report.

Recommendations

- (a) The composition of the political groups as shown in paragraph 1.1 be noted;
- (b) The several Committees detailed at paragraph 1.2 be constituted with the Terms of Reference and delegated powers as detailed in the Constitution;
- (c) The number of seats on the various Committees for the 2017/18 Municipal Year be as detailed in paragraph 1.7 be approved;
- (d) Council confirms the allocation of seats to the political groups and makes appointments to fill the seats in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989, as detailed in Appendix 1;

-
- (e) Council appoints a Chair and Vice-Chair of each of the various Committees for the 2017/18 Municipal Year, as detailed in Appendix 1, with the exception of the Selection and Appeals Committees;
 - (f) The Co-opted Members detailed at paragraph 1.10 of the report be appointed to the Overview and Scrutiny Board and the Statutory Co-optees be given full voting rights in respect of education matters only;
 - (g) Council appoints District Executive Chairs to each of the District Partnerships for the 2017/18 Municipal Year as listed in Appendix 1;
 - (h) Council to confirm that the Traffic Regulation Order Panel remains outside political balance
 - (i) That Council agrees as in previous years to waive the political balance rules in relation to the Standards Committee to ensure appropriate representation.
 - (j) Any outstanding appointments to be delegated to the Chief Executive in consultation with the Leader of the Council and Leader of the main opposition group;

Appointment of Committees and Composition of Political Groups

1 Background

The Council is asked to review the political composition of committees and to note the composition of the political groups as previously notified under Regulation 8 (1) of the Local Government (Committees and Political Groups) Regulations 1990. There is currently a vacancy in the Royton North Ward due to the recent death of Councillor Tony Larkin.

1.1 Political Groups

Council is asked to note that the composition of the political groups, as previously notified under Regulation 8 (1) of the Local Government (Committees and Political Groups) Regulations 1990, is:-

(i)	The Labour Group	45	Members
(ii)	The Liberal Democrat Group	9	Members
(iii)	The Conservative Group	2	Members
(iv)	UKIP	1	Members
(v)	Independent	2	Members

1.2 Terms of Reference and Delegated Powers

Council is asked to constitute and appoint members to serve on the several Committees detailed in the Constitution and listed in Appendix 1 to this report, namely:-

- (i) The Regulatory Committees:-
Licensing
Planning
Appeals
Commons Registration
Traffic Regulation Order/Petitioners Committee. In 2016 Council agreed to waive political balance for this Committee. The current Membership is 4 elected Members. The Council is asked to agree Membership of 2 Labour, 2 Lib Dem with 4 substitutes.
- (ii) The Overview and Scrutiny Bodies:-
Overview and Scrutiny Board
Performance and Value for Money Select Committee
- (iii) The Audit Committee
- (iv) The Standards Committee
Council agreed in 2016 to waive political balance for the Standards Committee. The current membership is 5 elected members, 2 Parish Councillors and 4 independent persons. The Quorum for the Committee is three Members, including one independent person. The Council is asked to agree to Membership of 3 Labour and 2 Liberal Democrats.

The terms of reference, and delegated powers where applicable, be as detailed in the Council's Constitution.

Council is also asked to ratify the Leader's nominations to the Health and Well-being Board. The Board is not a politically balanced Committee of the Council and is listed in Appendix 1 to this report. Council is asked to appoint the District Executive Chairs to each of the District Executives for the 2017/18 Municipal Year.

1.3 Political Balance

There are four statutory principles of political balance which have to be applied in filling appointments to Committees. These are contained in S15(5) of the Local Government and Housing Act 1989.

The principles have to be applied in priority order as follows:-

- (a) that not all seats on the body are allocated to the same political group;
- (b) that the majority of the seats on the body are allocated to a particular political group if the number of persons belonging to that group are a majority of the Authority's membership;
- (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary committees of a relevant Authority which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary committees of that Authority as is borne by the number of members of that group to the membership of the Authority; and
- (d) subject to paragraphs (a) to (c) above, that the number of seats on the body which are allocated to each political group bears the same proportion to the same number of all seats on that body as is borne by the number of members of that group to the membership of the Authority.

The political group sizes as a percentage of the total membership of the Council are:-

Labour Group	$45/60 \times 100 = 75\%$	$75 \text{ seats} \times 75\% = 56.25$	57 Seats
Liberal Democrat Group	$9/60 \times 100 = 15\%$	$75 \text{ seats} \times 15\% = 11.25$	12 Seats
Conservative Group	$2/60 \times 100 = 3.33\%$	$75 \text{ seats} \times 3.33\% = 2.49$	3 Seats
UKIP	$1/60 \times 100 = 1.66\%$	$75 \text{ seats} \times 1.66\% = 1.25$	1 Seats
Independent	$1/60 \times 100 = 1.66\%$	$75 \text{ seats} \times 1.66\% = 1.25$	1 Seat
Independent	$1/60 \times 100 = 1.66\%$	$75 \text{ seats} \times 1.66\% = 1.25$	1 seat

* Each of the Calculations have been adjusted to ensure the total number of seats are apportioned.

- 1.5 The application of these percentages to the number of seats on individual Committees gives the following allocation of seats:-

COMMITTEE SIZE	LABOUR (L)	LIBERAL DEMOCRATS (LD)	CONSERVATIVE (C)	UKIP (U)	IND (I)	IND (I)
15	11.25	2.25	0.50	0.25	0.25	0.25
14	10.50	2.10	0.23	0.233333	0.233333	0.233333
13	9.75	1.95	0.22	0.216667	0.216667	0.216667
12	9.00	1.80	0.20	0.2	0.2	0.2
11	8.25	1.65	0.37	0.183333	0.183333	0.183333
10	7.50	1.50	0.33	0.166667	0.166667	0.166667
9	6.75	1.35	0.30	0.15	0.15	0.15
8	6.00	1.20	0.27	0.133333	0.133333	0.133333
7	5.25	1.05	0.23	0.116667	0.116667	0.116667
6	4.50	0.90	0.10	0.1	0.1	0.1
5	3.75	0.75	0.08	0.083333	0.083333	0.083333
4	3.00	0.60	0.07	0.066667	0.066667	0.066667
3	2.25	0.45	0.05	0.05	0.05	0.05
2	1.50	0.30	0.03	0.033333	0.033333	0.033333

- 1.6 Under the political balance rules after these percentages have been applied to the total number of seats on Committees of the Council any remaining seats must be allocated to members who are not Members of any political group.

Applying political balance as detailed above, the allocation of seats, to the current committee structure, would be as follows:-

Committee	Seats	L	LD	C	U	I	I
Licensing	15	11	2	1	0	0	0
Planning	14*	11	2	0	0	0	0
O&S Performance & Value for Money Select Committee	9*	7	1	0	0	0	0
O&S Board	8*	6	1	0	0	0	0
Audit Committee	9	7	2	0	0	0	0
Local NJC	7*	5	1	0	0	0	0
Selection Committee	5	4	1	0	0	0	0
Commons Registration	5	4	1	0	0	0	0
Appeals Committee	3	2	1	0	0	0	0
Total	75	57	12	1*	0*	0*	0*

* The above calculation leaves 1 committee place to be reallocated and 5 places to be allocated.

1.7 Adjustment of Seats

In accordance with the rules of political balance the number of seats must be allocated to accord with the rules above. It is therefore proposed that the number of seats on the various Committees for the 2017/18 Municipal Year be fixed as follows:-

Committee	Seats	L	LD	C	U	I	I
Licensing	15	11	2	1	0	1	0
Planning	14	10	2	1	1	0	0
O&S Performance & Value for Money Select	9	7	1	1	0	0	0

Committee							
O&S Board	8	6	1	0	0	0	1
Audit Committee	9	7	2	0	0	0	0
Local NJC	7	6	1	0	0	0	0
Commons Registration	5	4	1	0	0	0	0
Selection Committee	5	4	1	0	0	0	0
Appeals Committee	3	2	1	0	0	0	0
Total	75	57	12	3	1	1	1

The Health and Well Being Board is not included in the calculation above. Although the Committee is appointed by Council, the Local Authority (Public Health and Well Being Boards and Health Scrutiny) Regulations 2013 provide for the disapplication of Section 15 and 16 of the Local Government and Housing Act 1989.

1.8 Substitutes are to be appointed by the political groups in accordance with the Substitute Scheme contained in the Constitution. Substitutes for Overview and Scrutiny Boards may be nominated up to a maximum of the number of Members of that Group serving on the Board. Substitutes are not permitted for Licensing. For the Planning Committee, up to 14 substitutes are to be nominated in accordance with the political balance of each Committee.

Council is also asked to appoint substitutes to the Traffic Regulation Order Panel.

1.9 Council is asked to review the political composition of the Committees; to determine the allocation of seats to political groups; and to make the appointments to fill the seats in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations.

1.10 The Overview and Scrutiny Board has Co-opted Members serving as follows:

Statutory Co-opted Members (with voting rights)

Mr A Armitage	Manchester Church of England Diocese
Mr V Hall	Salford Roman Catholic Diocese
Mr C Maude	Parent/Governor Primary School
Vacant	Parent/Governor Secondary Schools

Council is asked to approve that the Co-opted Members listed above be re-appointed. Statutory Co-opted members may attend for the whole of the meeting and may speak on all matters if they so wish.

1.11 **Background Papers**

The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does include documents which would disclose exempt or confidential information as defined by the Act:

Local Government (Committees and Political Groups) Regulations 1990.

Local Government and Housing Act 1989.

Contact Liz Drogan [tel:0161 770 4705](tel:01617704705), Level 4 Civic Centre

Oldham

OL1 1 IL

1.12 **Appendices**

Appendix 1 – Membership of Committees.

This page is intentionally left blank



Report to COUNCIL

Appointments to Outside Bodies 2017/18

Officer Contact: Paul Entwistle, Director of Legal Services

Report Author: Liz Drogan, Head of Constitutional Services

17th May 2017

Reason for Decision

Appointments as nominated by the Political Groups to be made to Outside Bodies for the 2017/18 Municipal Year.

Recommendations

1. That appointments be made to the Outside Bodies listed in Appendix 1 for the 2017/18 Municipal Year.
2. That all other appointments to Outside Bodies for the Municipal Year 2017/18 as listed in Appendix 2 be delegated to the relevant District Executive. The existing appointments for those bodies listed will remain until the first meeting of the relevant District Executive.
3. That nominations be made to the AGMA/GMCA Outside Bodies listed in Appendix 3 for the 2017/18 Municipal Year.
4. That any outstanding appointments be delegated to the Chief Executive in consultation with the Leader of the Council and the Leader of the main opposition Group.

Purpose of the Report

- To make appointments as nominated by the Political Groups to Outside Bodies for the 2017/18 Municipal Year (except where stated otherwise).
- The list attached at Appendix 1 shows the list of Outside Bodies to which appointments are required for 2017/18.
- The list attached at Appendix 2 shows the list of Outside Body appointments to be delegated to the relevant District Executive.
- The list attached at Appendix 3 shows the list of AGMA/GMCA Outside Bodies to which nominations are required for 2017/18.

Background Papers

The following is a list of the background papers on which this report is based in accordance with the requirements of Section 100 (1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by that Act.

Outside Bodies 2015/16 File

Any person wishing to inspect copies of the above background papers should contact:-
Constitutional Services Tel: 0161 770 5151

OLDHAM METROPOLITAN BOROUGH COUNCIL**APPOINTMENT TO OUTSIDE BODIES – 2017-18****OMBC****RA – Ruling Administration****OPP – Main Opposition****Adoption Panel – 1 place RA**

Contact: Vicky Brooke, Adoption Team Manager, Tel: 0161 770 6537. Unit 10 Whitney Court, Southlink Business Park, Oldham OL4 1DB and Tracy Taylor-Waite (Unit 9) Tel: 0161 770 6551 vicky.brooke@oldham.gov.uk

Lab 1	Lib Dem 0		Notes
Moore			Must commit to attend 75% of meetings

Purpose

Adoption panels are a regulatory body with a crucial role in monitoring adoption care for our looked after children. The main role is to make decisions about the approval, terms of approval and assessing the continuing suitability of adoptive carers including relatives under assessment for children subject to care proceedings. The overriding objective is to promote the welfare of children and quality assure the services provided to families in need of safeguarding intervention

Benefits to Council

As a council we compete to recruit carers and the panels effective function is crucial to our reputation, alongside ensuring we provide a safe, high quality service to children and families

Commitment

There are 18 panels a year minimum, lasting 4-7 hours each

Attendance – Requirement as corporate parent**Advisory Centre for Education – 1 place RA**

Contact: Kay Wrench, Visual & Physical Impairment Team Leader, Tel: 0161 770 3110. OMBC, Level 6, Civic Centre, West Street, Oldham OL1 1UG
kay.wrench@oldham.gov.uk

Lab 1	Lib Dem 0		Notes
BALL			

Purpose

For parents and carers ACE provides independent practical advice and information on state education in England.
For professionals ACE offers a range of high quality training and consultancy services covering education law and guidance.

Benefits to Council Unknown
Commitment Unknown
Financial Commitment (if any) None
Attendance –Optional

Corporate Parenting Panel – 6 places 4 RA + 2 Main Opp Contact: Ed Francis, Assistant Director Safeguarding and Partnerships, Level 3, Civic Centre, West Street, Oldham, OL1 1UG. Tel: 0161 770 6674 ed.francis@oldham.gov.uk			
Lab 4	Lib Dem 2		Notes
MOORES HARRISON G ALEXANDER ROBERTS	TURNER WILLIAMSON		Lead member for Children currently but could be any Cabinet member

Domestic Violence Partnership – 2 Places 2 RA Contact: Lorraine Kenny, Community Safety Unit, Level 9 Civic Centre, Oldham Tel: 0161 770 1582 lorraine.kenny@oldham.gov.uk			
Lab 2	Lib Dem 0		Notes
HARRISON BROWNRIDGE			1 Cabinet Member + 1
Purpose To oversee the implementation of the DV Strategy through the delivery plan. To consider DV trends (calls for service, prosecutions, victims supported etc.) One of the key areas we are looking at currently is the impact of DV on children.			
Benefits to Council The benefits to the Council are through partnership and co-operative working. The DVP is now co-chaired by a 3rd sector representative. Working in this way allows us to share practice and learning whilst having the benefit of partnership scrutiny and transparency.			
Commitment It meets every two months and is usually scheduled from 12pm to 2pm in one of the Civic Suites. The next one is scheduled for the 8th December and will be in the Crompton Suite. We haven't had regular Cllr attendance at recent meetings however we ensure they are kept up to date and are sent all the relevant information.			
Financial Commitment (if any) None The Council contributes to the DV response in Oldham through the mainstream budgets (Community Safety and Early Help).			

Attendance – Optional**Fostering Panel – 1 places 1 RA**

Contact: Maris Elkington, Fostering Team Manager, Tel: 0161 770 6534.
 Unit 10 Whitney Court, Southlink Business Park, Oldham OL4 1DB
maris.elkington@oldham.gov.uk

Lab 1	Lib Dem 0		Notes
ROBERTS			Must commit to attend 75% of meetings (legislation) – no sub allowed

Purpose

Fostering panels are a regulatory body with a crucial role in monitoring foster care for our looked after children. The main role is to make decisions about the approval, terms of approval and assessing the continuing suitability of foster carers including relatives under assessment for children subject to care proceedings. The overriding objective is to promote the welfare of children and quality assure the services provided to families in need of safeguarding intervention

Benefits to Council

As a council we compete to recruit carers and the panels effective function is crucial to our reputation, alongside ensuring we provide a safe, high quality service to children and families

Commitment

There are 18 panels a year minimum, lasting 4-7 hours each

Attendance – Requirement as corporate parent**Hollies Trust - 1 Place 1 RA,**

Contact: Ben Hill, Principal Regeneration Officer Tel: 0161 770 5261 OMBC, Level 3, Civic Centre, West St, Oldham OL1 1UL Ben.Noble@oldham.gov.uk

Lab 1	Lib Dem 0		Notes
AKHTAR			Cab Mem Education and Skills

Purpose

The purpose of the William Taylor Hague Trust is to ensure that the Hollies building, which is now derelict, and the land it stands in, are sold and the proceeds of sale are used in a manner consistent with the William Taylor Hague Trust and the Charities Commission. In broad terms the trust document stipulates that that proceeds of sale must be used to promote the health and wellbeing of people in Oldham, and traditionally the building was used as a centre for people with mental ill health.

Benefits to Council

When the site is sold, some of the money will be in respect of the land owned by the Council. The rest of it will be allocated to project to benefit the health

and welfare of the people of Oldham. The Trustees have indicated that they are likely to choose projects relating to dementia, based on advice received from those involved in delivering dementia services in Oldham.

Commitment

There are no set dates or times for meetings. Meeting dates are set to ensure that there is sufficient oversight and progress with the sale of the Hollies site. Once the sale is complete the group will then meet to allocate the proceeds of sale. Once the money is allocated the William Hague Trust will then need to consider what future oversight, if any, it wants to have over the projects it has funded.

Financial Commitment (if any)

None

Attendance – Requirement

Oldham Strategic Housing Board - 3 Places 2 RA + 1 Main Opp

Contact: Bryn Cooke Tel: 0161 770 4134 Level 3, Room 310, Civic Centre, West Street, Oldham, OL1 1UH bryn.cooke@oldham.gov.uk

Lab 2	Lib Dem 1		Notes
BROWNRIDGE F. HUSSAIN	WILLIAMSON		Cabinet Member (Neighbourhoods and Co-operatives) + 1

Purpose

The Oldham Strategic Housing Board is a multi-agency partnership meets every two months and is serviced through officers at the Council. It is responsible for overseeing progress on the Oldham Housing Strategy and on approving plans to improve the quantity, quality and access to housing across the borough..

Benefits to Council

The benefits to the Council are that it provides an opportunity to engage with partners at a strategic level on Housing and ensure engagement in work around a variety of themes.

Commitment

The meetings last 2 hours and there are 3 elected member representatives, including the Housing portfolio holder who chairs the meetings.

Attendance – Optional

PFI and Housing Revenue Account Board – 1 place RA

Contact: Bryn Cooke Tel: 0161 770 4134 Level 3, Room 310, Civic Centre, West Street, Oldham, OL1 1UH bryn.cooke@oldham.gov.uk

Lab 1	Lib Dem 0		Notes
BROWNRIDGE			

Purpose

The PFI and Housing Revenue Account Board is responsible for ensuring

effective overview and governance of the Council's two Housing Private Finance Initiative schemes and overseeing the Housing Revenue Account in which the finances sit for both PFI schemes.
Benefits to Council The benefit to the Council is that it provides an opportunity for the portfolio holder and officer representatives to assess performance on the PFI schemes and individual projects within the Housing Revenue Account
Commitment It meets bi-monthly for an hour and a half.
Attendance – Requirement

Learning Disability Partnership Board – 2 Places 2 RA Contact: Claire Hill, Tel: 0161 770 4292 Planning & Commissioning Manager – LD & Mental Health, OMBC, Level 4, Civic Centre, West Street, Oldham OL1 1UG Claire.Hill@oldham.gov.uk			
Lab 2	Lib Dem 0		Notes
HARRISON G ALEXANDER			Cabinet Member (Social Care and Safeguarding)
Purpose The Board is a group of people who get together and meet on a regular basis, working together to make Oldham a better place to live for people with learning disabilities.			
Benefits to Council In self-assessment returns having partnership boards is seen as constructive and a positive way of involving stakeholders in a locality's developments.			
Commitment 6 times per year, once every two months. Meets at Civic Centre, Lead Member for Social Care and Safeguarding chairs the meeting.			
Financial Commitment (if any) The resources it takes to host the meetings (minutes, facilitating and refreshments provided etc.)			
Attendance –Optional This is not a board/meeting that we are obliged to host/hold and it is seen as favourable when submitting Dept of Health self-assessments on Learning Disability and/or Autism.			

Oldham Council Music Awards – 5 places 3 RA + 2 Main Opp Contact: Amanda Carpenter, Oldham Music Service, Lyceum Buildings, Union Street, Oldham OL1 1QG Tel: 0161 770 5668 amanda.carpenter@oldham.gov.uk

Lab 3	Lib Dem 2		Notes
A ALEXANDER	HEFFERNAN		
DEARDEN	TURNER		
ROBERTS			
<p>Purpose The fund is made up of 2 trusts re Archer & Marjorie Tate fund and are awarded to students who live in Oldham to develop their musical skills, either within the borough of Oldham or at a full time Music Conservatories or other full time higher education establishments. These awards are made to assist with the costs associated with students intending on pursuing a career in music.</p>			
<p>Benefits to Council The fund was given to the Council to help students and their musical aspirations and has been going for quite a few years. The costs associated with pursuing a career in music are very high and this award does make a difference to the students who apply. The interest it accumulates currently is not sufficient to keep the balance topped up and at some point in the future, it is anticipated that the monies will reduce so that no further awards will be able to be paid.</p>			
<p>Commitment The committee meets once a year usually August time at the Lyceum, when each application is discussed and awards allocated. The decisions made are by the Councillors on the committee.</p>			
<p>Attendance – Requirement</p>			

Action Oldham Fund Advisory Panel - 2 places 1 RA + 1 Main Opp
Contact: Jackie Wilson, Head of Policy, Tel: 0161 770 5755. Level 3 Civic Centre, Oldham OL1 1UL Jackie.Wilson@oldham.gov.uk

Lab 1	Lib Dem 1		Notes
BALL	GLOSTER		
<p>Purpose Constituted to consider applications received for financial assistance from the Co-operative Oldham Fund. The Panel will advise on the allocation of funds, with the decision on grant applications to be formally made by VAO.</p>			
<p>Benefits to Council There are significant benefits of maintaining a strategic relationship with Action Together as an important and valued partner in Oldham. This relationship is not limited to the Action Oldham Fund Advisory Panel, with a range of partnership working taking place with and alongside Action Together. It is helpful for an Elected Member to be involved closely in the panel, in respect of their role as a local leader and to feed in and communicate key messages. This also ensures that important local activity is shared and disseminated more widely.</p>			
<p>Commitment At least one meeting annually. Total number may depend on the number of applications for grants.</p>			

<p>Financial Commitment (if any) The Council contributed over £1m from dormant trust funds to Action Together in setting up the Action Oldham Fund as a sustainable fund back in 2013, part of which has been administered through the panel and awarded to local groups as grants in return for key activity and action across Oldham</p>
<p>Attendance – Requirement</p>

Oldham Leadership Board- 4 places Leader of the Council and Leader of the Main Opposition, Portfolio Holder for Commissioning & Chair of Health and Wellbeing Board
Contact: Vicky Sugars, Partnerships and Project Manager, Room 317, OMBC, Civic Centre, West Street, Oldham, OL1 1UG. Tel: 0161 770 3303
Vicky.Sugars@oldham.gov.uk

Lab 3	Lib Dem 1		Notes
STRETTON	SYKES		
DEARDEN	McCANN (SUB)		
JABBAR			

Purpose
The Oldham Leadership Board is the borough’s strategic partnership and comprises of public sector chief executives, elected leaders, business and community and voluntary leaders. Its primary role is to drive the Oldham Plan, the borough’s strategic document and lead Oldham as a place at Greater Manchester, as a borough and at a neighbourhood level.

Benefits to Council
Collective leadership role of the borough, GM and neighbourhoods. Opportunities for collaborations across partners organisations to decrease demand on services and increase outcomes for residents, good relations and networking across the key leaders of Oldham and all sectors

Commitment
The Board meets between 4 and 6 times a year. The meetings alternate between the civic centre and a partner venue such as First Choice Homes or Oldham College.

Attendance – Optional - OMBC provides leadership role for Board and Leader is Chair

MioCare and Support – 4 places 3 RA + 1 Main Opp
Contact: Mark Warren, Director of Adult Social Care, Tel: 0161 770 4215
Level 4 Civic Centre Oldham Mark.Warren@oldham.gov.uk

Lab 3	Lib Dem 1		Notes
CHAUHAN	McCANN		
HARRISON			
G ALEXANDER			

Purpose
To provide specialist care services on behalf of the council to vulnerable people living in Oldham. The Company with its Council affiliation is changing

and a review has been recently completed outlining change. The proposals include transformation of MioCare's services, and selective growth.

Benefits to Council

Ensures the Council can meet its statutory obligations in a range of areas relating to legislation.

Commitment

The Board meets monthly.

Financial Commitment (if any)

Attendance – Requirement

Community Safety and Cohesion Board – 2 Places 2 RA

Contact: Jill Beaumont, Director of Community Services, Tel: 0161 770 4778
Level 9, Civic Centre, West St, Oldham OL1 1UL

Jill.Beaumont@oldham.gov.uk

Lab 2	Lib Dem 0		Notes
BROWNRIDGE			
BALL			

Purpose

The CSCP Board has strategic oversight and responsibility for the delivery of the CSCP Plan. This plan aligns with the Police and Crime Commissioner priorities and the safety and cohesion of residents of the Borough

Benefits to Council

Delivers key strategic objectives, statutory council duty, holds partners to account.

Commitment

The Board meets on a quarterly basis at the Civic Centre

Financial Commitment (if any)

In kind resources

Attendance – Requirement

Standing Advisory Council for Religious Education – 2 RA + 1 Main Opp

Contact: Mrs K Holmes, Clerk to SACRE Tel: 0161 770 1629
SACRE, Level 4 Civic Centre, Oldham OL1 1UL

karen.holmes@oldham.gov.uk

Lab 2	Lib Dem 1		Notes
PRICE appointed until 31/8/19	Gloster appointed until 31/8/19		3 year term of office, appointed Annual Council May 2016
VACANCY			

Purpose

The Standing Advisory Council on Religious Education (SACRE) advises on

Oldham's agreed syllabus for Religious Education, publishes an annual report, conducts regular meetings, monitors the quality and provision of Religious Education in all maintained and voluntary controlled schools and receives complaints in relation to Religious Education and collective worship.

Benefits to Council

Commitment

Meets infrequently as current direction set until 2019

Attendance – Requirement - need not be an elected Member

This page is intentionally left blank

OLDHAM METROPOLITAN BOROUGH COUNCIL**APPOINTMENT TO OUTSIDE BODIES – 2017-18****JOINT VENTURES****RA – Ruling Administration****OPP – Main Opposition**

FCHO Main Board – 1 place 1RA Contact: Joanne Goodall- Governance Manager, Tel: 0161 393 5573 First Choice Homes, First Place, 22 Union Street, Oldham, OL1 1BE joanne.goodall@fcho.co.uk			
Lab 1	Lib Dem 0		Notes
BROWNRIDGE			Reduces to 1 RA place only in 2016/17
Purpose The FCHO Board's central role is to lead, direct, control, scrutinise and evaluate the Company's work. This includes determining strategic direction and policies, establishing and overseeing control and risk management frameworks, satisfying itself on the integrity of financial information and ensuring that the Company achieves its aims and objectives.			
Benefits to Council The benefits to the Council are mainly in relation to partnership working given that FCHO are the largest provider of Housing as well as the largest employer within the Oldham Borough.			
Commitment Attendance of least 9 board meetings per year Attendance at 2 special board meetings per year Membership of and attendance of committee meetings Attendance at the Annual General Meeting and any Special General Meetings Attendance at any relevant training and development sessions Attendance at 2 strategic away days per year Attendance at any associated development events including the process of appraisals of the board and individuals and 1:1's with the Chairperson Some Board Members will also be required to be on the recruitment panels required for Board Membership recruitment process			
Attendance – Optional – the Council may appoint one Member to the Board			
All Board Members, including the Local Authority Member are registered as non-executive directors and are the appointed Shareholders of FCHO. The Local Authority Member is not a Local Authority representative, they are a			

Board Member and Shareholder and have the same legal duties and responsibilities as all other Board Members including inclusion in the company registers and returns to the Financial Conduct Authority and Homes and Communities Agency.

Foxdenton Development Board – 3 Places (Cabinet Members)

Contact: Tom Stannard Tel: 0161 770 4846
 Oldham Council. tom.stannard@oldham.gov.uk

Lab 3	Lib Dem 0		Notes
STRETTON			
BROWNRIDGE			
JABBAR			

Purpose

In 2014, Oldham Council set up a Joint Venture company (JV Co) to bring forward the Foxdenton scheme (now named Broadway Green). The two shareholders in the 50:50 JV Co are the Council and the Developer. The Developer is Foxdenton LLP (Foxdenton LLP being a joint venture between Grasscroft Property and Seddons Construction). At the same time as entering into the partnership agreement with Oldham, the Developer also entered into a Development Management Agreement with the JV Co, to advise on development and funding strategies.

The Joint Venture Company has a Management Board with no more than six Board Members. A maximum of three Board members can be appointed by both the Developer and the Council. The Management Board is responsible for the management and control of the business and the affairs of the JV Co and has the authority to do all things necessary to carry out the purpose of the JV Co, subject to Council approval.

Benefits to Council

The scheme will deliver up to 700,000 sq. ft. of employment space within a premium business park and up to 500 new homes. This is expected to bring 2,000 new jobs to the local area as well as much needed new housing. It will also provide a £5.4m annual boost to the local retail economy from new resident spending. Importantly, essential infrastructure will be delivered ahead of any other development and will include a new spine road connecting the A663 and B6189, with work set to begin in May 2017.

Commitment

Meetings of the Management Board are held at the Civic Centre, usually between the hours of 9am- 5pm. They can be held at any time upon a written request of a Board Member (subject to a minimum of 10 days' notice) and in any event at least every three months. Now that we are moving swiftly forward to the delivery phase, Board meetings are currently being held every two months. The quorum for a meeting of the Management Board is two Board Members (one from the Council and one from the Developer). Each Board Member has one vote and decisions are determined by a majority vote.

Financial Commitment (if any)

The Council has transferred land into the JV Co (at market value) by way of a commercial loan. The Council has also agreed to contribute towards infrastructure works, which will benefit the wider area. In return for this commitment, the Council will receive a share of the development profits.

Attendance – Requirement

Council membership of the Management Board, is required under the terms of the JV partnership agreement.

Meridian Development Company Ltd – 1 place 1 RA

Contact: Becky Collinge Tel: 08450 540528

Meridian Business Centre King Street Oldham Lancs OL8 1EZ

admin@interurbanestates.co.uk

Lab 1	Lib Dem 0		Notes
STRETTON			

Purpose

Meridian Development Company owns and manages a Grade II listed business centre and an adjoining 5.7 acres area of development land. The Company is seeking to develop the site for high end business and employment use and is currently onsite developing a new depot property for First Choice Homes Oldham.

Benefits to Council

The Council benefits from having immediate access to the skillset (both professional and business acumen) with two local private sector businessmen who have over 40 years' experience in the Manufacturing Development and Construction Industry.

Commitment

Council officers and their joint venture partners meet on a regular basis to oversee the company operations. The meetings take place either in the Conference room at the Business Centre or at a meeting room within the Civic Centre as appropriate.

Financial Commitment (if any)

The company is self-financing.

Attendance – Requirement

The Council and the Joint Venture partners are both shareholders in the company

Oldham Coliseum Theatre – 2 Places 1 RA + 1 Main Opp

Contact: David Martin, Administrative Director, Tel: 0161 624 1731
 Deputy Chief Executive, Oldham Coliseum Board, Fairbottom Street, Oldham
 OL1 3SW DavidMartin@Coliseum.org.uk annelouisejones@coliseum.org.uk

Lab 1	Lib Dem 1		Notes
BROWNRIDGE	HEFFERNAN		

Purpose

Oldham Coliseum theatre provides a wide variety of distinctive and high quality theatre performance and participatory activities for people from all communities in Oldham and Greater Manchester.

Benefits to Council

In terms of direct benefits, we invite Councillors and Officers to a ‘Civic Night’ once a year, where they can see a performance.

In terms of indirect benefits – i.e. benefits to the borough:

- We produce work that is seen by about 85,000 people in Oldham and 98,000 people nationally per annum
- We offer about 26,000 learning and engagement opportunities annually
- We offer training to about 450 people annually, with 40 receiving formal qualifications ranging from Arts Award to Master’s degrees
- We spend £2.4m, boosting the local economy
- We employ about 200 people annually, either on permanent or short-term contracts, here in Oldham
- We work with about 70 volunteers.

Commitment

We have a board of trustees who meet four times a year and two of those trustees are councillors. The Councillors are directly informed about the time and the place of these meetings, which tend to be a Thursday during September, December March and June at 6pm at the theatre.

Financial Commitment (if any)

A direct grant of £145,550 per annum. We are working closely with the Council to develop new facilities as part of the Town Centre Regeneration Project

Attendance – Requirement

The board of trustees of the Charity includes two councillors nominated by Oldham Council. They are directors of Oldham Coliseum Theatre Ltd. and are also trustees of the registered charity. Our memorandum and articles of association stipulate that we must have two trustees/directors who represent the Council.

Oldham Community Leisure Ltd Management Committee – 2 Places 1 RA + 1 Main Opp

Contact: Stuart Lockwood, Chief Executive Tel: 0161 207 7000 Oldham Community Leisure, Chadderton Wellbeing Centre, Burnley Street, Chadderton, Oldham OL9 0JW stuart.lockwood@ocll.co.uk

Lab 1	Lib Dem 1		Notes
PRICE	GLOSTER		

Purpose
The Board of Directors ensures that OCL conducts its affairs in accordance with its stated purpose. It sets the policies, strategies and objectives, and then supervises the Chief Executive and his staff who are responsible for delivering them. The Board is accountable to the members through elections and the power of removal.

Benefits to Council
Benefits are that Council input is welcomed and taken into account when decision making for the company.

Commitment
Meetings take place on a quarterly basis, usually a Thursday evening, commencing around 5pm with refreshments and the meetings usually last no longer than a couple of hours. Papers are sent around a week in advance for consideration in advance of the meeting. There is the opportunity to be involved in sub committees such as HR and Finance and or other working parties which come up periodically but this is not mandatory and representatives are voluntary.

Financial Commitment (if any)
None

Attendance – Requirement
There are always two elected member roles filled at each time and the Council designate officers to these, rotating their period of office. OCL do not have input into the representatives, this is purely a Council decision and is also acknowledged that there will be two places available within the company rules.

Oldham Community Power Ltd Management Board – 1 Place 1 RA

Contact: Andrew Hunt, Strategy, Partnerships and Policy Manager Tel: 0161 770 6587 Room 317, Floor 3, Civic Centre, Oldham OL1 1UL
Andrew.Hunt@oldham.gov.uk

Lab 1	Lib Dem 0		Notes
JABBAR			

Purpose
The Board comprises the Directors of Oldham Community Power Ltd, a Community Benefit Society which aims to install renewable energy equipment into schools, community centres and other public buildings. The Society is run

to save building occupants money on their bills, generate green energy and to give Oldham residents the opportunity to own shares in a local co-operative renewable energy organisation.

Benefits to Council

Oldham Community Power supports the Council’s co-operative agenda and is a key co-operative project demonstrating the principle of the Council investing in local co-operative businesses. It saves schools and community groups money on their electricity bills and gives residents an opportunity to invest.

Commitment

The Board meets approximately once every fortnight to once a month, depending on the state of the project. The Councillor commitment is optional but the current representative of the Council attends every one to two months.

Financial Commitment

The Council has £15,000 of Pioneer Shares in the Society, and also has made a £250,000 loan facility available.

Attendance – Optional - the Society’s rules require that a seat be reserved on the Board for the Council.

Oldham Economic Development Association Board – 8 places (Directors appointed by Monitoring Officer) 6 RA + 2 Main Opp

Contact: Mr P Entwistle, Borough Solicitor Tel: 0161 770 4822

OMBC Legal Division, Civic Centre, West Street, Oldham, OL1 1UL

Lab 6	Lib Dem 2		Notes
JABBAR STRETTON UR-REHMAN AKHTAR HAQUE JACQUES	HARKNESS McCANN		1 Cabinet member Finance, 1 Deputy Finance, 1 Shadow Finance + 5 Elected Members

Oldham Property Partnership Limited (and associated OPP Ltd companies) – 2 places Leader of the Council + Leader of the Main Opposition

Contact: Bryn Cooke, PDI Team Leader, Development and Infrastructure

Tel: 0161 770 4134 Room 310, Level 3, Civic Centre, West Street, Oldham

OL1 1UL bryn.cooke@oldham.gov.uk

Lab 1	Lib Dem 1		Notes
STRETTON			

A report will going to Cabinet shortly seeking approval to a final reconciliation which will effectively end the Council’s interest in OPP.

Southlink Developments Limited – 3 places (Director) 2 RA + 1 Main Opp

Contact: Mr P Entwistle, Solicitor Tel: 0161 770 4822 Room 328 Legal Division, OMBC, Civic Centre, Oldham, OL1 1UP Paul.Entwistle@oldham.gov.uk

Lab 2	Lib Dem 1		Notes
STRETTON	McCANN		
JABBAR			

Unity Partnership Ltd. - JVCo Board – Cabinet Member, 1RA + Shadow Cabinet Member

Contact: Janine Taylor Tel: 0161 770 3084 Henshaw House, Cheapside, Oldham OL1 1NY janine.taylor@unitypartnership.com

Lab 2	Lib Dem 1		Notes
DEAN	McCANN		
JABBAR			

Purpose

The Partnership and the JV Board are the formal governance processes as defined in the contract between the council and Unity Partnership. The JV Board is where the leadership of Unity Partnership advise the shareholders of progress against targets, issues, risks and obtain key decisions. The members represent the councils shareholder interest as directors of the JV company

Benefits to Council

The benefits to the council as shareholder of the company are wide ranging and significant and clearly defined in the shareholder agreement and SSPA, including dividend payments, time volunteering in Oldham and apprentices. In addition to these Unity provides significant support to the council, above and beyond the contractual obligations at no charge, on the basis of supporting the partnership between the council and Unity.

Commitment

Meets on a quarterly basis; dates are staggered to reduce the burden on attendees and to ensure that reports for each board are specifically focussed on the topics of the relevant board. The JV Board meets in Henshaw House; meetings commence somewhere between 5pm and 5:30pm on the relevant days. The councillor commitment is to attend these sessions which are scheduled for approx. 2 hours each meeting.

Attendance – Requirement**Unity Partnership Ltd. - Partnership Board – Cabinet Member for Finance, Deputy Leader, Leader of the Main Opposition, 2 RA and 1 Main Opposition**

Contact: Janine Taylor Tel: 0161 770 3084 Henshaw House, Cheapside, Oldham OL1 1NY janine.taylor@unitypartnership.com

Lab 4	Lib Dem 2		Notes
STRETTON	McCANN		

JABBAR	SYKES		
DEAN			
UR-REHMAN			
<p>Purpose The Partnership and the JV Board are the formal governance processes as defined in the contract between the council and Unity Partnership. The Partnership Board is the contractual escalation point and senior stakeholder briefing meeting. The members represent the councils shareholder interest as directors of the JV company</p>			
<p>Benefits to Council The benefits to the council as shareholder of the company are wide ranging and significant and clearly defined in the shareholder agreement and SSPA, including dividend payments, time volunteering in Oldham and apprentices. In addition to these Unity provides significant support to the council, above and beyond the contractual obligations at no charge, on the basis of supporting the partnership between the council and Unity.</p>			
<p>Commitment Meets on a quarterly basis; dates are staggered to reduce the burden on attendees and to ensure that reports for each board are specifically focussed on the topics of the relevant board. The Partnership Board generally meets in the members meeting room in the Civic Centre; meetings commence somewhere between 5pm and 5:30pm on the relevant days. The councillor commitment is to attend these sessions which are scheduled for approx. 2 hours each meeting.</p>			
<p>Attendance – Requirement</p>			

OLDHAM METROPOLITAN BOROUGH COUNCIL**APPOINTMENT TO OUTSIDE BODIES – 2017-18****GM BODIES****RA – Ruling Administration****OPP – Main Opposition**

Greater Manchester Forests Partnership – 2 places RA Contact: Anne Carpenter, Finance & Admin Officer, Tel: 0161 872 1660. Red Rose Forest, 6 Kansas Avenue, Salford M50 2GL Anne@redroseforest.co.uk			
Lab 2	Lib Dem 0		Notes
BALL BROWNRIDGE			Usually Cabinet member for Planning and Environment
<p>Purpose The role of the GM Forests Partnership is to bring synergies and focus to a number of key areas for Greater Manchester including-</p> <p>Highlighting the importance of trees and woods for Greater Manchester for;</p> <ul style="list-style-type: none"> • climate change adaptation and mitigation • image and inward investment • community health • managing water quality and quantity • biodiversity • timber products <p>Supporting and championing the development of the Manchester: City of Trees movement</p>			
<p>Benefits to Council The Council may contribute via donations or on a commissioned project basis.</p>			
<p>Commitment The Group will meet on quarterly basis</p>			
Financial Commitment (if any)			
Attendance – Requirement			

Greater Manchester Pension Fund – 1 place RA

Contact: Mrs C Eaton, Senior Democratic Services Officer, Tel: 0161 342 3050. Democratic Services, Tameside MBC, Room 8, Town Hall, King Street, Dukinfield, Tameside SK16 4LA Carolyn.eaton@tameside.gov.uk

Lab 1	Lib Dem 0		Notes
To be confirmed			
Purpose To manage the pension fund			
Benefits to Council			
Commitment The Greater Manchester Pension Fund Management/Advisory Panel meet 4 times in a municipal year. In addition to this, Members are appointed to Working Groups (usually 2 working groups per Member) which also each meet quarterly. Meetings are held at Guardsman Tony Downes House, 5 Manchester Road, Droylsden, Manchester. M43 6SF. Panel meetings usually commence at 10.00am and are approximately 2 ½ hrs in duration. Working Groups meetings have commence at a varying times – but are usually in the morning (Thursday/Friday) and can be anywhere between 1 – 2 ½ hrs duration, depending on the Group and the agenda.			
Financial Commitment (if any)			
Attendance – Requirement			

Greater Manchester Waste Disposal Authority – 2 places 2 RA Contact: Mrs S Mellor, Clerk of the GMWDA, Tel: 0161 770 1759. Clerk of the GMWDA, Media Chambers, 5 Barn St, Oldham OL1 1LP Sarah.Mellor@gmwda.gov.uk			
Lab 2	Lib Dem 0		Notes
HEWITT (S) BROCK			No requirement for political balance
Purpose The Greater Manchester Waste Disposal Authority (the Authority) was established on 1st January 1986 to dispose of waste collected by its constituent Waste Collection Authorities (WCAs) (namely Bolton MBC, Bury MBC, Manchester CC, Oldham Council, Rochdale MBC, Salford CC, Stockport MBC, Tameside MBC and Trafford MBC) and provide household waste recycling centres (HWRCs) for the use of members of the public. We are England's largest Waste Disposal Authority dealing with around 1.1 million tonnes of waste produced each year from 1,017,000 households and resident population of over 2.42 million (AGMA 2015). This waste comes from Council kerbside collection services and 20 HWRCs. We handle around 4% of England's waste.			
Benefits to Council			

It is a statutory requirement for the Council to be involved with the decision making processes of waste disposal.

Commitment

The Authority meets 5 times a year usually on the Friday morning (group meetings start from 9.30am. There is also 3 Committees, 2 of which meet during the day and 1 which meets on the evening.

Financial Commitment (if any)

The Council pays a levy (through monthly instalments) to the Authority plus the Council is responsible for paying the Authority Member allowances.

Attendance – Requirement

This page is intentionally left blank

OLDHAM METROPOLITAN BOROUGH COUNCIL**APPOINTMENT TO OUTSIDE BODIES – 2017-18****EXTERNAL AND VOLUNTARY SECTOR****RA – Ruling Administration****OPP – Main Opposition**

Groundwork Oldham and Rochdale – 2 Places 1 RA + 1 Main Opp			
Contact: Vicki Devonport Tel: 0161 624 1444			
Groundwork Environment Centre, Shaw Road, Higginshaw, Oldham OL1 4AW. vicki.devonport@groundwork.org.uk			
Lab 1	Lib Dem 1		Notes
JACQUES	SYKES		
<p>Purpose Put simply we change places and change lives. We work with people of all ages and backgrounds to help them change their own life whilst bringing beneficial changes to the wider community. We provide training and create jobs, reduce energy and waste, re-connect people with nature and transform green spaces, community assets and whole neighbourhoods. We forge partnerships with organisations of all sizes – from small community groups and schools to housing bodies and multinational businesses. Many of our partnerships focus on using the environment as a vehicle for positive change.</p>			
<p>Benefits to Council Our Groundwork services benefit Oldham residents in three main ways:</p> <ol style="list-style-type: none"> 1) Improving people’s prospects - increasing confidence, skills, well-being and employability of those furthest from the labour market 2) Creating better places - supporting people to make their surroundings greener, safer and healthier 3) Greener living and working - helping people and businesses to reduce natural resource use and improve their health. 			
<p>Commitment The Board meets quarterly, on a Thursday morning from 10am -12 noon. The dates are set in advance at the November meeting and we move the meetings around so that one board meeting per year is held in each of our four local authorities: Bolton, Bury, Oldham & Rochdale – so travel time does need to be factored in – attached the list of meetings for this year.</p>			
Attendance – Optional			

LGA General Assembly – 4 places 3 RA + 1 Main Opp
 Contact: Fatima de Abreu OR Frances Marshall Tel: 0207 664 3136 Local Government House, Smith Square, London SW1P 3HZ
fatima.deabreu@local.gov.uk

Lab 3	Lib Dem 1		Notes
STRETTON BROWNRIDGE JABBAR	SYKES		

Purpose
 The General Assembly acts as the 'parliament' of local government, with all authorities in LGA membership entitled to have a minimum of one representative.

Benefits to Council
 Benefits include - on the election of LGA Chair, Vice-chairs and Deputy Chairs, and on questions of estimated expenditure and subscriptions under Article 6.2.1 of the Constitution, each corporate member is entitled to one vote. On issues of direct relevance to their statutory duties and responsibilities, Corporate authorities are entitled to votes on the basis of population bands.

Commitment
 It meets each summer at the LGA's Annual Conference at various locations around the UK.

Attendance – Requirement

LGA Executive – 1 place 1 RA
 Contact: Paul Goodchild Tel: 0207 664 3005 Local Government House, Smith Square, London SW1P 3HZ paul.goodchild@local.gov.uk

Lab 1	Lib Dem 0		Notes
STRETTON			Appointment made by the LGA Political Group Offices

Purpose
 The Local Government Association (LGA) Executive plays a coordinating role, providing strategic direction to the association's work through the business planning process. It is advised by the LGA Leadership Board and holds the Programme Boards to account.

Benefits to Council
 The LGA Executive is made up of both voting and non-voting members, with the meeting being chaired by the LGA Chairman

Commitment
 The Executive meets 7 times a year in London (usually at Local Government House).

Attendance – Requirement

MAHDLO – 1 place 1 RA Contact: Mike Doran, Tel: 0161 624 0111 Egerton Street, Oldham, OL1 3SE Mike.Doran@mahdloyz.org			
Lab 1	Lib Dem 0		Notes
JACQUES			
Purpose Mahdlo is Oldham’s primary agency for delivering the Universal youth work service.			
Benefits to Council			
Commitment Board of trustees meets monthly for two hours and there are a number of fundraising and marketing events which Trustees attend when possible. The meetings are attended by a Council senior officer in an advisory role			
Financial Commitment (if any) The council provide £400k of funding annually which is matched by £1.6 million of private and other investment.			
Attendance – Requirement/Optional			

North West Employers Organisation – 1 place 1 RA + 1 Sub Contact: Kathryn Martin, Executive Assistant, Tel: 0161 214 7123 Suite 2.4, 2 nd Floor, Building 8, Exchange Quay, Salford Quays, Manchester M5 3EJ kathrynm@nwemployers.org.uk			
Lab 1	Lib Dem 0		Notes
UR-REHMAN JABBAR (sub)			
Sub cannot attend Committee meetings			

Oldham Athletic Community Trust – 1 Place 1 RA Contact: Martin Vose, Trust Manager, Tel: 0161 785 5176 Chair Boundary Park, Furtherwood Road Oldham OL1 2PA enquiries@oldhamathletic.co.uk			
Lab 1	Lib Dem 0		Notes
SHUTTLEWORTH			
Purpose Using the power of football Oldham Athletic Community Trust (OACT), works in partnership with its local community to provide positive opportunities through sport, inspire and reward our local community.			
Benefits to Council			
Commitment Every quarter unless there is the need for an emergency board meeting			
Attendance –			

Oldham Brass Bands Association – 2 Places 2 RA			
Contact: Mr G Briggs, Tel: 0161 620 7434 9 The Sycamores, Lees, Oldham OL4 3JP			
Lab 2	Lib Dem 0		Notes
A ALEXANDER			
HEWITT			

Oldham Children's Holiday Home Management Committee – 1 Place 1 RA			
Contact: Janet Cook, Chair of the Management Committee, Oldham Children's Holiday Home Project, 6 Rushgrove, Uppermill, Oldham OL3 6LD Tel: 01457 878590 janet.cook@zen.co.uk			
Lab 1	Lib Dem 0		Notes
M BASHFORTH			
Purpose The Committee was formally created / constituted in 1978 (Oct 27th) to control and manage the work of the Charity.			
Benefits to Council The benefit to the Council is huge - there are many children in the Borough who are deemed to be 'in necessitous circumstances, who are handicapped (sic) or who are sick and in need of convalescence' and these children receive holidays, free of charge, and often with financial support for transport, spending money etc. In these times of austerity, there is no recourse to the Council to support these most disadvantaged members of society. The work of the Charity ensures that the holidays still go ahead, as they have done for forty years.			
Commitment We meet at least three times per year, with the AGM in June. We meet at 7pm on a Monday evening, in a room which is kindly made available to us by Millfield Residential Home in Springhead.			
Financial Commitment (if any) None. The Council supports the Charity by handling the investments and by providing up-to-date information on the state of those investments, for each meeting			
Attendance – Optional It is beneficial to allow monitoring and effective communication between Committee and Council.			

Oldham Citizen's Advice Bureau – 1 place RA,			
Contact: Jonathon Yates, CAB Manager, Tel: 0161 620 9317 Ext 6000 1-2 Ascroft Court Peter St Oldham OL1 1HP j.yates@oldhamcab.org.uk			
Lab 1	Lib Dem 0		Notes
BALL			

Oldham Credit Union – 2 Places 1 RA + 1 Main Opp Contact: Michael Loudon Tel: 0161 678 7245 9 Albion Street Oldham OL1 3BG mike@oldhamcreditunion.co.uk enquiry@oldhamcreditunion.co.uk			
Lab 1	Lib Dem 1		Notes
SHUTTLEWORTH	HEFFERNAN		

Oldham Enterprise Trust - 2 places 2 RA Contact: graham.mckendrick@oldham.gov.uk			
Lab 2	Lib Dem 0		Notes
AKHTAR MOORES			
Purpose For the relief of unemployment in Oldham, for the public benefit, in such ways as may be thought fit, including assistance to find employment. This is mainly through the promotion and facilitation of business enterprise start ups			
Benefits to Council Promotion of Enterprise and Employability skills to the young people of Oldham. The Trust aligns its work to Oldham’s strategic priorities.			
Commitment The Trust at present is meeting bi-monthly. It normally meets at Diodes in Chadderton (where the Trust Chair works). The Councillor commitment is to attend meetings and keep up to speed with developments. Also attend occasional events			
Financial Commitment (if any) The Council gave an initial Grant for running costs of £160,000 and funded the manager post. This Grant funding has now been spent and the Council continues to fund the post.			
Attendance – Optional Although there is nothing enshrined in the Trust Deed (so it is not officially a requirement) the Trust is seen to be a private/public sector partnership and Council membership is desirable.			

Oldham Henshaw and Church of England Education Trust – 1 place (External Appointments) - 3 yr term of office Ian Tomkin, Secretary Tel: 0161 828 1437 Helen Tyler Tel: 0161 828 1436 Manchester Diocesan Board of Education, 4 th Floor, Church House, 90 Deansgate, Manchester M3 2GH iantomkin@manchester.anglican.org			
			Notes
VACANCY			
Purpose The official objective of the Henshaw Trust is ‘The aim is the promotion of God’s Kingdom through provision of schools where faith and worship of C of E can be taught and practised and the children brought to Confirmation and			

worshipping members of the church.' This has been looked at in other way in recent year as two of the trusts schools are 100% Muslim
Benefits to Council Helps the Council keep up to date with the nine Trust schools.
Commitment Meets 2 or 3 times a year (Usually March, July and September), at 19:00 at one of the trust schools.
Attendance – Requirement - the Council have a place on the Trust and are expected to attend the meeting

Oldham Hulme Grammar Schools– 2 places (External appointments) 3 yr term of office
 Contact: Ian Martin, Tel: 0161 624 8442 School Bursar, The Hulme Grammar Schools, Oldham OL8 4BX bursar@ohgs.co.uk

Lab 2	Lib Dem 0		Notes
CHAUHAN			To be re-appointed in 2019
SUTCLIFFE			

Purpose
 To advance the education of children and young people by the provision of schools in or near Oldham and by ancillary or incidental educational activities and other associated activities for the benefit of the community

Benefits to Council
 We believe that the Council would benefit by being seen to support a high quality educational establishment.

Commitment
 The Governing body holds formal Board meetings 3 times a year (December, March and June) together with an annual training and strategy discussion day in September. The Board has a number of sub committees and if an appointed representative wish to serve on one this would of course increase the commitment.

Financial Commitment (if any)
 None

Attendance – Optional

Oldham Personal Advocacy Ltd. – 1 place RA
 Contact: Camilla Guereca, Tel: 0161 633 5544
 1st Floor, OBA Millennium Centre, Featherstall Road North, Oldham, OL9 6QB
Camilla.guereca@opal-advocacy.org.uk

Lab 1	Lib Dem 0		Notes
BROCK			

Purpose
 To allow people with learning disabilities the right to be heard loudly and clearly by those who plan and deliver services that impact on their quality of

life and to claim the rights and privileges available to all members of society.
<p>Benefits to Council</p> <p>Our extensive networks both formal and informal mean that we are an early point of contact for people with limited family/support and in many cases our work is preventative- stopping people falling into crisis and deflecting need from front line services.</p>
<p>Commitment</p> <p>The Board meets bi monthly 5.30pm – usually for 2 hours</p>
<p>Financial Commitment (if any)</p>
<p>Attendance –Optional</p> <p>Council membership is in the role of observer- it is not a requirement of the charity but Councillor input is welcomed</p>

<p>Oldham Play Action Group – 1 place RA</p> <p>Contact: Ms S Gill, Co-ordinator, Tel: 0161 678 9662 Oldham Play Action Group, Greenacres Community Centre, Greenacres, Oldham OL4 3EU playactiongroup@hotmail.com</p>			
Lab 1	Lib Dem 0		Notes
McLAREN			
<p>Purpose</p> <p>Oldham Play Action Group is a registered charity working across the borough to extend and enhance the quantity and quality of play and free-time activities for children and families. OPAG delivers junior youth clubs, play and arts sessions, consultation, training and community celebration events. OPAG also operates a small play resource store and is based at Greenacres Community Centre</p>			
<p>Benefits to Council</p> <p>OPAGs work has and continues to contribute substantially to Oldham Council's Children and Young People's offer.</p>			
<p>Commitment</p> <p>OPAG Management Committee meets bi-monthly, usually on a Tuesday or Thursday morning. Meetings tend to last approximately 1.5 hours. Meetings take place at Greenacres Community Centre, Galland Street, Greenacres, Oldham, OL4 3EU.</p>			
<p>Financial Commitment (if any)</p> <p>In previous years Oldham Council have invested in OPAGs play development work. £ 20,00 for the year 16/17, although it is prosed that this funding will cease for 17/18.</p>			
<p>Attendance – Optional</p>			

Oldham Race Equality Partnership – 3 places 2 RA + 1 Main Opp
 Contact: Najma Khalid Tel: 0161 624 9418 1st Floor, 9 Ascroft Court, Peter Street, Oldham OL1 1HP najma.khalid@orep.co.uk
info@orep.co.uk

Lab 2	Lib Dem 1		Notes
BROWNRIDGE BALL	HARKNESS		1 from each of the parties ideally

Oldham United Charity – 4 Nominations (5 year Terms of Office) + Mayor (Ex-Officio)
 Contact: Phil Higgins phil.higgins11@gmail.com

Mr K Dawson	+ Mayor		
Mr D Mather			
Mr F Yates			
Mrs B Jackson			

Parking Traffic Regulations Outside London (Patrol) Adjudication Joint Committee 1 place RA
 Contact: Andy Diamond Tel: 01625 445565
 Patrol, Springfield House, Water Lane, Wilmslow, Cheshire SK9 5BG
adiamond@patrol-uk.info

Lab 1	Lib Dem 0		Notes
S BASHFORTH			

Purpose
 Local Authorities who undertake civil parking or bus lane enforcement are required by statute to make provision for independent adjudication. Over 300 Local Authorities in England and Wales are members of the PATROL Joint Committee to exercise this function jointly and over 50 are members of the BLASJC. The main function of the Joint Committee is to provide resources to support independent Adjudicators and their staff who together compose the Traffic Penalty Tribunal. The Joint Committee also promotes good practice in public information on parking enforcement.

Benefits to Council
 Oldham MBC can operate Civil Parking Enforcement.

Commitment
 Meetings take place 3 time a year (January, June and October) in Westminster, however ordinary members are only invited to the June meeting

Financial Commitment
 Oldham MBC pay £0.40p per PCN issued to PATROL to allow access to independent adjudication for the general public (Traffic Penalty Tribunal)

Attendance – Requirement

Peak District National Park Authority – 1 place RA
 Contact: Jason Spencer, Corporate & Member Services Manager Tel: 01629 816352 Aldern House, Baslow Road, Bakewell, Derbyshire, DE45 1AE
Jason.spencer@peakdistrict.gov.uk

Lab 1	Lib Dem 0		Notes
McLAREN			

Purpose
 The National Park Authority is the local planning authority for the area within the National Park boundary. It has a statutory obligation to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park and to promote opportunities for the understanding and enjoyment of its special qualities by the public. Where these purposes conflict, we must give priority to conservation.
 In carrying out these aims, we are also required to seek to foster the economic and social well-being of local communities within the Park.

Benefits to Council
 Constituent councils benefit from being included in the Authority's decision making on issues and matters that affect the areas of their council situated within the National Park, for example planning applications and transport infrastructure. They also gain from the partnership working opportunities available through the Authority.

Commitment
 The Authority meets 6 times per year and there are 2 main committees, Planning and Audit, Resources and Performance. Committee meetings take place on Fridays and normally start at 10am.

Attendance – Requirement

Pennine Acute Hospitals NHS Trust- Joint Health Overview & Scrutiny Committee – 3 places (2 RA + 2 Subs + 1 Main Opp + 1 Sub) to be appointed by the O & S Management Board
 Contact: Julie Gallagher, Joint Health Scrutiny Officer Tel: 0161 253 6640
 Bury MBC, Town Hall, Knowsley Street, Bury BL9 0SW
julie.gallagher@bury.gov.uk

Lab 2	Lib Dem 1		Notes
McLAREN	McCANN		
BRIGGS	WILLIAMSON (S)		

Purpose
 The Committee was established jointly by Bury, Oldham, Rochdale and Manchester councils, to consider issues affecting the health of local people (the overview role) and to call the NHS into account on behalf of the local communities (the scrutiny role). Each of these Councils has appointed 3 representatives to sit on the Committee.

Benefits to Council
 Scrutiny work is undertaken on behalf of Oldham Council

Commitment

Each committee meets four times a year and as well as additional ad hoc task and finish groups. Pennine Acute meetings usually starts at 10am

Financial Commitment

The Council jointly funds a post, invoiced annually £2400 per committee.

Attendance – Requirement

Pennine Care NHS Trust – Joint Mental Health Overview & Scrutiny Committee- 3 places (2 RA + 2 Subs + 1 Main Opp + 1 Sub) to be appointed by the O & S Management Board

Contact: Ms Julie Gallagher, Joint Mental Health Scrutiny Officer Tel: 0161 253 6640 Bury MBC, Town Hall, Knowsley Street, Bury BL9 0SW
julie.gallagher@bury.gov.uk

Lab 2	Lib Dem 1		Notes
McLAREN	WILLIAMSON		
TOOR	McCANN (S)		

Purpose

The Committee was established jointly by Bury, Oldham, Rochdale, Stockport and Tameside councils, to consider issues affecting the health of local people (the overview role) and to call the NHS into account on behalf of the local communities (the scrutiny role). Each of these Councils has appointed 3 representatives to sit on the Committee

Benefits to Council

Scrutiny work is undertaken on behalf of Oldham Council

Commitment

Each committee meets four times a year and as well as additional ad hoc task and finish groups. Pennine Care usually starts at 2pm.

Financial Commitment

The Council jointly funds a post, invoiced annually £2400 per committee.

Attendance – Requirement

Pennine Care NHS Trust – (Mental Health) Council of Governors – 1 place RA

Contact: Pamela Upton, Corporate Administrator Tel: 0161 716 3000
 Pennine Care Trust Headquarters, 225 Old Street, Ashton under Lyne OL6 7SR. pamela.upton@nhs.net

Lab 1	Lib Dem 0		Notes
MOORES			

Purpose

Pennine Care NHS Foundation Trust provides community services and mental health services for children and adults in Oldham.

Benefits to Council

The Council of Governors is responsible for representing the interests of Trust members and partner organisations

The Council of Governors holds the Board of Directors collectively to account for the performance of the Trust
 Governors are responsible for feeding back information about the Trust, its vision and its performance to the constituencies and the stakeholder organisations that either elect them or appointed them

Commitment

The nominated representative is required to attend a minimum of four quarterly meetings of the Council of Governors, each meeting is scheduled for 2 hours with an additional pre-meeting for all public, staff and appointed governors. In addition, governors are also required to attend the Annual General Meeting, mandatory development sessions and where possible the quarterly Local Constituency Meetings.

Financial Commitment (if any)

None

Attendance – Requirement

It would be useful for the representative governor to have a local knowledge of health issues within the constituency in which they represent, however it is important to note the Trust’s constitution does not allow for an individual to fulfil both roles of a Governor and member of the Health Overview and Scrutiny Committee

Pennine Prospects. - 1 Place RA

Contact: Adele Adams, Business and Events Manager, 1st Floor North, Jacob’s Well, Bradford, West Yorkshire, BD1 5RW Tel: 01274 264 684
adele.adams@pennineprospects.co.uk

Lab 1	Lib Dem 0		Notes
BROWNRIDGE HAQUE (sub)			Cab Mem preferred

Purpose

It is a unique rural regeneration company that aims to promote, protect and enhance the built, natural and cultural heritage of the South Pennines. Pennine Prospects works with local authorities, government agencies, businesses, voluntary organisations and the local community to deliver a range of initiatives. It is a mature, cross-sector partnership, with member organisations made up of 6 local authorities, 2 utility company, statutory agency, Natural England, NGOs – The National Trust and Pennine Heritage and the voluntary sector.

Benefits to Council

Pennine Prospects is at the heart of sustainable development for the South Pennines. It works to manage and enhance the area’s natural, cultural and heritage assets so that they contribute to the social, economic and environmental wellbeing of the South Pennines. Pennine Prospects also seeks to create opportunities through developing programmes and projects that supports the South Pennines and those people who live, work or enjoy the area, including the seven million residents of the surrounding conurbations through health & wellbeing, recreation and leisure and sustainable economic opportunities.

Commitment

The Company has a Board of Directors that meet 4 times a year – June, September, December, February. The meetings are often hosted by our member organisations such as the local authorities

The commitment of the Director is dependent on what their engagement and involvement is – the basic is 4x meetings a year, normally held on a Friday morning.

Financial Commitment (if any)

£9,000 p.a.

Attendance – Optional

Deemed value for money to deliver priorities, aims and objectives of the Council's strategy in partnership. The Council has been part of Pennine Prospects since its inception in 2005 and was instrumental in its setting up.

Positive Steps Board – 4 places 3 RA + 1 Main Opp

Contact: Janet Richardson Company Secretary Tel: 0161 621 9339
Medtia Place, 80 Union Street, Oldham OL1 1DJ janetrichardson@positive-steps.org.uk
info@positive-steps.org.uk

Lab 3	Lib Dem 1		Notes
CHADDERTON	HARKNESS		
JACQUES			
KIRKHAM			

NW Reserve Forces and Cadets Association – 1 place – External –

Contact: Cilla Morgan Tel: 0151 728 2061 NW RFCA, Alexandra Court, 28 Alexandra Drive, Liverpool L17 8YE nw-ceps@rfca.mod.uk

BALL			Notes
-------------	--	--	-------

Purpose

- Promote the interests of the Armed Forces.
- Champion of the volunteer ethos both within and outside the Services.
- Our voluntary membership brings with it an unparalleled breadth of expertise and experience.
- We support the work of third sector organisations which also contribute to the well-being of Service personnel & dependents, veterans and youth.
- We supplement government funding through income generation for our dependencies.
- Not-for-profit organisation with demonstrable value for money

Benefits to Council

Closer liaison with the local armed forces and cadets.

Commitment

The Association membership meets once per year usually in June for the Annual General Meeting.

Financial Commitment (if any)

None
Attendance – Requirement

University of Manchester General Assembly – 1 place 1 RA
 Contact: Martin Conway, Deputy Secretary to the Council & Senate, Tel: 0161 306 3772 The University of Manchester, John Owens Building, Oxford Road, Manchester M13 9PL martin.conway@manchester.ac.uk

Lab 1	Lib Dem 0		Notes
AKHTAR			Term of office of current nominee expires 31.8.17,

Purpose
 The General Assembly is the forum where legitimate interests in the affairs of the University can be heard, and is the medium through which the University can present itself and its achievements to its broader ‘constituencies’.

Benefits to Council
 Maintains and develops links, and the main purpose of the Assembly is to act as a two-way channel of communication through which the University presents its achievements to its broader ‘constituencies’ and receives feedback and advice on matters relating to University business.

Commitment
 It meets twice annually (in January and in June), receives reports from the President and Vice-Chancellor and discusses matters of general importance to the University as a whole. The meetings start at 3:00 pm and last approximately 2 hours. On occasion, there may be a celebration event or dinner, to which the General Assembly members are invited, but attendance at these is not mandatory.

Attendance – optional

This page is intentionally left blank

OLDHAM METROPOLITAN BOROUGH COUNCIL**APPOINTMENT TO OUTSIDE BODIES – 2017-18****DISTRICT PARTNERSHIPS/EXECUTIVE****RA – Ruling Administration****OPP – Main Opposition****Chadderton District Executive**

Community First Oldham (Chadderton) Ltd (1 place) 1 RA Contact: info@community1stoldham.co.uk Tel: 0161 831 9722 Building 1000, Kings Reach, Yew Street, Stockport, SK4 2HG			
Lab 1	Lib Dem 0		Notes

East Oldham District Executive

East Oldham Children's Centre District Advisory Board – 1 place RA Contact: Julie Hayes, Beaver Children's Centre, Moorby St, Oldham OL13QU Tel: 0161 770 8800 Email julie.hayes@bridgewater.nhs.uk			
Lab 1	Lib Dem		Notes
Purpose The District Advisory Board has oversight of and supports the District Children Centres			
Benefits to Council To ensure a high quality early years offer for families in Oldham			
Commitment To attend 1 meeting per quarter, attend any additional meetings, attend the Annual conversation.			
Financial Commitment (if any) None			
Attendance – Requirement			

Failsworth and Hollinwood District Executive

Contour (formerly Portico Housing Association) 2 places 2 RA The Avenues and Hollins Tenants Association Committee Contact: Sonia Thompson Tel 0161 688 1763, 50 1 st Avenue Oldham OL8 3SH			
Lab 2	Lib Dem 0		Notes

Royton District Executive

Royton Sick and Needy Charity – 6 places			
Contact: Fabiola Fuschi, Tel: 0161 770 3862			
Legal & Democratic Services, Civic Centre, West Street, Oldham OL1 1UL			
Lab 6	Lib Dem 0		Notes
Purpose			
Charitable trust set up to apply the capital and endowments of the Trust for the benefit of needy and deserving sick persons of the district of Royton.			
Benefits to Council			
Ensuring the residents of Royton benefit fully from the Trust funds			
Commitment			
3-4 meetings per year			
Attendance – Requirement			

Shaw and Crompton District Executive

Arthur Vernon Davies Charity (Shaw and Crompton) – 1 place Lib-Dem + 1 place (Mayor (ex-officio))			
Contact: Lori Hughes, Tel: 0161 770 4716			
Legal & Democratic Services, Civic Centre, West Street, Oldham OL1 1UL			
Lab 0	Lib Dem 1		Notes
	SYKES		
Purpose			
Charitable trust set up to relieve need, hardship or distress in persons resident in the ecclesiastical parishes of St James, East Crompton, St Mary, High Crompton and Holy Trinity, Shaw			
Benefits to Council			
Ensuring the residents of Shaw and Crompton benefit fully from the Trust funds			
Commitment			
Meetings are held four times per year at 4.30pm in the Civic Centre			
Attendance – Requirement			

Hopwood Trust – 6 Trustees (2 Bowling Club Reps, 2 Cricket Club Reps, 2 Shaw & Crompton District Ward Councillors)			
Contact: Fabiola Fuschi Tel: 0161 770 3862 Legal & Democratic Services, , Civic Centre, West St, Oldham OL1 1UL			
<i>Robert G Horrocks</i>	<i>Michael Lee</i>	MURPHY	Notes
<i>Vacancy</i>	<i>Glenn Rigby</i>	WILLIAMSON	
Purpose			
Charitable trust set up to enable Crompton Cricket Club and Crompton Bowling Club and such other persons as they think fit, to use the land for			

cricket, bowling and other leisure purposes.
Benefits to Council Ensuring the residents of Crompton benefit fully from the Trust facilities
Commitment Meetings are held as and when – but one meeting should be held each year to approve the accounts.
Attendance – Requirement

West Oldham District Executive

Community Group Network (2 places) Contact: Lisa Fowles, Villages Housing 2 Fircroft Road, Fitton Hill, Oldham OL8 2QN. Tel: 0161 622 6894 lisa.fowles@villages.org.uk			
Lab 2	Lib Dem 0		Notes
Purpose An umbrella organisation of community groups in Hathershaw and Fitton Hill, which was formed during the New Deal for Communities (NDC) funding programme. The CGN took on the functions of the Honeywell Trust, which replaced from the NDC Board. Some of the functions included were to have oversight of the NDC funded projects and facilities, however this has reduced over time as many facilities (Fitton Hill Neighbourhood Centre, Honeywell Centre) have been adopted by the Council			
Benefits to Council The relationship is an important one for the local Councillors.			
Commitment Frequency – 4 times a year, once per quarter. Time – The meetings take place in the late afternoon/early evening on a weekday. Usually 5pm/6pm. Duration: 1 – 2 hours.			
Financial Commitment (if any) None			
Attendance – Optional			

Oldham Millennium Centre – 2 places 2 RA Contact: Dolly Green Tel: 0161 622 3812 Featherstall Road North, Oldham OL9 6QB obamillenniumcentre@hotmail.co.uk			
Lab 2	Lib Dem 0		Notes
Purpose			

The Council is a joint partner with the Oldham Bangladeshi Association (OBA) on the management committee for the Millennium Centre. The body is responsible for setting the strategic direction, oversight, facilities, and use of the community centre.

Benefits to Council

Commitment

Frequency – 4 times a year, once per quarter
 Time – usually daytime, weekday, based on availability of committee members
 Duration – 1-2 Hours

Financial Commitment (if any)

The only Council contribution financially tends to be in the award of grants from the District Executive or Councillors for the provision of annual activity. The Council does receive an annual rent for the building from the OBA.

Attendance – Requirement

Membership is a requirement as a liable partner and leaseholder of the centre.

Primrose Centre Management Committee – 1 place RA

Contact: Jan Wade, 9 Magnolia Gardens, Primrose Bank, Oldham OL8 1HY
 Tel: 0161 624 7202 primrosecentre@gmail.com

Lab 1	Lib Dem		Notes

Purpose

A Management Committee for the new PFI4 community centre that has overview of the development of the centre and activities that benefit the local community.

Benefits to Council

The centre is part of the substantial investment in Primrose Bank from the PFI4 programme.

Commitment:

1 meeting per quarter

Financial Commitment (if any)

None

Attendance – Requirement

To attend Management Committee meetings

Villages – Fitton Hill Management Board - 2 places

Contact: Lisa Fowles, Villages Housing 2 Fircroft Road, Fitton Hill, Oldham OL8 2QN. Tel: 0161 622 6894

Lab 2	Lib Dem 0		Notes

Purpose

A housing Management Board for the properties in Fitton Hill managed/owned by Villages. These properties were stock-transferred to Villages in 2005 and the Villages have maintained a membership on the Board for Council representatives. This was reviewed and renewed by Villages in 2014.

Benefits to Council

The management board has oversight of the Fitton Hill estate, properties, and future development opportunities.

Commitment

Frequency – 4 times a year, once per quarter
Time – Usually evening, weekday
Duration – 1-2 hours

Financial Commitment (if any)

None

Attendance – Requirement

Villages have maintained Council membership on the Board's terms of reference.

West Oldham Children's Centre District Advisory Board – 1 place RA

Contact: Elaine Worthington, Oldham Children's Centres, c/o Medlock Vale Children's Centre, Honeywell Centre, Hadfield Street, Hathershaw, Oldham, OL8 3BP Tel: 0161 770 2153 Elaine.Worthington@bridgewater.nhs.uk

Lab 1	Lib Dem		Notes

Purpose

The District Advisory Board has oversight of and supports the District Children Centres

Benefits to Council

To ensure a high quality early years offer for families in Oldham

Commitment

To attend 1 meeting per quarter, attend any additional meetings, attend the Annual conversation.

Financial Commitment (if any)

None

Attendance – Requirement

This page is intentionally left blank

OLDHAM METROPOLITAN BOROUGH COUNCIL**APPOINTMENT TO OUTSIDE BODIES – 2017-18****AGMA/GMCA APPOINTMENTS****RA – Ruling Administration****OPP – Main Opposition**

GM Combined Authority – 1 place Leader + 1 sub Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1	Lib Dem 0		Notes
STRETTON			
JABBAR (S)			

AGMA Executive Board – 1 place Leader + 2 subs Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1	Lib Dem 0		Notes
STRETTON			
JABBAR (S)			
BROWNRIDGE (S)			

GM Health Scrutiny Committee – 1 place RA + 1 sub (non-cabinet members) Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA TO BE APPOINTED BY O&S MANAGEMENT BOARD			
Lab 1	Lib Dem 0		Notes
McLAREN			
DEAN (S)			

Asylum Seekers Executive Board – 1 place (AGMA Executive to agree final membership) RA Nomination Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1	Lib Dem 0		Notes
BROWNRIDGE			

AGMA & GMCA Scrutiny Pool – 3 places 2 RA + 1 Main Opp (non-cabinet members) Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 2	Lib Dem 1		Notes
No appointments needed 2017/18			

Statutory Functions Committee – 1 place RA + 1 sub

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
WRIGGLESWORTH			

Christie Hospital NHS Foundation Trust – Council of Governors – 1 place RA Nomination (AGMA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
No appointment needed 2017/18			

GMCA Audit Committee – 1 place RA Nomination (GMCA & AGMA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
McLAREN			Cannot be Leader

GM European Structural Investment Fund – 1 place RA Nomination (GMCA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
No nomination needed			

Greater Manchester Pensions Fund Management Panel – 1 place RA Nomination (AGMA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
To be confirmed			Cabinet member

Greater Manchester Reform Executive – 1 place RA Nomination (AGMA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
BROWNRIDGE			Cabinet member

GMCA Standards Committee – 1 place RA Nomination (GMCA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
No nomination needed			

Health and Social Care Partnership Board – 1 place Leader + 1 sub

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
STRETTON			

GM Health and Wellbeing Board – 1 place RA Nomination (AGMA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
Disbanded 30.6.16			

Manchester Growth Company Board – 1 place RA Nomination (GMCA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
No nomination needed			

NW European Programmes Local Management Committee – 1 place RA Nomination + 1 sub (To be appointed by the GMCA)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
No nomination needed			

NW Regional Flood and Coastal Committee – 1 place RA Nomination (To be appointed by the GMCA)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
F. HUSSAIN			Cab member whose portfolio includes flood risk.

Peoples History Museum – 1 place - Nomination (AGMA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
To be confirmed			

Planning and Housing Commission – 1 place RA Nomination (AGMA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
BROWNRIDGE			Political Balance Rules Apply

Police and Crime Panel – 1 place RA Nomination

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
BROWNRIDGE			Cannot be Leader

Police and Crime Steering Group – 1 place RA

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
Disbanded			

Skills and Employment Partnership – 1 place RA Nomination (GMCA Executive to agree final membership)

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Lib Dem 0		Notes
No nomination needed			

Transport for Greater Manchester Committee – 3 places

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 2	Lib Dem 1		Notes
ALI GOODWIN	SYKES		Requirement for political balance

Fire Committee – 2 places 1 RA + 1 Main Opp

Contact: Donna Parker, Democratic Services, Greater Manchester Fire and Rescue Authority HQ, 146 Bolton Rd, Swinton M27 8US, Tel: 0161 608 4087
parkerd@manchesterfire.gov.uk

Lab 1	Lib Dem 1		Notes
WILLIAMS	HEFFERNAN		Requirement for political and gender balance.
			Five out of the pool of ten Opposition

			members will be selected by the Mayor
<p>Purpose Greater Manchester Fire and Rescue Authority (GMFRA) is an independent body made up of 15 elected councillors from the districts of Bolton, Bury, Manchester, Oldham, Rochdale, Salford, Stockport, Tameside, Trafford and Wigan. It is responsible for agreeing strategic policies and priorities, and overseeing and monitoring the Fire and Rescue Service's operations, performance and finances.</p>			
<p>Benefits to Council</p>			
<p>Commitment The main Authority meet six times per year</p>			
<p>Financial Commitment Each Council pay a precept to the Authority which is agreed in February each year.</p>			
<p>Attendance – Requirement</p>			
<p>The Fire Service transferred into GMCA under the elected Mayor on 8th May 2017.</p>			

This page is intentionally left blank



Report to COUNCIL

Council Calendar 2017/18

Officer Contact: Paul Entwistle, Director of Legal Services

Report Author: Liz Drogan, Head of Constitutional Services
Ext. 4705

17th May 2017

Reason for Decision

This report sets out the calendar of meetings for the 2017/18 municipal year.

.

Recommendations

It is recommended that:

1. The Council's calendar of meetings for 2017/18 be approved, as set out at Appendix 1.
2. Approval of any outstanding dates or changes to dates to be delegated to the Chief Executive in consultation with Group Leaders.

Council Calendar 2017/18

1 Background

1.1 This report sets out the Calendar for the 2017-18 Municipal Year. An earlier version of the Council was agreed at Council on 9th November 2016, however, there have been amendments to that version.

2 Options/Alternatives

2.1 The Council is entitled to amend any of the dates in the calendar, but should note it is required to approve a version of the calendar at its annual meeting. Approval of any outstanding dates or changes to dates are to be delegated to the Chief Executive in consultation with Group Leaders.

3 Preferred Option

3.1 To approve the calendar as set out in Appendix 1.

4 Consultation

4.1 Consultation has taken place with relevant officers and councillors.

5 Financial Implications

5.1 n/a

6 Legal Services Comments

6.1 There are no legal comments (Paul Entwistle).

7 Human Resources Comments

7.1 There are no human resources issues.

8 Risk Assessments

8.1 A risk assessment is not required.

9 IT Implications

9.1 There are no IT implications.

10 Property Implications

10.1 There are no property implications.

11 Procurement Implications

11.1 There are no procurement implications.

12 **Environmental and Health & Safety Implications**

12.1 There are no environmental or health and safety implications.

13 **Equality, community cohesion and crime implications**

13.1 There are no community cohesion implications.

14 **Equality Impact Assessment Completed?**

14.1 No

17 **Key Decision**

17.1 No

18 **Key Decision Reference**

18.1 n/a

19 **Background Papers**

19.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act:

Council's calendar of meetings 2017/18
Liz Drogan tel:0161 770 4705
Level 4 Civic Centre
Oldham
OL1 1 IL

20 **Appendices**

20.1 Appendix 1 – Council Calendar 2017/18

This page is intentionally left blank

CALENDAR OF MEETINGS

1 MAY 2017 - 1 JUNE 2018

COUNCIL ON 17 MAY 2017

MAY, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
1 Bank Holiday	2	3	4 GM Mayoral Election (Subject to Statutory Confirmation)	5
8	9	10	11 6.00 pm Audit Committee	12
15 5.30 pm Liberal Democrat Group	16	17 12.00 noon (Annual), Council	18	19
22	23	24 6.00 pm Planning	25	26
29 Bank Holiday (Half-term Starts)	30	31		

*27 May – start of Ramadan – subject to confirmation

JUNE, 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 (Half-term ends)
5 3.30 pm Leadership Rooms 4 D, E and F	6	7	8 General Election	9 Whit Friday
12 6.00 pm Royton DE 6.00 pm East Oldham DE	13 9.30 am Licensing Committee 6.00 pm O&S Board 6.00 pm Shaw and Crompton DE	14 6.00 pm West Oldham DE 6.30 pm Chadderton DE	15 9.30 Appeals (Provisional) 7.00 pm Failsworth and Hollinwood DE 7.00 pm Saddleworth and Lees DE	16
19 3.30 pm Leadership 6.00 pm Cabinet	20 9.30 am Licensing Driver Panel 5.00 pm TRO	21 6.00 pm Planning	22 4.00 pm Standards	23
26	27 2.00 pm Health and Wellbeing Board 5.30 pm Unity Partnership Board	28 6.00 pm Youth Mayor Making Ceremony	29 6.00 pm Performance and Value for Money Select Committee	30

*25 June – Eid al Fitr – subject to confirmation

JULY, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 9.30 am Licensing Driver Panel 6.00 pm Health Scrutiny LGA Conference	5 LGA Conference	6 9.30 am Appeals (Provisional) LGA Conference	7
10 3.30 pm Leadership	11 9.30 am Licensing Panel 2.00 pm NJC	12 6.00 pm Council	13 7.00 pm Failsworth and Hollinwood DE	14
17 4.30 pm Audit Committee (Final Accounts) 6.00 pm Royton DE	18 6.00 pm O&S Board	19 6.00 pm Planning	20 7.00 pm Saddleworth and Lees DE	21 (Summer Half Term begins)
24 3.30 pm Leadership 6.00 pm Cabinet	25 2.00 pm Health and Wellbeing Board 6.00 pm East Oldham DE 6.00 pm Shaw and Crompton DE	26 6.00 pm West Oldham DE 6.30 pm Chadderton DE	27 5.00 pm TRO	28
31 Recess begins				

AUGUST, 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
7	8	9	10	11
14	15	16	17	18 Recess Ends
21 3.30 pm Leadership 6.00 pm Cabinet	22	23 6.00 pm Planning	24 6.00 pm Performance and Value for Money Select Committee	25
28 Bank Holiday	29	30	31	

SEPTEMBER, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
				1 Eid Al Adha
4 3.30 pm Leadership (Summer Half Term Ends)	5 9.30 am Licensing Driver Panel 6.00 pm O&S Board	6	7 9.30 am Appeals (Provisional) 6.00 pm Audit	8
11	12 9.30 am Licensing Panel 5.30 pm Unity Partnership Board	13 6.00 pm Council	14 4.00 pm Standards	15
18 3.30 Leadership 6.00 Cabinet Liberal Democrat Party Conference	19 2.00 pm Health and Wellbeing Board Liberal Democrat Party Conference	20 6.00 pm Planning Liberal Democrat Party Conference	21 5.30 pm TRO Party Conference Season	22 Party Conference Season
25 Labour Party Conference	26 6.00 pm Health Scrutiny Labour Party Conference	27 Labour Party Conference	28 Party Conference Season	29 Party Conference Season

OCTOBER, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
2 Conservative Party Conference	3 9.30 am Licensing Driver Panel Conservative Party Conference	4 Conservative Party Conference	5 9.30 am Appeals (Provisional) Party Conference Season	6 Party Conference Season
9 3.30 pm Leadership	10 2.00 pm Local NJC 6.00 pm East Oldham DE 6.00 pm Shaw and Crompton DE	11 6.00 pm West Oldham DE 6.30 pm Chadderton DE	12 7.00 pm Failsworth and Hollinwood DE 7.00 pm Saddleworth and Lees DE	13
16 6.00 pm Royton DE	17 9.30 am Licensing Panel 6.00 pm O&S Board	18	19 6.00 pm Performance and Value for Money Select Committee	20
23 3.30 pm Leadership 6.00 pm Cabinet	24 2.00 pm Health and Wellbeing Board	25 6.00 pm Planning	26	27
30 (Half-term starts)	31			

NOVEMBER, 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3 (Half-term ends)
6 3.30 pm Leadership	7 9.30 am Licensing Committee 6.00 pm Health Scrutiny	8 6.00 pm Council	9 9.30 am Appeals (Provisional) 6.00 pm Performance and Value for Money Select Committee – Administration Budget	10
13	14 9.30 am Licensing Driver Panel 5.30 pm Unity Partnership Board	15	16	17
20 3.30 pm Leadership 6.00 pm Cabinet	21 9.30 am Licensing Panel 6.00 pm Performance and Value for Money Select Committee – Opposition Budget	22 6.00 pm Planning	23	24
27 6.00 pm Royton DE	28 6.00 pm O&S Board	29 6.00 pm West Oldham DE 6.30 pm Chadderton DE	30 7.00 pm Failsworth and Hollinwood DE 7.00 pm Saddleworth and Lees DE	

12 November – Remembrance Sunday

DECEMBER, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4 3.30 pm Leadership 6.00 pm Cabinet (Budget)	5 9.30 am Licensing Driver Panel 6.00 pm East Oldham DE 6.00 pm Shaw and Crompton DE	6	7 9.30 am Appeals (Provisional)	8
11 5.00 pm TRO	12 9.30 am Licensing Panel 2.00 pm Health and Wellbeing Board	13 6.00 pm Council	14 4.00 pm Standards 6.00 pm Performance and Value for Money Select Committee	15
18 (Half-term Starts) 3.30 pm Leadership 6.00 pm Cabinet	19 2.00 pm Local NJC 6.00 pm Health Scrutiny	20 6.00 pm Planning	21	22
25 Christmas	26 Boxing Day	27	28	29

JANUARY, 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
1 Bank Holiday	2 (Half-Term ends)	3	4	5
8 3.30 pm Leadership	9 9.30 am Licensing Driver Panel	10	11 9.30 am Appeals (Provisional) 6.00 pm Audit	12
15 6.00 pm Royton DE	16 9.30 am Licensing Panel 6.00 pm O&S Board	17 6.00 pm West Oldham DE 6.30 pm Chadderton DE	18 7.00 pm Failsworth and Hollinwood DE 7.00 pm Saddleworth and Lees DE	19
22 3.30 pm Leadership 6.00 pm Cabinet	23 2.00 pm Health and Wellbeing Board 6.00 pm East Oldham DE 6.00 pm Shawn and Crompton DE	24 6.00 pm Planning	25 6.00 pm – Performance and Value for Money Select Committee – Administration Budget	26
29	30 6.00 pm Health Scrutiny	31		

FEBRUARY, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
			1 9.30 am Appeals (Provisional)	2
5 3.30 pm Leadership	6 9.30 am Licensing Driver Panel 6.00 pm Performance and Value for Money Select Committee – Opposition Budget	7	8	9
12 (Half-term Starts)	13	14	15	16 (Half-term Ends)
19 3.30 pm Leadership 6.00 pm Cabinet (Budget)	20 9.30 am Licensing Panel 5.30 pm Unity Partnership Board	21 6.00 pm Planning	22	23 6.45 – Civic and Charity Ball
26 6.00 pm Cabinet	27 2.00 pm Health and Wellbeing Board	28 6.00 pm Council (Budget)		

MARCH, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
			1 9.30 am Appeals (Provisional) 6.00 pm Audit Committee	2
5 6.00 pm Royton DE	6 9.30 am Licensing Committee 6.00 pm O&S Board	7	8 6.00 pm Performance and Value for Money Select Committee	9
12 3.30 pm Leadership 5.00 pm TRO	13 9.30 am Licensing Driver Panel 6.00 pm East Oldham DE 6.00 pm Shaw and Crompton DE	14 6.00 pm West Oldham DE 6.30 pm Chadderton DE	15 7.00 pm Failsworth and Hollinwood DE 7.00 pm Saddleworth and Lees DE	16
19	20 9.30 am Licensing Panel 2.00 pm Local NJC 6.00 pm Health Scrutiny	21 6.00 pm Planning	22 4.00 pm Standards	23
26 3.30 pm Leadership 6.00 pm Cabinet	27 2.00 pm Health and Wellbeing Board	28 6.00 pm Council	29	30 Good Friday – Bank Holiday (Half-term Starts)

APRIL, 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
2 Easter Monday Bank Holiday	3	4	5	6
9 3.30 pm Leadership	10	11	12 9.30 am Appeals (Provisional)	13 (Half-Term Ends)
16	17 9.30 am Licensing Driver Panel	18 6.00 pm Planning	19	20
23 3.30 pm Leadership 6.00 pm Cabinet	24 9.30 am Licensing Panel	25	26	27
30				

MAY, 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3 Elections	4
7 Bank Holiday	8	9	10	11
14	15	16	17	18
21	22	23 12.00 noon Council (Annual)	24	25
28 Bank Holiday	29	30	31	

* Ramadan starts 16th May 2018 – subject to confirmation



Report to Council

Constitutional Amendments

Report of the Director of Legal Services

Officer Contact: Paul Entwistle, Director of Legal Services

Report Author: Elizabeth Drogan, Head of Constitutional Services

17th May 2017

Reason for Decision

The Council is required to consider its constitution annually to determine whether any amendments are required.

To agree suggested Constitutional amendments as agreed by the Constitutional Working Group and Group Leaders.

Recommendations

Council are asked to consider the recommendations made in paragraph 2 of the report and require current Constitution to be amended consequently if those recommendations are approved and also to confirm the unamended parts of the Constitution.

Constitutional Amendments

1. Background

- 1.1 The Council has an obligation to review annually the Constitution to ensure it is fit for purpose and reflects changing practices or elected member requirements in the Council Procedure Rules.
- 1.2.1 In addition to issues raised by members and officers since the last review, the Constitutional Working Group has considered matters which they have submitted to Council for approval. The issues have also been considered by Group Leaders.

2. Proposed Amendments

2.1 Part 2 - Article 15 – Decision Making (Appendix 1)

It is proposed to amend Article 15 to clarify types of decisions and categories of decisions. It is recommended that the Council operates 3 types of decision:

1. Key Decisions - £250k and above. – A decision in relation to an Executive function which is likely to:

- Result the Council incurring expenditure which is, or the making of savings which are, significant having regard to the local Council's budget for the service or function to which any decision relates; or
- to be significant in terms of its effects on communities living or working in the area comprising two or more wards in the area of the local Council.

Significant expenditure or savings" is defined as:

- Revenue expenditure or saving that is neither provided for within the Budget, nor virement permitted by the Constitution.
- Capital expenditure that is not provided for within:
 - The capital estimate for a specific scheme; or
 - A lump sum capital estimate.
- Of the declaration of land or property, the estimated value of which exceeds £250,000, as surplus to the Council's requirements.
- Securing approval in principle to the acquisition or disposal of land or property the value of which is estimated to exceed £250,000.
- Securing approval in principle to the taking of, or the granting, renewal, assignment, transfer, surrender, taking of surrenders, review, variation or termination of any leases, licences, easements or wayleaves, at considerations in excess of £250,000 per annum or a premium of £250,000.
- Any decision which involves expenditure or savings over £250,000.

Key Decisions must be recorded on the Key Decision Document at least 28 days before a Key Decision is made. Key decisions can be made by the relevant Executive Member and Cabinet. Contracts in excess of £400,000 must be made by Cabinet.

2. Principal Decisions – £100k-250k - A decision in relation to a Council or Executive function which is not a key decision and which:

- Results in the Authority incurring expenditure or making savings (including receipt or loss of income) over £100,000 each year: or
- Is in the opinion of the Director or Executive Director of such significance that a record of the decision would ensure transparency and accountability in relation to decision making within the Authority.

Principal decisions can be taken by the relevant Executive Director or relevant Officer under the directorate scheme of delegation. Any contracts of this value must be taken by the relevant Cabinet Member.

3. Administrative Decisions – £5k-100k - A decision in relation to a Council or Executive function which is not a key or a principal decision and results in the Authority incurring expenditure up to £100,000. The decision must be:

- Within an approved budget and not in conflict with the Budget and Policy Framework or other approved policies
- Does not raise new issues of policy

The majority of administrative decisions will be taken by the relevant Executive Director or relevant Officer under the directorate scheme of delegation.

These changes will ensure clear transparent decision making.

2.2. Part 3 - Responsibility for Functions – Section 6, Terms of Reference of Committees Selection Committee (Appendix 2).

In May 2015 Standing Orders were amended (Part 4 Rules of Procedure – Officer Employment Procedure Rules) to provide specifically for the disciplinary and the dismissal of three “Protected Officer” posts, namely the Head of Paid Service (Chief Executive), Monitoring Officer (Director of Legal Services) and Section 151 Officer (Director of Finance). This followed changes, introduced by the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015, to statutory procedures that authorities must adopt in respect to the dismissal of such Protected Officers. In addition these regulations require that the council put specific procedures in place where disciplinary action or dismissal is envisaged against these officers.

The Regulations also provide new arrangements, in particular, reference to a panel comprising of independent persons before a decision is made.

The Council must invite independent persons who have been appointed to support the conduct regime applying to Elected Members (Section 28 (7) Localism Act 2011) to form the Independent Panel.

Consultation will need to take place with the current Independent Members and this enhanced role may require training and in terms of a remuneration payment to be considered by the Independent Remuneration Panel.

The Panel must be established by the Council under the provisions of s.102 (4) of the Local Government Act 1972 provisions in relation to Advisory Committees and this will be reflected in the Constitution. The provision allows the composition of the Panel to be comprised of non-elected members.

The Selection Committee within its current terms of reference deals with matter pertaining to Head of Paid Services and Chief Officers.

It is proposed that the terms of reference for Selection Committee is extended to include investigation and disciplinary matters for “Protected Officers” to include the power to establish a sub- committee comprising 3 politically balanced Members of the Selection Committee, to be called the “Investigation and Disciplinary Committee” (I&CD) to manage any process.

The terms of reference for the Investigation and Disciplinary Committee shall be to:

- Consider the initial allegation to determine whether an investigation is required and, where relevant
- Commission and appoint the Independent Investigator.
- Consider and undertake suspension where required.
- Appoint external advisors if required and as appropriate e.g. the Employer's Secretary or NWE0 where independent or external advice may be required.
- Receive the report and recommendations of the Investigator.
- Following the investigation hold a hearing to determine and implement any action short of dismissal.
- Alternatively determine if a recommendation for dismissal is appropriate and, if so, appoint and refer the matter to the "Independent Panel" for their consideration of the proposal.
- Action the outcome from the Independent Panel where it recommends action short of dismissal and this recommendation is supported by the I&DC, or
- To make recommendations to full Council as to the dismissal of a Protected Officer.
- Nominate a panel member to present the findings of the investigation and the rationale for the recommendation to dismiss to the Independent Panel and to the full Council meeting.
- Administratively action the decision of full Council.

It is also proposed that an Independent Panel be established to comprise a minimum of two independent persons with the terms of reference "To advise the authority on matters relating to the dismissal of relevant officers of the authority."

Part 3 - Responsibility for Functions, Sections 7, 8 and 9 – Individual Cabinet Member Decisions, Delegations to Individual Cabinet Members and the Officer Scheme of Delegation (Appendix 2)

There are consequential amendments to Part 3 Responsibility for Functions arising from the changes to Article 15:

Section 7 – 7, 7.4, 7.6

Section 8

Section 9 – 4, 4.1, 4.2, 6.6

Delegation to Individual Cabinet Members p.68 of Part 3

2.3 Part 4 – Rules of Procedure – 1. Annual Meeting of the Council – 1.1 Timings and Business (Appendix 3)

It is proposed by the Constitutional Working Group to amend the Council Procedure Rules, Annual Meeting, Timings and Business to allow Outstanding Business to be tabled at the Annual meeting if the business is time limited and cannot wait until the next ordinary meeting of Council.

2.4. Part 4 – Rules of Procedure – Access to Information Procedure Rules Sections 3, 14, 19 and 22 (Appendix 3)

Section 3 - The use of social networking websites such as Twitter and Facebook and blogging to communicate what is happening, as it happens in Council meetings. To include the Council's Publicity protocol as an appendix.

There are consequential amendments to Part 4 Access to Information Procedure Rules arising from the changes to Article 15:

Section 14
Section 19
Sections 22.3, 22.4

Part 4 – Rules of Procedure – Contract Procedure Rules (Appendix 3)

The Council's Contract Procedure Rules apply to all contracts for the procurement of works, goods, services or concessions made in the name of the Council. The Contract Procedure Rules contain information such as rules relating to contracts of varying values, advertising and tender evaluation. They also support the Council's co-operative ambitions delivering good value services to support a co-operative borough.

However, the current Contract Procedure Rules have required updating and revision to take into consideration the Public Contracts Regulations 2015 and the Concession Contracts Regulations 2016. The amendments to the existing Contract Procedure Rules strengthens and encourages safe commissioning and procurement practices across the Council and its partners. There are also consequential amendments to the Contract Procedure Rules arising from the changes to Article 15 in relation to thresholds. A table detailing the amendments is attached at appendix 1.

- 3 Members are requested to consider the proposed amendments to the Constitution.

The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act.

- The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012
- The Openness of Local Government Bodies Regulations 2014
- Public Contracts Regulations 2015
- The Concession Contracts Regulations 2016.
- Oldham Borough Council Constitution
Contact name: Elizabeth Drogan

Contact no: 0161 770 4705

This page is intentionally left blank

Appendix 1

ARTICLE 15 – DECISION MAKING

15.1 Responsibility for decision making

Council Decisions

Council Decisions are made in relation to Council functions as defined by the Local Government Act 2000 and the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 as amended.

Executive Decisions

Executive Decisions are made in relation to Executive functions as defined by the as defined by the Local Government Act 2000 and the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 as amended.

Responsibility for Decision Making

The Council will issue and keep up to date a record of what part of the Council or individual has responsibility for particular types of decisions or decisions relating to particular areas or functions. This record is set out in Part 3 (Responsibility for Functions). The Leader of the Council may determine to exercise any of the functions of the Council personally, or may arrange for the exercise of any of the Council's executive functions by:

- i. the Executive;
- ii. by a Committee of the Executive ;
- iii by a Member of the Cabinet in consultation with an Executive Director
- iii) by an officer of the Council in consultation with a Member of the Executive.
- iv) Another local authority or the executive of another local authority
- v) joint arrangements with one of more other Local Authorities, including the establishment of a joint committee with such authorities

The Monitoring Officer will maintain a register of the Delegation of Executive functions

15.2 Principles of decision making

All decisions of the Council will be made in accordance with the following principles:

1. proportionality - the action must be proportionate to the desired outcome;

-
2. consultation – there will be appropriate consultation and professional advice from officers;
 3. All decisions will take into account the European Convention on Human Rights;
 4. Openness and accountability – in all decisions there will be a presumption in favour of openness;
 5. There will be clarity of aims and desired outcomes in respect of every decision made; and
 6. Options – an explanation of what options were considered and reasons for decisions will be provided.

15.3 Categories of decision

Decisions reserved to full Council.

Decisions relating to the functions listed in Article 4.2 will be made by the full Council and not delegated.

Key Decisions

- a. a key decision is any decision which is likely to result in a local Council incurring expenditure which is, or the making of savings which are, significant having regard to the local Council's budget for the service or function to which any decision relates; or
- b. to be significant in terms of its effects on communities living or working in the area comprising two or more wards in the area of the local Council

Key Decision - Definitions

- a. “Significant expenditure or savings” is defined as:
 - i. Revenue expenditure or saving that is neither provided for within the Budget, nor virement permitted by the Constitution.
 - ii. Capital expenditure that is not provided for within:
 - iii. The capital estimate for a specific scheme; or
 - iv. A lump sum capital estimate.
 - v. Of the declaration of land or property, the estimated value of which exceeds £250,000, as surplus to the Council's requirements.
 - vi. Securing approval in principle to the acquisition or disposal of land or property the value of which is estimated to exceed £250,000.

-
- vii. Securing approval in principle to the taking of, or the granting, renewal, assignment, transfer, surrender, taking of surrenders, review, variation or termination of any leases, licences, easements or wayleaves, at considerations in excess of £250,000 per annum or a premium of £250,000.
 - viii. Any decision which involves expenditure or savings over £250,000.
- b. Key Decisions are also those decisions which:
- i. Require an application to be made for planning permission, listed building, ancient monument or conservation area consent.
 - ii. Comprise or include the making, approval or publication of a draft or final scheme which may require, either directly or in the event of objection, the approval of the Secretary of State or of a Minister of the Crown.
 - iii. Require the passage of local legislation or the adoption by the Council of national legislation.
 - iv. Propose a response on behalf of the Council to consultation by the Secretary of State or a Minister of the Crown, where the consultation response could have a potential impact upon the Council to the extent defined in Article 15.3.2-15.3.4
 - v. Propose an alteration in the standard charges which the Council makes for any of its services.

Principal Decisions – Definition

A decision in relation to a Council or Executive function which is not a key decision and which:

1. Results in the Authority incurring expenditure or making savings (including receipt or loss of income) over £100,000 each year: or
2. Is in the opinion of the Director or Executive Director of such significance that a record of the decision would ensure transparency and accountability in relation to decision making within the Authority.

Administrative Decisions – Definition

A decision in relation to a Council or Executive function which is not a key or a principal decision and results in the Authority incurring expenditure up to £100,000. The decision must be:

1. Within an approved budget and not in conflict with the Budget and Policy Framework or other approved policies
2. Does not raise new issues of policy

15.4 Decision making by the full Council

Subject to Article 15.8, the Council meeting will follow the Council Procedure Rules set out in Part 4 of this Constitution when considering any matter.

15.5 Decision making by the Cabinet.

Subject to Article 15.8, the Cabinet will follow the Cabinet Procedures Rules set out in Part 4 of this Constitution when considering any matter.

19.9 Recording Decisions

All Council decision will be recorded in accordance with the provisions of the Access to Information Procedure Rules set out in the Constitution.

All Executive decisions will be recorded in accordance with the Executive and Decision Making Procedure as set out in the Constitution.

15.6 Considerations by Overview and Scrutiny Bodies

Overview and scrutiny bodies will follow the Overview and Scrutiny Procedures Rules set out in Part 4 of this Constitution when considering any matter.

15.7 Decision making by other committees established by the Council

Subject to Article 15.8, other Council committees will follow those parts of the Council Procedures Rules set out in Part 4 of this Constitution as apply to them.

15.8 Decision making by Council bodies acting as tribunals

The Council, a Councillor or an officer acting as a tribunal or in a quasi-judicial manner or determining/considering (other than for the purposes of giving advice) the civil rights and obligations or the criminal responsibility of any person will follow a proper procedure which accords with the requirements of natural justice and the right to a fair trial contained in Article 6 of the European Convention on Human Rights.

Appendix 2

Part 3 – Responsibility for Functions

Terms of Reference of Committees

6.8 Selection Committee

6.8.1 To recommend to Council the appointment of Head of Paid Service and to make appointments to Chief and Deputy Chief Officer posts (and such other posts as may be determined) within the Council.

To approve significant proposed amendments to all matters pertaining to Chief and Deputy Chief Officer posts.

6.8.2 To deal with all potential variations to the terms and conditions of first and second tiers officers outside of the parameters agreed when the appointment was made.

6.8.3 To establish at the appropriate time a sub- committee comprising of 3 politically balanced Members of the Selection Committee, to be called the “Investigation and Disciplinary Committee” (I&CD) to effectively manage the following functions:

6.8.4 To make recommendations to Council as to the dismissal of the Head of Paid Service, the Monitoring Officer or the Chief Financial Officer.

6.8.5 To take disciplinary action short of dismissal against the Head of Paid Service, the Monitoring Officer or Chief Financial Officer.

6.8.6 To suspend and keep under review the suspension of the Head of Paid Service, the Monitoring Officer or the Chief Financial Officer.

6.9 Independent Panel

6.9.1 To advise the authority on matters relating to the dismissal of relevant officers of the authority.

7. **INDIVIDUAL CABINET MEMBER DECISIONS**

- 7.1 The fact that a function stands delegated to a Cabinet Member under these arrangements and the matter falls exclusively within the scope of their individual portfolio, shall not preclude the Leader or the Cabinet from exercising the function directly, subject to legal requirements.
- 7.2 Whilst the exercise of a function by a Cabinet Member under these arrangements is not made subject to the satisfaction of any prior condition, a Cabinet Member shall, when exercising a discretion remitted to them, be under a duty to consider whether the decision conforms to Council-approved policies and strategies and ensure, in reaching the decision, they have observed approved practices and procedures
- 7.3 Where it appears to a Cabinet Member to whom a function has been delegated hereunder, that a matter might require to be considered by the Executive prior to a decision being taken, they shall consult the Leader before proceeding.
- 7.4 An individual Cabinet Member may discharge an executive function within the scope of their individual portfolio which is a 'key decision' as defined at Part 2 Article 15 or, in consultation with the relevant Executive Director, award contracts with a value of between £100,00 and £400,000 provided that:
- The matter is not reserved for a decision by the Cabinet
 - The function is not exercisable by a Committee of the Cabinet or a District Executive or through joint arrangements and
 - would not contravene paragraph 7.5
- 7.5 An individual Cabinet Member may not discharge an Executive function where this scheme requires that the function must be discharged by an officer, unless expressly delegated to do so by the Leader or where the Constitution or law requires that function to be undertaken by an officer.
- 7.4 Before a Cabinet Member exercises their delegated power to make a "Key Decision" (If this power has been delegated to the relevant Executive Member) they must consult with the relevant Executive Director. This is further defined in Article 15 of the Constitution.
- 7.5 Where Cabinet Members are referred to in the text this term shall include all Cabinet Members where appropriate.
- 7.6 All "Key Decisions" made by an Executive Member in consultation with the relevant Executive Director will be made available as soon as is reasonably practicable.

8. **DELEGATIONS TO INDIVIDUAL CABINET MEMBERS**

The Council's democratic structure aims to be based on the principles of good governance to ensure openness transparency, effectiveness and accountability.

The Council has a structure which is based on the 'Strong Leader with Cabinet' model, with an Executive with Overview and Scrutiny Committees and Regulatory Committees. The Leader of the Council in Oldham has delegated powers to Individual Cabinet Members in consultation with Officers.

These powers will permit Executive Members to make ‘key decisions’ as defined in Article 15 of Part 2 of the Constitution within their portfolio areas and enables Executive Members in consultation with the relevant Executive Director, to award contracts between £100,000 and £400,000.

9. OFFICER SCHEME OF DELEGATION

4. Decision Making – Key Decisions

- 4.1 The significance of decisions taken under delegated powers will vary, and Cabinet Members and Executive Directors and those they empower to make decisions will need to exercise judgement in determining whether decisions are significant enough to require formally recording. Key decisions are required to be recorded in accordance with the provisions of paragraph 6.
- 4.2 Key Decisions, **Principal Decisions and Administrative Decisions** are defined in Article 15 of the Constitution.

6. Decision Making – Recording the Decision

There is a requirement to maintain a record of executive decisions which are not key decisions (**Principal and Administrative Decisions as defined in Article 15**) for the purpose of Councillor or public access. Officers are responsible for retaining a record of such decisions which they and Cabinet Members take and the reasons for such decisions sufficient for audit and evidential purposes (against the eventuality of evidence being required for Judicial Review, Employment Tribunal, Ombudsman, District Audit, Ofsted or other proceedings or investigation), and for ensuring that all those who need to know are informed promptly of the decision.

GENERAL CABINET MEMBER DELEGATIONS

There are occasions when matters affect more than one Cabinet Member portfolio; on such occasions the Leader will take the decision, subject to point 4 above.

All Cabinet Members have responsibility for taking commissioning and delivery decisions in relation to their portfolio within the existing budget and policy framework.

In particular they have the following powers:

1. To make key decisions in consultation with the relevant Executive Director.
2. To make decisions leading to Contracts for the value of £100,000 up to £400,000 in consultation with the relevant Executive Director.

Appendix 3

Part 4 – Rules of Procedure

1. ANNUAL MEETING OF THE COUNCIL

1.1 Timing and Business

In a year when there is an ordinary election of Councillors, the annual meeting will take place within 21 days of the retirement of the outgoing Councillors. In any other year, the annual meeting will take place on a date to be set by Council.

The annual meeting will:

- a) elect a person to preside if the Mayor or Deputy Mayor is not present;
- b) elect the Mayor;
- c) elect the Deputy Mayor;
- d) approve the Minutes of the last meeting;
- e) elect the Leader;
- f) decide the allocation of seats (and substitutes) to political groups in accordance with the political balance rules;
- g) appoint at least one Overview and Scrutiny Commission, a Standards Committee and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions;
- h) decide the size and terms of reference for those Committees and Commissions;
- i) appoint to those Committees and Commissions, including substitute Members;
- j) appoint a Chair for those Committees and Commissions
- k) appoint to outside bodies, except where appointment to those bodies has been delegated by the Council;
- l) agree amendments to the Constitution, including the Scheme of Delegation.
- m) if not previously determined by Council, approve a programme of ordinary meetings of the Council for the year;
- n) to deal with matters which the Mayor considers to be urgent business;
- o) to receive any communications from the Mayor relating to the business of the Council;
- p) to receive any petitions relating to the business of the Council (all petitions to

be dealt with in accordance with the Council's Petitions Protocol);

- q) to deal with any business (if any) outstanding from the last meeting if the business is time limited and cannot wait until the next ordinary meeting of Council (time limit 15 minutes).
- r) to consider notices of motion in the order in which they have been received by the Chief Executive (time limit – 30 minutes);
- s) to consider motions of opposition business in accordance with Rules 8 and 10 (time limit – 30 minutes); and
- t) consider any business set out in the notice convening the meeting.

ACCESS TO INFORMATION PROCEDURE RULES

3. RIGHTS TO ATTEND MEETINGS

Members of the public may attend all meetings subject only to the exceptions in these rules.

Where a meeting is open to the public any member of the public attending may report on that meeting by:

- a) Filming, photographing or making an audio recording of proceedings at a meeting;
- b) By using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later.
- c) The recording protocol as set at appendix 1 to these rules applies.

PUBLICITY AND PROCEDURE IN CONNECTION WITH KEY DECISIONS

Subject to Rule 16 (general exception) and Rule 17 (special urgency), a key decision may not be taken **unless**:

- a. a notice (called here a Key Decision Document) has been published in connection with the matter in question;
- b. at least 28 clear days have elapsed since the publication of the Key Decision Document;
- c. where the decision is to be taken at a meeting of the Cabinet or its committees, notice of the meeting has been given in accordance with Rule 4 (notice of meetings):

19. RECORD OF EXECUTIVE DECISIONS MADE AT MEETINGS

After any meeting of the Cabinet or any of its committees, whether held in public or private, the proper officer or, where no officer was present, the person presiding at the meeting, will produce a record of every decision taken at that meeting as

soon as practicable. The record will include a statement of the reasons for each decision and any alternative options considered and rejected at that meeting, alongside the date of the decision, and any declarations of interest made.

22.3 RECORDING OF EXECUTIVE DECISIONS TAKEN BY INDIVIDUALS

As soon as reasonably practicable after an Executive decision has been taken by an individual member of the Cabinet or a Key decision or a Principal decision has been taken by an officer, he/she will prepare, or instruct the proper officer to prepare, a record of the decision, a statement of the reasons for it and any alternative options considered and rejected. The provisions of Rules 7 and 8 (inspection of documents after meetings) will also apply to the making of decisions by individual members of the Cabinet. This does not require the disclosure of exempt or confidential information or advice from a political assistant. The record will include a statement of the reasons for each decision and any alternative options considered and rejected at that meeting, alongside the date of the decision, any declarations of interest made and a list of background papers. After a decision has been taken, the notice of decision and any reports considered and must be available for inspection at the Council's offices or on the Council's website.

22.4 ADMINISTRATIVE DECISIONS

Officers are responsible for retaining a record of administrative decisions and the reasons, options/alternatives considered any conflict of interest declared by any executive member, a note of dispensation granted (if any) and published on the website which is sufficient for audit and evidential purposes and for ensuring all those who need to know are informed promptly of the decision. Nothing in this rule shall require the disclosure of confidential information or exempt information as defined in these rules.

CONTRACT PROCEDURE RULES

CPRs	Proposed Amendment to CPRs
<p>1.Application/Compliance with Contract Procedure Rules 1.4 The Council's strategic objectives and policies including, amongst others, the Community Strategy and the Procurement Strategy.</p>	<p>Replace with:- <i>1.4 The Council's strategic objectives and policies including, amongst others, the Corporate Plan.</i></p>
<p>2. Procurement Planning 2.1 For each financial year, the Council shall create a Procurement Plan setting out its current contracts and contracts to be procured over £50k in value for the forthcoming financial year. The coordination and updating of this Plan will be the responsibility of the Corporate Procurement Unit.</p> <p>Include a new section to ensure the Council is complying with its obligations under Best Value and Social Value</p>	<p>Delete/Obsolete</p> <p>New Rule <i>For each financial year, the Council shall create a Procurement Forward Plan setting out its current contracts and contracts to be procured for the forthcoming financial year. The coordination and updating of this Plan will be the responsibility of the Strategic Sourcing Team. The Procurement Forward Plan will be published on Oldham Council's website.</i></p> <p>New Rule <i>The Council must make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness in accordance with Section 3 Local Government Act 1999. This includes consultation with representative groups of payers of Council tax and business rates, stakeholder(s) and any other relevant interested groups prior to commissioning services.</i></p>
<p>2.2 At the beginning of each financial year the Council (via the Corporate Procurement Unit shall publish a Prior Information Notice in the Official Journal of the European Union listing the contracts for works, services and supplies, which it expects to procure for the coming year.</p>	<p>Replace with:- <i>The Public Contract Regulations 2015 permit soft market testing provided it does not distort competition and is transparent and non-discriminatory.</i></p> <p><i>Where an organisation has been involved at a pre-procurement stage (whether in soft market testing or otherwise, eg incumbents), the Council must ensure that there is a level playing field when the tender process starts such as making information which has been made available at a pre-procurement stage available to all bidders.</i></p> <p><i>A bidder may be excluded from the procurement process altogether in circumstances where its prior involvement would distort the competition in the</i></p>

	<p><i>market.</i></p> <p>This is to reflect the new rules around market testing.</p>
<p>3. Calculation of Contract Values</p> <p>3.3 Contracts shall not be artificially under or overestimated or divided into two or more separate Contracts where the effect is to avoid the application of these Contract Procedure Rules.</p>	<p>Remove & replace with:</p> <p><i>Under Regulation 46 of the Public Contracts Regulations 2015 contracting authorities may divide tenders into smaller lots to encourage small and medium sized business enterprises to submit bids and must provide reasons for not doing so.</i></p> <p>This is to reflect the recommendations of the Lord Young review in relation to encouraging SME's.</p>
<p>4. Procurement Procedures</p> <p>4.1 Before selecting a procurement procedure the Executive Director shall consider all relevant procurement procedures and where appropriate consult with the Borough Treasurer and Borough Solicitor.</p> <p>4.2 An E-auction process may form part of the overall Tender process and be used in conjunction with the Open or Restricted Procedures. The Borough Treasurer shall approve any proposal to use this process and such approval will include consideration of all software, systems and procedures to be used. The Invitation to Tender documentation shall state that an E-auction will form part of the Tender process. Specific e auction guidance is available and shall be followed if using an e auction.</p>	<p>Delete/Obsolete</p> <p>Delete/Obsolete</p> <p>New Rules</p> <p><i>An E-auction process may form part of the overall Tender process and be used in conjunction with the Open or Restricted Procedures or Competitive Procedures with Negotiation. The Contract Notice or Advertisement and the Invitation to Tender documentation shall state that an E-auction will form part of the Tender process.</i></p> <p><i>Quotations over £5000 are to be advertised on the Council's E-procurement system (The Chest) and any quotations over £25,000 which have been advertised must also be advertised on Contracts Finder</i></p>

CPRs	Proposed Amendment to CPRs
<p>6. Tender Process – Below EU Procurement Thresholds</p> <p>6.1 Where these Contract Procedure Rules permit. Tenders shall either follow an open or restricted procedure</p> <p>6.2 Open Procedure</p> <p>6.2.1 This Contract Procedure Rule shall apply where an Executive Director has decided that an Invitation to Tender for a Contract are to be made to all persons or bodies who have replied to a public note.</p> <p>6.2.2 Tenders shall be advertised via a public note in a local or regional paper, or on the Council's website or a relevant trade journal (or equivalent appropriate placement), or both where, in the opinion of the Executive Director, this will be to the Council's advantage. The Executive Director shall ensure a suitable degree of Contract advertising sufficient to ensure competition, to avoid discrimination and maintain the impartiality of the procurement procedure.</p> <p>6.2.4 The tender shall be advertised on The Council's website</p> <p>6.2.5 After the expiry of the period specified in the public notice, Invitations to Tender for the Contract shall be sent to all those who have expressed an interest.</p>	<p>Legislation changes to ensure compliance – Amend:- <i>Remove reference to restricted procedure. The new regulations prohibit the use of a pre-qualification questionnaire for below EU thresholds.</i></p> <p>Replace with:- <i>These Contract Procedure Rules shall apply to all those persons or bodies who have replied to a Procurement opportunity.</i></p> <p>Replace with:- <i>All Tendering opportunities are advertised via the Council's E-procurement system (The Chest) and Contracts Finder.</i></p> <p>Delete/Obsolete</p> <p>Delete/Obsolete</p>

CPRs	Proposed Amendment to CPRs
<p>6.3 Restricted Procedure</p> <p>6.3.1 This Contract Procedure Rule shall apply where an Executive Director has decided that Invitations to Tender for a Contract are to be made to a limited number of Contractors. These Contractors can be selected via the placement of a public notice or from Contractors registered on the “Construction Line” initiative.</p> <p>6.3.2 Tenders shall be advertised in a local or regional paper, or a relevant trade journal (or equivalent appropriate placement), or both where, in the opinion of the Executive Director, this will be to the Council’s advantage. The Executive Director shall ensure a suitable degree of Contract advertising sufficient to ensure competition, to avoid discrimination and maintain the impartiality of the procurement procedure.</p> <p>6.3.3 The public notice shall: - such applications are to be submitted.</p> <p>6.3.3.1 Specify details of the Contract into which the Council wish to enter;</p> <p>6.3.3.2 Invite persons or bodies to express an interest in tendering;</p> <p>6.3.3.3 Specify a time limit, being not less than 14 days or such period within which</p> <p>6.3.4 The Tender shall also be advertised on the Council’s website.</p> <p>6.3.5 After the expiry of the period specified in the public notice, and having regard for the evaluation criteria established in respect of the procurement, Invitations to Tender the Contract shall be sent to:-</p> <p>6.3.5.1 Not less than four of the persons or bodies who expressed an interest to tender, selected by the Executive Director and approved by the Borough Treasurer ; or</p> <p>6.3.5.2 Where fewer than four persons or bodies have applied, or are considered suitable, those persons or bodies which the Executive Director and the Borough Treasurer consider suitable.</p>	<p>Legislation changes to ensure compliance – Delete/Obsolete</p> <p>6.3.1 to 6.3.5.2 inclusive:-</p> <p><i>Crown Commercial Services guidance discourages the use of PQQ/SSQ for contracts below OJEU values. Primarily on the basis of this discouraging interest/applications from SME’s.</i></p>
<p>6.4 Constructionline</p> <p>The Borough Treasurer may approve not less than four persons or bodies who are registered on Constructionline. Where fewer than four persons or bodies which the Executive Director and the Borough Treasurer consider suitable shall be invited to tender.</p>	<p>Replace with:-</p> <p><i>All Tendering opportunities are advertised via the Council’s E-procurement system (The Chest) and Contracts Finder.</i></p>

CPRs	Proposed Amendment to CPRs
<p>7. Tender Process – Above the EU Procurement Threshold</p> <p>7.1 Where an estimated Contract Value exceeds the current EU thresholds, then the Contract shall be Tendered in accordance with the EU procurement Regulations. Under the EU Procurement Regulations, the Contract may be Tendered under Open, Restricted, Competitive Dialogue, Competitive Procedure with Negotiation or Innovation Partnerships Procedure.</p> <p>7.3 All Official Journals of the European Union (OJEU) Notices shall be published by the Borough Treasurer.</p>	<p>Legislation changes to ensure compliance – Amend & Delete:</p> <p><i>Amend to include sentences that cover 2 additional procurement processes as stated in the new Regulations.</i></p> <p>Delete - <i>sentences which offer an accelerated process if agreed by Executive Director & Borough Treasurer & Solicitor. New EU Regs make provision for an accelerated process</i></p> <p>New Rule</p> <p><i>To comply with the new provisions in relation to the procurement process under The Concession Contracts Regulations 2016</i></p> <p><i>There is no prescribed procurement process under the Concession Contracts Regulations, but certain procedural guarantees must be met: award criteria must be published in descending order of importance and the contract evaluation made in accordance with them; minimum time limits for the receipt of tenders and the mandatory and discretionary exclusion criteria must be applied.</i></p> <p>Amend/Update:</p> <p><i>7.3 All Official Journals of the European Union (OJEU) Notices shall be published by the Strategic Sourcing Team.</i></p>
<p>8. Tender Process</p> <p>8.2.5 The evaluation criteria including any weightings as considered appropriate,</p>	<p>Amend to: Tender Documentation</p> <p>Amend to include reference to Social Value</p> <p><i>8.2.5 The evaluation criteria including any weightings as considered appropriate, including Social Value questions;</i></p>
<p>Frameworks</p>	<p>A new section has been introduced titled ‘Frameworks’ to cover the Council wide use of framework agreements.</p> <p><i>A framework agreement is an ‘umbrella agreement’ that sets out the terms (particularly relating to price, quality and quantity) under which individual contracts (call-offs) can be made throughout the period of the agreement</i></p> <p><i>If the total value of ‘call offs’ is estimated to exceed the EU Thresholds the framework agreement should be advertised in the Official Journal of the European Union (OJEU).</i></p> <p><i>The individual call-offs do not need to be re-advertised.</i></p>

CPRs	Proposed Amendment to CPRs
<p>9. Contract Terms & Conditions</p> <p>9.3.2 A clause empowering the Council to cancel the Contract and to recover from the Contractor the amount of any loss resulting from such cancellation, if the Contractor shall have offered or given or agreed to give to any person any gift or consideration of any kind as an inducement or reward for doing, or forbearing to do, or for having done, or forborne to do, any action in relation to obtaining or execution for the Contract or any other Contract with the Council or for showing, or forbearing to show, favour or disfavour to any person in relation to the Contract or any other Contract with the Council, or if the like acts shall have been done by any person employed by the Contractor or acting on their behalf (whether with or without the knowledge of the Contractor) or, if in relation to any Contract with the Council, the Contractor or any person employed by the Contractor or acting on their behalf shall have committed any offence under the Prevention of Corruption Acts 1889 to 1916 or shall have given any fee or reward the receipt of which is an offence under Section 117(2) of the Local Government Act 1972.</p>	<p>Amend to reflect updates in legislation from the <i>Prevention of Corruption Acts 1889 to 1916 to the Bribery Act 2010 and The Public Contracts Regulations 2015</i> :</p> <p>New Rule 10.3.2 requiring a clause in the terms and conditions of contract empowering the Council as of right to cancel or terminate the Contract if the Contractor offers an inducement or reward in relation to the procurement of any Contract by the Council; where there has been a substantial modification of the contract; the contractor should have been excluded from the tender under mandatory grounds or for a serious infringement of European laws and to recover from the Contractor the amount of any loss resulting from such cancellation or termination</p>
<p>9.3.3 Include conditions reflecting the Council's commitment to good race relations and shall be based on its duties under the Race Relations (Amendment) Act 2000.</p>	<p>Amend to reflect updates in legislation from <i>Race Relations (Amendment) Act 2000 to Equality Act 2010</i></p> <p><i>Include conditions reflecting the Council's commitment to non-discrimination in employment and equality of opportunity under the Equality Act 2010.</i></p>
<p>10. Receipt & Opening of Tenders</p> <p>10.1 Hard Copy/Paper Tenders</p> <p>10.1 Hard Copy/ Paper Tenders</p> <p>10.1.1 All Tenders received (unless submitted electronically) shall be addressed to the Borough Solicitor in a sealed envelope endorsed with the work "Tender" followed by the subject matter to which it relates. It shall not bear any distinguishing matter or mark to indicate the identity of the sender.</p> <p>10.1.2 Tenders shall be kept in a safe place and remain unopened until the time and date specified for their opening.</p> <p>10.1.3 Where a Tender is received after the specified time then it shall be disqualified. Any such Tender shall be returned promptly to the Tenderer who should be notified accordingly.</p> <p>10.1.4 Tenders shall all be opened at the same time by an Executive Director or their nominated Officer and at least one other Officer nominated by the Borough Treasurer.</p>	<p>Delete/Obsolete</p> <p>10.1 to 10.1.11 inclusive – to take into account, policy of accepting paper copies no longer applies.</p>

<p>10.1.5 Tenders submitted in hard copy shall be opened by the same Officers and at the same time as any Tenders received electronically.</p> <p>10.1.6 Where external agencies contribute to the overall funding of a project representatives of the agency may also attend at the opening of Tenders, provided that such persons agree to maintain the confidentiality of all commercially sensitive information and other information which is or is to be exempted from public disclosure under the Local Government Act 1972.</p> <p>10.1.7 Each Executive Director shall set up a system for submission and opening of quotations, which shall replicate that for Tenders.</p> <p>10.1.8 On opening the Tenders, an Officer shall:</p> <p>10.1.8.1 Number each tender consecutively;</p> <p>10.1.8.2 Check that the Form of Tender is completed as required, signed and officially stamp and sign relevant pages;</p> <p>10.1.8.3 If there are priced bills, schedules of rates or the like, officially stamp, date and sign each summary sheet (or overall summary sheet, as appropriate) indicating the main Contract prices.</p> <p>10.1.9 The following information shall be recorded in the Tender Register:-</p> <p>10.1.9.1 the title of the Tender Invitation;</p> <p>10.1.9.2 the name of the Tenderer;</p> <p>10.1.9.3 the date & time of receipt of each Tender;</p> <p>10.1.9.4 the amount/ value of each Tender;</p> <p>10.1.9.5 the date and time of the opening of the Tenders;</p> <p>10.1.9.6 The names of all persons present at the opening of the Tenders.</p> <p>10.1.10 A Tender can be amended after it has been received and before it has been accepted only in order to correct an arithmetical error or other discrepancy made in good faith, subject to the following:</p> <p>10.1.10.1 The Tenderer shall be given details of the error or discrepancy found during the examination of the Tender and shall be given the opportunity of confirming the Tender without amendment or withdrawing the Tender; or</p>	<p>Delete/Obsolete</p> <p>10.1 to 10.1.11 inclusive – <i>to take into account, policy of accepting paper copies no longer applies</i></p>
<p>10.1.10.2 Amending the Tender to correct genuine arithmetic errors provided that in this case, apart from these arithmetic errors, no other adjustment, revision or qualification is permitted. In this case written confirmation should be requested from the Tenderer as to the error or discrepancy and confirming what the corrected entry should be.</p> <p>10.1.11 The appropriate Executive Director shall keep a record of all amendments made and a copy of the record shall be sent to the Borough</p>	<p>Delete/Obsolete</p> <p>Delete 10.1 to 10.1.11 inclusive – <i>to take into account, policy of accepting paper copies no longer applies</i></p>

<p>treasurer.</p> <p>11.1.2 At the time the Tenders are opened, the electronic Tenders are to be accessed and recorded.</p> <p>11.1.3 On opening electronic Tenders, a Legal Officer shall:</p> <p>11.1.3.1 Number each Tender consecutively within the Tender Register;</p> <p>11.1.3.2 Check that the form of Tender if completed as required;</p> <p>11.1.3.3 If there are priced bills, schedules of rates or the like, log the main Contract prices on the Tender Register;</p> <p>11.1.4 The following information shall be recorded in the Tender Register: -</p> <p>11.1.4.1 The title of the Tender Invitation;</p> <p>11.1.4.2 The name of the Tenderer;</p> <p>11.1.4.3 The date & time of receipt of each Tender;</p> <p>11.1.4.4 The amount/ value of each Tender;</p> <p>11.1.4.5 The date and time of the opening of the Tenders;</p> <p>11.1.4.6 The names of all persons present at the opening of the Tenders.</p> <p>12. Tender Evaluation</p> <p>12.2 The evaluation criteria shall be predetermined and approved by the appropriate Executive Director and Borough Treasurer and listed in the Invitation to Tender documentation, in order of importance. In addition, the criteria shall be strictly observed (and remain unchanged) at all times throughout the Contract Award procedure.</p>	<p>Delete/Obsolete</p> <p>Delete 11.1.2 to 11.1.4.6 inclusive to reflect the use of E-procurement tool for audit purposes and replace with:-</p> <p><i>Any queries regarding the submission of tenders shall be referred onto Legal Services.</i></p> <p>Delete – reference to Executive Director and the Borough Treasurer and replace with appropriate titles of Officer(s).</p>
--	---

<p>12.3 Where there is a requirement for a tender to be awarded on the basis of being 'Most economically advantageous' and not based on the lowest price, the approval of the Borough Solicitor and the Borough Treasurer shall be sought prior to the commencement of the Tender process.</p> <p>12.4 The evaluation criteria shall be logged with the Borough Solicitor prior to the issuing of tenders to contractors</p> <p>The relevant Executive Director shall keep a record of all debrief requests and responses.</p>	<p>Delete – <i>'....approval of the borough Solicitor and the Borough Treasurer to be sought.....'</i></p> <p>Delete/Obsolete – <i>E-procurement tool captures this information.</i></p> <p>Delete/Obsolete – <i>E-procurement tool captures this information.</i></p> <p>Insert new Rule 13.2 - <i>to ensure that the bid is compliant and the tenderer is not excluded from bidding under mandatory or discretionary provisions in Public Contract Regulations 2015.</i></p> <p>Insert new Rule 13.5 – <i>all tenders to be evaluated in accordance with treaty principles.</i></p> <p>Amend clause 13.7 – <i>include written feedback comparing the characteristics and relative advantages of the successful bid for each scored question</i></p> <p>.</p>
<p>13. Awarding Contracts</p> <p>13.2 Prior to the final Contract award, the Contractor shall provide evidence of adequate insurance to cover both public and employers' liability and professional indemnity (where appropriate) and produce such evidence before the commencement of the contract, <i>at the reasonable request of the Executive Director.</i></p> <p>13.3 For all tenders over £50,000, a minimum of 10 calendar days mandatory standstill period is required between the notification of the Contract award decision and entering into the Contract, with day 1 being the day after the award decision is issued, <i>by fax, or email</i> and in writing to all Tenderers. This is to allow Tenderers an opportunity to challenge the decision in accordance with the principles of EU law.</p> <p>13.4 A register of all term /framework Contracts (Contracts Register) placed by the Council shall be kept and maintained by the Borough Treasurer. An Executive Director shall be responsible for ensuring the required Contract information is provided to the Borough Treasurer.</p> <p>13.5 For all Tenders valued above £50,000, the decision to award a Contract shall be made in accordance with the table</p> <p>13.6 Contracts with a value of £50,000 or more</p>	<p>Delete previous Rule12 <i>Post Tender Negotiations</i></p> <p>Insert new Rule 12 – <i>Pre and Post Tender Clarifications - any changes to any advertised tender would have to fall within the scope of Rule 17</i></p> <p>Delete/Obsolete – <i>at the reasonable request of the Executive Director</i> and replace with</p> <p>Delete/Obsolete - 13.3 to 13.7 inclusive</p> <p>New Rules</p> <p><i>No Contract may be awarded unless budget release has been obtained in accordance with the Financial Procedure Rules.</i></p> <p><i>Where the Tender is not within the relevant approved budget but additional budgetary provision is available, the contract may be awarded, with the approval of the Chief Finance Officer having ensured compliance with the Financial Procedure Rules.</i></p> <p><i>A Contract which has a contract value above the Regulation Thresholds can only be awarded after a notice of the proposed award has been given to all unsuccessful Bidders and the 10 day standstill period</i></p>

<p>shall be executed under the Council's common seal and shall therefore be signed by the Borough Solicitor.</p> <p>13.7 All contracts with a value of £50,000 or more, where the standard Terms and Conditions have been amended, and all Contracts over the EU thresholds shall be signed by the Borough Solicitor.</p>	<p><i>has elapsed from the date the notice was given. If the 10 days expire on a non-working day, then the notice period will be deemed to have lapsed on the next working day.</i></p> <p><i>Once the decision to award a Contract is made, each Bidder must be notified in writing of the outcome. All Bidders must be notified simultaneously and as soon as possible of the intention to award the Contract to the successful Bidder(s) and this should be done via The Chest. The letters must include a description of the relative advantages of the successful Tender.</i></p> <p><i>A Contract Award notice must be published in the OJEU and on the Council's website no later than 30 days after the date of award of the Contract (48 days in the case of a Concessions Contract) where the Contract value exceeds the Public Contracts Regulations/Concession Contracts Regulations threshold. The notice must also be published on Contracts Finder if required by the Regulations or Concession Regulations as the case may be.</i></p> <p>Provisions have now been made clearer minimising the risk of challenge.</p>
<p>14. E Procurement System</p> <p>14.2 When placing an order based on a verbal or written quotation the details of the quotations received shall be attached to the electronic order utilising the quotation log template provided in the Procurement Code of Practice.</p>	<p>Replace all - with 'Finance Management System'</p> <p>Replace with – To set up a new supplier, refer to the Supplier Set up Procedure available on the intranet.</p>
<p>15. Performance Bonds, Guarantees and Liquidated Damages</p> <p>15.1 In the case of all Contracts values above £50,000 the Borough Treasurer shall determine the degree of security (if any) required to protect the Council from a Contractor default. This may be a performance bond or some other form of financial or performance guarantee considered appropriate.</p> <p>15.2 Where the estimated value of the Contract is £50,000 or under the Executive Director shall ensure appropriate provision for a performance bond and/or parent company guarantee is contained within the Tender documents.</p>	<p>Delete Liquidated Damages</p> <p>Delete ' In case of all Contracts above £50,000'.</p> <p>Add new sentence ' and will advise if this needs undertaking whilst providing financial comments in the Modern Governance (or equivalent) reporting process'.</p> <p>Delete/Obsolete</p>
<p>16. Contract Additions, Extensions and Variations</p>	<p>Add 'Modifications' to the list</p>

Add new paragraph ‘ Any modification to an existing Contract shall only be permitted where such modification complies with Regulation 72 of the Public Contracts Regulations 2015’.

New Rules

Subject to Rule 17.2 a Modification may be permitted if any of the limited criteria below applies:

(a) the original tendered Contract contains clauses allowing such Modifications provided that such clauses:

i) the scope and nature of possible Modifications as well as the conditions under which they may be used, and

ii) do not provide for Modifications that would alter the overall nature of the Contract or the Framework Agreement;

(b) the Modification is for additional Works, Services or Supplies by the original Contractor that have become necessary and were not included in the initial procurement, where a change of Contractor:

i) cannot be made for economic or technical reasons such as requirements of interchangeability or interoperability with existing equipment, services or installations procured under the initial procurement, or

ii) would cause significant inconvenience or substantial duplication of costs for the Council,

(c) where all of the following conditions are fulfilled:—

i) the need for the Modification has been brought about by circumstances which a diligent contracting authority could not have foreseen;

ii) the Modification does not alter the overall nature of the contract;

(d) where a new Contractor replaces the one to which the Council authority had initially awarded

the Contract as a consequence of—

i) a clause or option in conformity with Rule 17(1)(a); or

ii) a takeover of the Contractor following corporate restructuring, including takeover, merger, acquisition or insolvency, by another Economic Operator that fulfils the criteria for qualitative selection initially established, provided that this does not entail any other substantial Modifications to the Contract;

PROVIDED THAT the proposed Modification, irrespective of its value, is not substantial within the meaning of Rule 17.3;

A Modification will only be permitted if:

(a) The proposed Modification is for an increase in price of less than 10% of the initial Contract value or £500,000 (whichever is the lower) where there is sufficient budgetary provision and such a Modification is in compliance with the Financial Procedure Rules; or

(b) The Modification is for an increase in value of more than 10% of the initial contract value or £500,000 (whichever is the lower) but not more than 50% of the initial contract value and the requirement set out in Rule 17.4 has been followed.

A Modification of a Contract or a Framework Agreement during its term shall be considered substantial for the purposes of Rule 17.1 where one or more of the following conditions is met:—

(a) the Modification renders the Contract or the Framework Agreement materially different in character from the one initially concluded;

(b) the Modification introduces conditions which, had they been part of the initial procurement procedure, would have:

i) allowed for the admission of other candidates than those initially selected,

ii) allowed for the acceptance of a

Tender other than that originally accepted, or

iii) attracted additional participants in the procurement procedure;

(c) the Modification changes the economic balance of the Contract or the Framework Agreement in favour of the Contractor in a manner which was not provided for in the initial Contract or Framework Agreement;

(d) the Modification extends the scope of the Contract or Framework Agreement considerably;

(e) a new Contractor replaces the one to which the Council had initially awarded the Contract in cases other than those provided for in Rule 17 (1)(d).

(f) any increase in price is higher than 50% of the value of the original Contract or Framework Agreement.

For the purposes of Rule 17.2, if several successive Modifications are made, the value shall be assessed on the basis of the net cumulative value of the successive Modifications.

Procedure for Modifications

Approval must be obtained to any Modification in accordance with the Council's Officer and Executive Member Scheme of Delegation.

A modification form must be completed which provides full details of the Modification and any supplementary documentation to enable the Decision Maker giving the approval to make a fully informed decision.

In giving approval, the Decision Maker must take account of any advice given by the Head of Strategic Sourcing and the Director of Legal Services and must ensure that such advice is included in any report to the Decision Maker.

No commitment should be made to a potential contractor prior to approval.

The Head of Strategic Sourcing is responsible for ensuring that a complete record of all Modifications is kept and a record of the decision approving a

	<p><i>Modification and the reasons for it must be stored electronically in Modern.gov and on The Chest.</i></p> <p><i>A modification notice amending the Contract Award Notice must be published in for certain modifications</i></p> <p>This is to take into account the relaxed provisions with regards to modifications in the Public Contracts Regulations 2015</p>
<p>17. Termination of Contracts</p> <p>17.2 Details of terminations shall be provided to the Borough Treasurer so that the Contracts Register can be maintained.</p>	<p>Delete/Obsolete</p>
<p>19. Monitoring Contracts</p> <p>19.2 Where the total value of the Contract exceeds the EU thresholds the Executive Director shall make a written report evaluating the extent to which the purchasing requirements and the Contract objectives were met by the Contract. This shall be done when the Contract is completed. Where the Contract is to be re let, a provisional report shall also be available early enough to inform the approach to re letting of the subsequent Contract.</p>	<p>Delete/Obsolete – EU threshold Contracts are subject to the EU Procurement Regulations 2015.</p> <p>New Rules <i>All Contracts must have a Council Contract Manager (“Contract Manager”) or equivalent for the entirety of the Contract. In the event that there is no named Contract Manager the SRM Team or equivalent function will fulfil the role of Contract Manager.</i></p> <p><i>The Contract Manager will be responsible for reviewing monitoring and evaluating the Contract to ensure that its provisions and the services within it are being followed and performed as they should be. The Contract Manager should understand the Specification, contractual terms and the performance framework and must manage activity ensuring that Contracts do not require any extensions beyond the permitted or planned expiry.</i></p> <p><i>During the life of the Contract, the Contract Manager should monitor the Contract in respect to the following:</i></p> <ul style="list-style-type: none"> <i>(a) Performance (against agreed KPIs where relevant) ensuring that where performance falls below expected standards this is managed promptly;</i> <i>(b) Compliance with the Specification and Contract;</i> <i>(c) Cost, ensuring that there are no unanticipated variations in price or spend;</i>

	<p>(d) Any Social Value requirements;</p> <p>(e) Risk Management ensuring risks associated with the Contract are identified and managed and any risk registers are kept up to date;</p> <p>(f) Safeguarding where appropriate; and</p> <p>(g) User satisfaction;</p> <p>The final certificate for payment for any capital Contract should not be paid until the Contract Manager has performed a reconciliation of all Works completed against the approved costs of the scheme.</p> <p>Where any sum or damages is payable to the Council as a result of the default of a Contractor for example where completion of Works is delayed beyond the contractual completion date it shall be the duty of the Contract Manager to claim whatever liquidated or other damages may be due under the terms of the Contract and no waiver of such sum or damages may be given without the approval of the Director of Legal Services and the Chief Finance Officer.</p> <p>Where the Contract is to be re-let, any information gathered by the Contract Manager should be available to inform the approach to re-letting the next Contract.</p> <p>The Contract Manager can provide advice and support on good practice in performance management of Contracts.</p> <p>All Contracts must be included and published on the Contracts Register maintained by the Strategic Sourcing Team in line with the Local Government Transparency Code 2014. This is a mandatory requirement and it is the responsibility of the Executive Director for each service to ensure that they have informed the Strategic Sourcing Team of the Contracts they are responsible for and provided them with the information necessary to update the Contracts Register.</p> <p>This is to ensure contract monitoring takes place in the interests of the Council and value for money principles are entrenched.</p>
<p>20. Exemption of CPRs Exemption from any of the provisions to these Contract Procedure Rules may be made:-</p>	<p>Delete/Obsolete – 20.1 to 20.2 inclusive</p>

20.1.1 By the Council
20.1.2 By the Cabinet acting under delegated powers, or
20.1.3 & 20.1.4
20.2 The Council shall be informed of the circumstances of every exemption made.

New Rules *These Rules are mandatory but in limited circumstances, it may be necessary to seek an Exemption from these Rules and guidance from the Procurement Team must be sought before any Procurement Activity commences for which an Exemption may be required.*

An Exemption cannot be given where this would contravene the Public Contracts Regulations 2015, the Concession Contracts Regulations 2016 or any other legislation.

Exemptions will only be considered in exceptional circumstances namely:

- (a) Proprietary or patented goods or services are proposed to be purchased which, are only obtainable from one person and it can be demonstrated that no reasonably satisfactory alternative to those proprietary or patented goods is available; or*
- (b) No genuine competition can be obtained in respect of the purchase of particular Goods, Services or execution of Works; or*
- (c) The Services or execution of Works are of such a specialist nature that they can only be carried out by one person (e.g. statutory undertakers); or*
- (d) Goods are proposed to be purchased by or on behalf of the Council at a public auction; or*
- (e) Goods or Services are proposed to be purchased which are of a specialist or unique nature (such as antiquities for museums or a particular performance artist); or*
- (f) Repairs or parts if the only option is to repair or buy new parts for existing equipment or buildings, and there is only one supplier.*
- (g) To comply with legal requirements;*
- (h) The Contract is for Goods, Services or the execution of Works which are required in circumstances of extreme urgency for example where immediate repairs are required to buildings, structures and other assets damaged by fire, bad weather or vandalism;*

(i) The provision of a service urgently required because of the failure of a Contractor through unsatisfactory performance or the appointment of an administrator receiver or liquidator to administer its affairs. The Contract should be re-let at the earliest opportunity in compliance with these Rules;

(j) Where an extension for a particular period can be justified, for example where a Service review includes the intention to co-terminate relevant Contracts within a reasonable period;

(k) Where fewer than the required numbers of Tenders have been received and it is considered unlikely that a further tendering exercise will result in more Tenders being received

Procedure for Exemptions

To apply for an Exemption an Exemption Form must be completed and signed by the relevant Executive Director.

The Exemption Form must provide full details of the request and any supplementary documentation to support the request.

No commitment should be made to a potential Contractor prior to authorisation.

The Head of Strategic sourcing is responsible for ensuring a complete record of all Exemptions is maintained. A record of the decision approving an Exemption and the reasons for it must be stored electronically on The Chest.

In circumstances of extreme urgency, the relevant decision maker in 21.5 above may authorise an Exemption in writing without the need to complete an Exemption Form. The written authorisation provided in accordance with this Rule 21.9 must be stored electronically on The Chest. As soon as practicable an Exemption Form must be submitted and approved in accordance with this Rule

All Exemptions granted will be reported to the Audit Governance and Improvement Review Committee as part of the Annual Procurement and Commissioning

Report.

This has been replaced to ensure that all officers are clear of the parameters within which exemptions can be requested.

CPRs	Proposed Amendment to CPRs
21. Definitions	Replace Public Contracts Regulations 2006 (SI 06 No 5) with Public Contracts Regulations 2015 (SI 2015 No 102)
20.1.8	Add new paragraph – E-Procurement system means Council’s e-tendering portal, The Chest or equivalent
‘Concession’ means a contract under which a contracting authority outsources works or services to a contractor or provider, who then has the right to commercially exploit those works or services in order to recoup its investment and make a return on the proviso that the contractor or provider bears the operating risk and has no guarantee of recouping its investment or operating costs.	Add new paragraph – To include a definition of “Concesssion”
	New Rule 22 to deal with Declarations of Interest and Anti-Bribery and Corruption. This has been included to protect the probity of the Council’s decision making process.



Report to Council

MEMBERS' ALLOWANCES SCHEME

Report of the Director of Legal Services

Officer Contact: Paul Entwistle, Director of Legal Services

17 May 2017

1 Background

- 1.1 Each year the Council is required to approve the Members' Allowances Scheme. An Independent Remuneration Panel is established to make recommendations on the level of Member allowances.
- 1.2 The Panel considered information from the Leader and the Leader of the Opposition on special responsibilities.
- 1.3 The Panel also considered the Members' Allowances schemes within Greater Manchester.
- 1.4 The Panel made the recommendation that the Members' allowances for 2017/18 should remain the same as in 2016/17 but with increases linked to the officer pay increase.

2 Recommendation

- 2.1 Council are asked to consider the recommendations of the Independent Remuneration Panel.
- 2.2 Council are asked to agree a Members' Allowances Scheme for 2017/18. Appendix 1 to this report details the scheme.

The following is a list of background papers on which this report is based in accordance with the requirements of section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act.

- File ref: Constitutional File
- Records held in Legal Department, Room 327.
- Contact name: Paul Entwistle – Director of Legal Services
- Contact no: 0161 770 4822

Appendix 1

Position	Index	Explanatory Note	Amount
All Members of the Council		BASIC ALLOWANCE	£9,332
All Positions set out below		SPECIAL RESPONSIBILITY ALLOWANCE (SRA)	
Leader	100%	Fixed point for the SRA's where indicated, to be set at 3 times the basic members allowance. Combined Authority Element	£27,995 £5,599
Deputy Leader	70%		£19,597
Main Opposition Leader	50%		£13,998
Deputy Main Opposition Leader	20%		£5,599
Executive Members	60%		£16,797
Chairs of: Licensing Planning Overview & Scrutiny Board Performance & Value for Money Board Health and Well-being Board Oldham care & Support Company Unity	30%		£8,399
Deputy Executive Member	25%		£6,999
Assistant to Cabinet Member	8%		£2,240
District Executive Chairs:			
Oldham East District			£6,719
Oldham West District			£5,880
Chadderton			£5,880
Saddleworth			£5,880
Failsworth & Hollinwood			£5,880
Royton			£5,039
Shaw & Crompton			£5,039
Vice-Chair of Oldham District			£2,519
Shadow Executive Members	10%		£2,799
Shadow Deputy Executive Member	5%		£1,400
Minority Opposition Leader (provided the group has 6 members)	15%		£4,200
Waste Disposal Authority Allowance			£2,190
Additional SRA: The Leader to notify the Chief Executive and the recipients of this allowance and the responsibilities undertaken. (Currently Labour 5, Lib Dem 2)	5%		£1,400
Transport for Greater Manchester			£3,989
Co-opted/Independent Members of Audit and Standards Committee	n/a		£381
Chair of Audit Committee	n/a		£2,065
Chair of Standards Committee	n/a		£653

Refreshment Allowance		Subsistence when absent from normal place of residence	
		Breakfast	£7
		Lunch	£8
		Evening Meal	£14
Mileage			45p per mile for first 10,000 miles, outside the borough, per annum and a rate of 25p per mile over 10,000 miles
Mayoral Allowance	n/a		£14,641
Deputy Mayoral Allowance	n/a		£2,876

Council should note that while there is a normal rule of only one Special Responsibility Allowances per member given by the Council, there is an exception enabling a member to receive a SRA as a member of Transport for Greater Manchester, as Unity Chair and at the same time another SRA from the Council.